

Notice of Meeting

Spelthorne Local Committee

Date: Monday, 21 January 2013

Time: 7pm (Informal Public Question Time 6.30pm – 7pm)

Place: Council Offices, Knowle Green, Staines-upon-Thames. TW18 1XA

Contact: **Cheryl Poole/ Yvette Ortel, Community Partnerships & Committee Officer**

Room 357, Council Offices, Knowle Green, Staines, TW18 1XA

01932 795120
yvette.ortel@surreycc.gov.uk

Surrey County Council Appointed Members

Mr Richard Walsh, Laleham and Shepperton (Chairman)
Mrs Carol Coleman, Ashford (Vice-Chairman)
Mrs Denise Saliagopoulos, Staines
Mrs Caroline Nichols, Lower Sunbury and Halliford
Mrs Denise Turner-Stewart, Staines South and Ashford West
Mr Victor Agarwal, Stanwell and Stanwell Moor
Mr Ian Beardsmore, Sunbury Common and Ashford Common

Borough Council Appointed Members

Borough Councillor C Davis, Staines South
Borough Councillor G Forsbrey, Ashford Town
Borough Councillor I Napper, Riverside & Laleham
Borough Councillor Mrs J Pinkerton, Staines South
Borough Councillor J Sexton, Ashford North & Stanwell South
Borough Councillor R Smith-Ainsley, Laleham & Shepperton Green
Borough Councillor R Watts, Shepperton Town

Chief Executive
David McNulty

Borough Council Substitutes:

Borough Councillor F Ayers, Ashford Common
Borough Councillor C Bannister, Staines
Borough Councillor R Dunn, Laleham & Shepperton Green
Borough Councillor A Friday, Sunbury East
Borough Councillor V J Leighton, Shepperton Town
Borough Councillor D Patel, Halliford & Sunbury West
Borough Councillor S Webb, Sunbury East

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Yvette Örtel on 01932 795120 or write to the Community Partnerships Team at Room 357, Council Offices, Knowle Green, Staines, TW18 1XA or email: yvette.ortel@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

**THIS MEETING WILL BE PRECEDED BY AN INFORMAL PUBLIC
QUESTION TIME, FROM 6.30PM TO 7PM.**

PART ONE - IN PUBLIC

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence and notices of substitutions from Borough members under Standing Order 39.

2 MINUTES OF PREVIOUS MEETING

To approve the Minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST AGENDA ITEM ONLY

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

NOTES:

- Each Member must declare any interest that is disclosable under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, unless it is already listed for that Member in the Council's Register of Disclosable Pecuniary Interests.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- If the interest has not yet been disclosed in that Register, the Member must, as well as disclosing it at the meeting, notify the Monitoring Officer of it within 28 days.
- If a Member has a disclosable interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

4 CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements.

5 PETITIONS

To receive any petitions in accordance with Standing Order 65.

6 MEMBERS' QUESTION TIME AGENDA ITEM ONLY

To receive any written questions from Members under Standing Order 47.

7 PUBLIC QUESTION TIME AGENDA ITEM ONLY

To receive any questions from Surrey County Council electors within the area in accordance with Standing Order 66.

PART 1

- 8 ANNUAL REVIEW OF ON-STREET PARKING IN SPELTHORNE** (Pages 1 - 40)
- 9 HIGHWAYS UPDATE** (Pages 41 - 58)
- 10 BID TO THE DEPARTMENT FOR TRANSPORT FOR CYCLE SAFETY SCHEMES** (Pages 59 - 72)
- 11 YOUTH SMALL GRANTS** (Pages 73 - 98)
Applications for approval
- 12 SURREY FAMILY SUPPORT PROGRAMME** (Pages 99 - 108)
Troubled Families Programme
- 13 LOCAL COMMITTEE FUNDING** (Pages 109 - 118)
Members' Allocations applications for approval
- 14 FORWARD PROGRAMME** (Pages 119 - 122)
Items for 18th March 2013 Local Committee and Local Committee dates for 2013-14
- 15 DATE OF NEXT MEETING:**

**Monday 18th March 2013 at 7pm
in the Council Chamber, Knowle Green, Staines
TW18 1XB**

(6.30pm – 7pm: Informal Public Question Time)



**OFFICER REPORT TO LOCAL COMMITTEE
(SPELTHORNE)**

**ANNUAL REVIEW OF ON-STREET PARKING IN
SPELTHORNE**

21st JANUARY 2013

KEY ISSUE

To approve arrangements for progressing Traffic Regulation Orders for proposed amendments to on-street parking restrictions in the Spelthorne borough.

SUMMARY

Officers have completed a review of on-street parking in Spelthorne, and identified changes in restrictions which would benefit road safety and reduce instances of obstruction and localised congestion.

OFFICER RECOMMENDATIONS

The Local Committee (Spelthorne) is asked to agree:

- (i) That the proposed amendments to on-street parking restrictions in Spelthorne as described in this report and shown in detail on drawings presented at this committee meeting as Annexe A are agreed.
- (ii) The Local Committee allocates funding as detailed in paragraph 6.1 of this report to proceed with the introduction of the parking amendments.

- (iii) That the intention of the County Council to make an Order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Spelthorne as shown on the drawings in Annexe A be advertised and that if no objections be maintained, the Orders be made.

1 INTRODUCTION AND BACKGROUND

- 1.1 Surrey County Council's Parking Strategy and Implementation Team (Parking Team) carry out periodic reviews of on-street parking restrictions across Surrey.
- 1.2 An assessment list comprising over 150 requests for parking restrictions from residents, councillors, emergency services and SCC engineers since the last review were collated and used as the basis for this current Spelthorne parking review.
- 1.3 Each feasible request was assessed based on several factors including road safety, localised congestion, effect on emergency services and bus operators and levels of support e.g. supported by county member, local borough/district council, high resident demand etc.

2 REVIEW OF RESTRICTIONS

- 2.1 The review was carried out in two stages: -

Stage one being an initial "desktop" exercise, which involved eradicating requests for refreshment of existing restrictions only and requests for restrictions which were either clearly not practical or feasible.

Stage two involved site visits to all remaining locations, which were assessed using the criteria explained above.

- 2.2 Following stage two of the review, some suggestions and requests were not progressed due to there being insufficient evidence to suggest there was a parking problem which warranted restrictions, or where no feasible or practical solution was found.
- 2.3 The locations where officers consider new or amended restrictions maybe of benefit are listed below.

3 PROPOSED AMENDMENTS

(Relevant drawing numbers in brackets)

STAINES

Church Street (Wraysbury Road to Vicarage Road) (0111)

Introduce double yellow lines on the opposite side of the road to the Lammas Park, extending southwards all the way round on the northern side until they meet with the existing double yellow lines on the junction with Vicarage Road. With cars parked on the section by Lammas Park it is far too narrow for two-way traffic to pass each other so one vehicle will always have to reverse back. The road here is also so narrow that it is difficult for single file traffic to negotiate the road correctly, especially for larger than average sized cars. Any emergency service vehicle would find it either extremely difficult or impossible to drive along. Although the road does gradually widen to a significant width up to Island Close, this wider part is all on a bend and parked cars do obstruct sight lines for approaching traffic. Therefore it is proposed that only some vehicles can remain in an unrestricted section of this on the south side. Although not ideal for two-way traffic to pass each other, the section between Island Close and Vicarage Road is wide enough for cars to be on one side only (currently on the south side). It is therefore proposed that this will remain but the double yellow lines will cover the northern side to maintain this current parking practice.

Church Street (Bridge Street to Staines Business Park) (0115)

Upgrade the entire length of the single yellow line on the south side to double yellow lines. This will allow ease of access to a very confined access located between numbers 75 and 79, whose residents find it difficult to impossible to negotiate with vehicles parked opposite. In addition, the upgrade to double yellow lines will maintain sight lines for vehicles using the entrances to The Maltings and also the Staines Business Park, both of which are located on the south side.

Clarence Street (0115)

Along the southern section by Pizza Express and the pedestrian crossing revoke the existing peak period loading restriction and replace with 'no loading at any time'. The crossing zigzag markings already supersede the majority of this restriction on the ground; however, a small section does still legally remain. Bearing in mind the extremely busy nature of this part of Clarence Street on approach to the bridge, no loading should take place here. Although not ideal, it is more suitable for vehicles to load and unload outside the Town Hall pedestrianised area, which is why the peak time loading restriction will remain here with no upgrade to at any time.

Swallow Close (0113)

Extend existing residents parking bay on the eastern side all the way to the end of the road. It was initially thought when the Moormede Estate CPZ was being drawn up that refuse collection vehicles would need better access to the rubbish and recycling bins located within a brick building located at the

end of the close. Residents have since informed the council that the refuse vehicle drives forward to the end of the close and uses the hammerhead section half way along the road to turn around and has carried this out for a number of years with no problem. It is therefore proposed to allow parking all the way down the close on the eastern side.

Kestrel Avenue (0113)

Outside numbers 1 to 17, revoke double yellow lines and replace with a single yellow line operating according to the Controlled Parking Zone operational times (Mon-Fri 9am -5pm). This will allow residents to park in front of their drives in the evenings and weekends.

Robin Way (0113)

Convert existing residents parking bay located opposite number 19 to a disabled parking bay. A blue badge holder living in Robin Way requires this.

Kingfisher Drive (0113)

Revoke the disabled bay nearest to the junction with Waters Drive as the bay is no longer needed. The bay will revert to a permit holders only bay as per the existing section currently located next to the disabled bay.

Cherry Orchard (0119, 0120) – AMENDMENTS TO TRO ONLY

On the southern junction with Gresham Road, revoke two old outstanding sections of 8.30am to 6.30pm restriction, which were not revoked when the double yellow lines were introduced on the junction. These will be replaced with the 7am to 10am restriction which currently exists in the majority of the street. On the northern junction with Gresham Road extend the existing double yellow lines on both sides to match the existing layout on the ground.

Laleham Road (No.s 47 to 55) (0121)

In the unrestricted gap outside numbers 47 to 55 introduce double yellow lines to prevent parking in the vicinity of the uncontrolled traffic island crossing point.

Laleham Road j/w Guildford Street (0183)

Introduce double yellow lines on the junction to maintain road safety and sight lines.

Laleham Road j/w Penton Road (0183)

Introduce double yellow lines on the junction to maintain sight lines and road safety. On the southern side of the junction with Penton Road, the lines will terminate at a point level with the proposed restriction on the southern part of the Guildford Street junction in order to maintain safe traffic flow. Currently,

northbound Laleham Road vehicles have to drive around cars parked on the southern side of the Penton Road junction. This causes the north bound vehicles to get dangerously close to south bound Laleham Road vehicles waiting in the 'right turn only' lane that allows vehicles to turn into Penton Road. This is particularly hazardous at night and creates a scenario for head on collisions.

Wheatsheaf Lane j/w Penton Hook Road (0149)

Introduce double yellow lines on the junction (public section of highway only as Penton Hook Road is private) to maintain road safety and sight lines.

Budebury Road (0122)

Revoke the existing disabled parking bay located outside number 29 as the resident has moved away and there are no other disabled residents nearby that use it.

STAINES SOUTH AND ASHFORD WEST

Station Crescent j/w Church Road (0126)

On the eastern side, extend the existing double yellow lines southwards so that they terminate in line with those on the opposite side. This will maintain access and sight lines for vehicles using the entrances/exits to the Surgery.

ASHFORD

Ford Road (0127)

On the bend on the section of Ford Road between Chaucer Road and Clarendon Road, introduce double yellow lines to maintain road safety and sight lines for both traffic travelling along Ford Road but also for traffic using the Copthorne Chase junction.

Village Way (0127)

On the south side, extend the existing single yellow line restriction northwards to the boundary of numbers 39 and 41. This will prevent parking on both sides of the road in the vicinity of the gradual bend. At present it is impossible for two way traffic to pass each other without one vehicle pulling over or reversing back. The bend adds to the difficulty of this situation.

Church Road (Outside Police Station) (0128)

Replace the taxi rank located in the lay-by between the existing disabled parking bay and police parking bays with a 'solo motorcycles only' restriction. At present, the taxi rank is seldom used and would be better suited for motorcycle parking bearing in mind the limited amount of available space.

Church Road (92 to 104) (0129) – AMENDMENT TO TRO ONLY

In the unrestricted gap introduce a peak period loading restriction and single yellow line identical to those already located outside 104 and the Church. On the ground crossing zigzag markings supersede any restriction although for consistency on the TRO mapping it would be practical to show the loading restriction as opposed to an unrestricted gap.

Stanwell Road j/w Chaucer Road (0186)

Introduce double yellow lines to maintain road safety and sight lines on the junction.

Chesterfield Road j/w Dudley Road (0128)

Introduce double yellow lines to maintain road safety and sight lines on the junction.

Parkland Grove j/w Glen Avenue (0195)

Introduce double yellow lines to maintain road safety and sight lines on the junction.

Ford Road j/w Wolsey Road (01105)

Introduce double yellow lines to maintain road safety and sight lines on the entire crossroads junction.

LOWER SUNBURY AND HALLIFORD

Downside (0139)

In the section that runs alongside Green Street, Introduce an early morning restriction to prevent all day parking by commuters but allow visits to the day centre.

2 Green Street (0145)

Make the existing advisory disabled bay enforceable. This area is very difficult to find a parking space in and as a result the disabled bay gets abused by non blue badge holders.

LALEHAM AND SHEPPERTON

Thurlestone Close (0166)

Introduce double yellow lines in the majority of the close to prevent parked vehicles causing problems for residents maneuvering in and out of their driveways.

Ford Close j/w Watersplash Road (0167)

Introduce double yellow lines on the junction to maintain road safety and sight lines.

Rectory Close (0176)

Introduce double yellow lines on the junction, extending along the north side up to the existing school keep clear marking. This will prevent parking on both sides of the road which causes problems for passing traffic and will maintain road safety and sight lines on the junction.

STANWELL AND STANWELL MOOR**Review of single yellow lines in Long Lane and Short Lane**

In Long Lane and Short Lane, there are a number of sections of single yellow lines applying all week from 9am to 10am. These were originally introduced several years ago to deter all day parking by workers involved with the construction of Heathrow Terminal 5. Whilst this work has long been completed, there is a need for some of the restrictions to remain in place in order to prevent all day parking by non residents. However, following a review of all the lengths of single yellow lines, the following locations have been identified for removal, or in some cases, an upgrade to double yellow lines.

Long Lane (0108, 0109)

On the eastern side, north of the service road entrance in the vicinity of number 143, upgrade the existing single yellow line to double yellows for 10m to maintain road safety and sight lines and revoke the remaining section to allow this to be used by residents all day.

On the eastern side, between the two service roads, in the vicinity of number 121, upgrade the existing single yellow line to double yellows to maintain road safety and sight lines.

On the western side, between numbers 120 and 142, revoke the two sections of single yellow lines to allow these to be used by residents all day.

By the junction with **Cranford Avenue**, introduce double yellow lines for 10m in all directions to maintain road safety and sight lines on the junction and revoke all remaining lengths of single yellow lines to allow these to be used by residents all day.

On the junction with **Ravensbourne Avenue**, introduce double yellow lines for 10m in all directions to maintain road safety and sight lines and revoke all remaining lengths of single yellow lines to allow these to be used by residents all day.

Short Lane (0108)

On the western side, outside numbers 18 to 46 revoke entire length of the single yellow lines restriction to allow this to be used by residents.

Ravensbourne Avenue j/w Hillingdon Avenue and Longford Avenue (0109)

Introduce double yellow lines on this crossroads junction to maintain road safety and sight lines.

Hadrian Way j/w Vibia Close and Hadrian Way (0169)

Introduce double yellow lines on this staggered arrangement of junctions, extending further into Vibia Close to maintain access and sight lines to the Health Centre entrance and around into the cul-de-sac section of Hadrian Way to prevent parking on both sides of the road and to maintain sight lines on the junction.

Other Locations Assessed

The following list provides the roads where we received one or more requests that were assessed and considered not appropriate to introduce permanent parking controls at this time. This is because of various reasons, and there are a number of roads on this list that will be re-visited as part of the next review. Requests can relate to a specific part of the road rather than the road in general, so even though a road is listed it does not necessarily mean that all parking situations in that road have been assessed. While every effort has been made to ensure this list is as accurate as possible, there may have been locations that do not appear in this list due to the fact that it was considered along with a nearby road during the assessment. If further clarification is sought please contact Surrey County Council's Parking Team.

| Street Name | Town | Street Name | Town |
|--------------------|-------------|----------------------|-------------|
| Anderson Drive | Ashford | Riverway | Laleham |
| Ashford Close | Ashford | Thames Side | Laleham |
| Cambridge Road | Ashford | Bishop Duppas Park | Shepperton |
| Chattern Hill | Ashford | Catlin Crescent | Shepperton |
| Chester Close | Ashford | Glebeland Gardens | Shepperton |
| Claredon Road | Ashford | Green Lane | Shepperton |
| Clockhouse Lane | Ashford | Hawthorn Way | Shepperton |
| Convent Road | Ashford | High Street | Shepperton |
| Dingle Road | Ashford | Marion Avenue | Shepperton |
| Feltham Hill Road | Ashford | Squires Bridge Road | Shepperton |
| Feltham Road | Ashford | Upper Halliford Road | Shepperton |
| Glenfield Road | Ashford | Walnut Tree Road | Shepperton |
| Hengrove Crescent | Ashford | Wright Gardens | Shepperton |
| Hughes Road | Ashford | Berryscroft Road | Staines |
| Linkscroft Avenue | Ashford | Birch Green | Staines |
| Lucie Avenue | Ashford | Broadacre | Staines |
| Metcalfe Road | Ashford | Chestnut Grove | Staines |

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| | | | |
|-------------------|---------|-------------------|---------------|
| Sandells Avenue | Ashford | Coopers Close | Staines |
| Stanley Road | Ashford | Bremer Road | Staines |
| Stanwell Road | Ashford | Duncan Gardens | Staines |
| Tea Tree Close | Ashford | Edgell Road | Staines |
| Tudor Road | Ashford | Fairfield Avenue | Staines |
| West Close | Ashford | Gordon Close | Staines |
| Prospect Place | Staines | Green Park | Staines |
| Rookery Road | Staines | Hale Street | Staines |
| Rosefield Road | Staines | Island Close | Staines |
| Silverdale Court | Staines | Meadway Close | Staines |
| Stanwell New Road | Staines | Millers Close | Staines |
| The Sidings | Staines | Moor Lane | Staines |
| Thickthorne Lane | Staines | Pavilion Gardens | Staines |
| Victoria Road | Staines | Bedfont Road | Stanwell |
| Waters Drive | Staines | Brook Close | Stanwell |
| Worple Road | Staines | Cambria Gardens | Stanwell |
| Wraysbury Gardens | Staines | Clare Road | Stanwell |
| Riverside Road | Staines | Evergreen Close | Stanwell |
| Broomfield | Sunbury | Hithermoor Road | Stanwell |
| Brackenwood | Sunbury | Horton Road | Stanwell Moor |
| Beverley Road | Sunbury | Scotts Avenue | Sunbury |
| Burgoyne Road | Sunbury | Scotts Way | Sunbury |
| Cavendish Road | Sunbury | Spelthorne Grove | Sunbury |
| Church Street | Sunbury | Station Approach | Sunbury |
| Groveley Road | Sunbury | Stile Path | Sunbury |
| Halliford Road | Sunbury | The Haven | Sunbury |
| Hanworth Road | Sunbury | Vereker Drive | Sunbury |
| Heathcroft Avenue | Sunbury | Peregrine Road | Sunbury |
| Ivy Close | Sunbury | Springfield Grove | Sunbury |
| Kingsmead Avenue | Sunbury | Peregrine Road | Sunbury |
| Manor Drive | Sunbury | Pinewood | Sunbury |

SPELTHORNE PARKING TASK GROUP MEETING - 4 DECEMBER 2012

All of the proposals in this report were discussed at the Spelthorne Parking Task Group Meeting held on 4 December 2012, which includes members from both Surrey County Council and Spelthorne Borough Council, as well as officers from both their Parking Teams. In addition to the proposals, the following issues were discussed: -

- The need to maintain good communication between Spelthorne BC and Surrey CC.
- The maintenance of lining and signing infrastructure in the borough.
- The status of outstanding parking schemes yet to be fully completed on the ground.
- The status of new parking schemes that have recently been advertised, including the 3 hour limited parking bays planned for Burges Way, Staines.
- The preparation for permits in the new Moormede estate Controlled Parking Zone.

- The problem of taxi parking outside Staines Railway Station on Gresham Road.

4 STEPS TOWARDS IMPLEMENTATION

- 4.1 Subject to approval and budget provision being made available for 2013/14, it is anticipated that the formal advertising process involving notices in local newspapers and at proposed locations, will take place in Winter/Spring 2013.
- 4.2 Plans illustrating the amended restrictions will also be placed on deposit in local libraries and the Spelthorne Borough Council offices during this time. This will provide the opportunity for any interested parties to lodge objections, if they do not agree with the proposals.
- 4.3 The Spelthorne Local Committee Chairman, Divisional Member and the Parking Strategy and Implementation Group Manager will consider and try to resolve any objections. If there are unresolved objections, they will be considered in accordance with the county council's constitution.
- 4.4 Subject to approval, notices will then appear in local newspapers confirming that the County Council has made the Traffic Regulation order.
- 4.5 Finally, the new and amended parking restriction road markings and associated time plates will be installed on the ground in Spring/Summer 2013.

5 OBJECTIONS

- 5.1 Once the amendment order is advertised, people have 28 days to lodge views and objections.
- 5.2 Objections can relate to the introduction of a new restriction. In cases where there is a coherent argument for not introducing a proposed restriction, it may be omitted, and the traffic order can proceed to be made for the other restrictions without the need to re-advertise.
- 5.3 If restrictions are to be added to those initially advertised, regulations require that these new restrictions must be re-advertised afresh. For this reason no additional restrictions can be added through the objection process.

6 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 6.1 A budgetary provision will need to be made available by the Local Committee for the cost of the traffic regulation order and the installation of any signs and lines. This is estimated to be approximately £18,000.

7 EQUALITIES AND DIVERSITY IMPLICATIONS

- 7.1 There are no specific equalities and diversity implications for this report.

8 CRIME AND DISORDER IMPLICATIONS

- 8.1 There should be fewer instances of obstructive parking as a consequence of the restrictions.

9 CONCLUSION AND REASONS FOR RECOMMENDATIONS

- 9.1 It is recommended that the waiting restrictions are implemented as detailed in Annexe A. They will make a positive impact towards:-

- Road safety
- Access for emergency vehicles
- Access for refuse vehicles
- Easing traffic congestion
- Better regulated parking

10 WHAT HAPPENS NEXT

- 10.1 Subject to approval of the committee and budgetary provision being made available, the Traffic Regulation Order will be advertised and the restrictions implemented.

LEAD/CONTACT OFFICER: Jack Roberts, Engineer
TELEPHONE NUMBER: 0300 200 1003
E-MAIL: Parking@surreycc.gov.uk

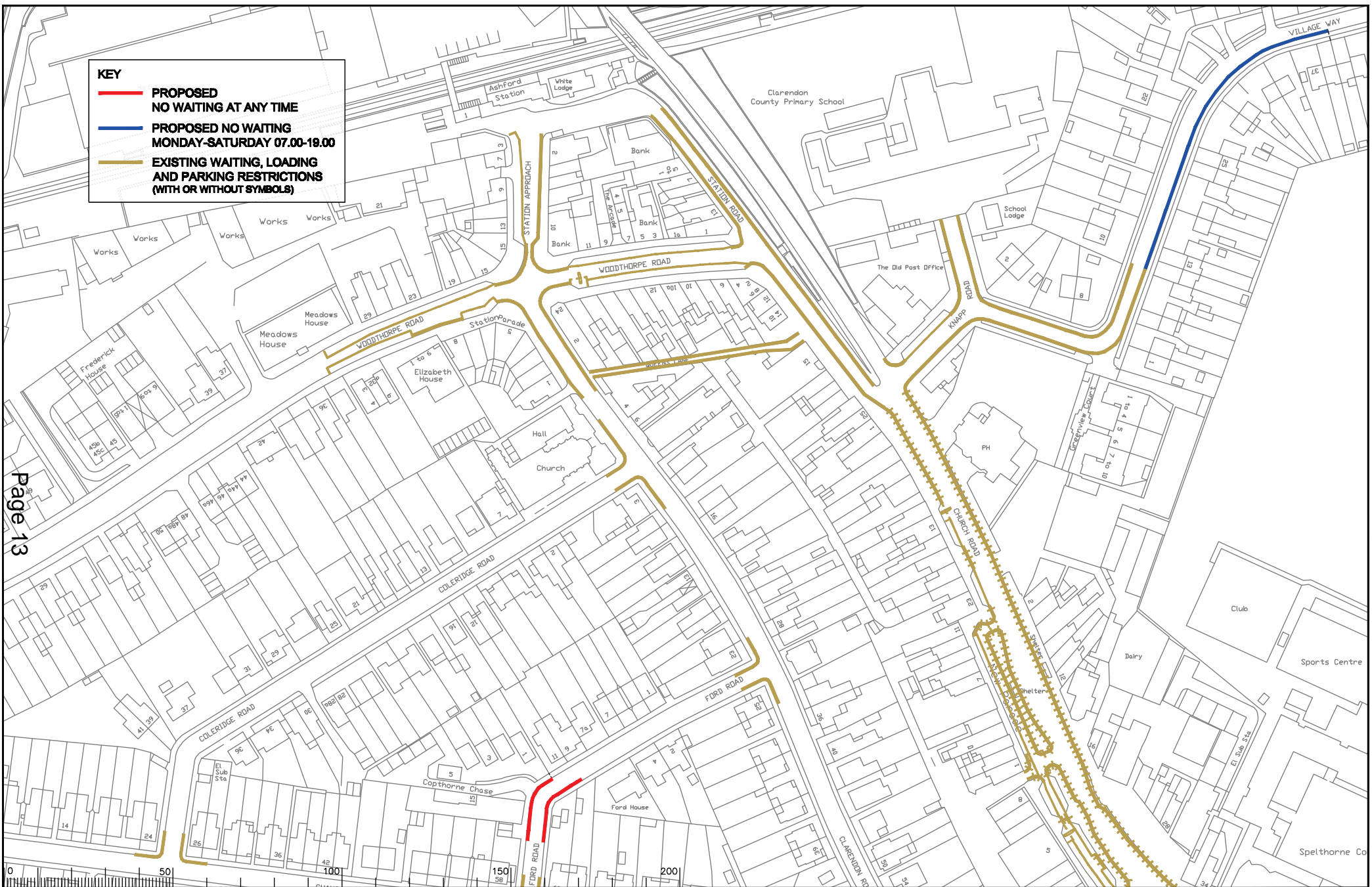
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KEY

- PROPOSED NO WAITING AT ANY TIME
- PROPOSED NO WAITING MONDAY-SATURDAY 07.00-18.00
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

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Notes

| Rev. | Description | Drwn | Sig. | Date | Chkd | Sig. | Date | Appr | Sig. | Date |
|------|-------------------------------------|------|------|----------|------|------|----------|------|------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.8.05 | TPC | TPC | 13.8.05 | TPC | TPC | 04.08 |
| B | LINETYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.08 | TPC | TPC | 24.01.08 | TPC | TPC | 24.01.08 |
| C | RESTRICTIONS AND MARKING AMENDED | CAH | CAH | 10.09 | SDC | SDC | 10.09 | TPC | TPC | 11.09 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| E | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | RH | RH | 12.12 |

North Point

Checked by
SDC
Approved by
TPC

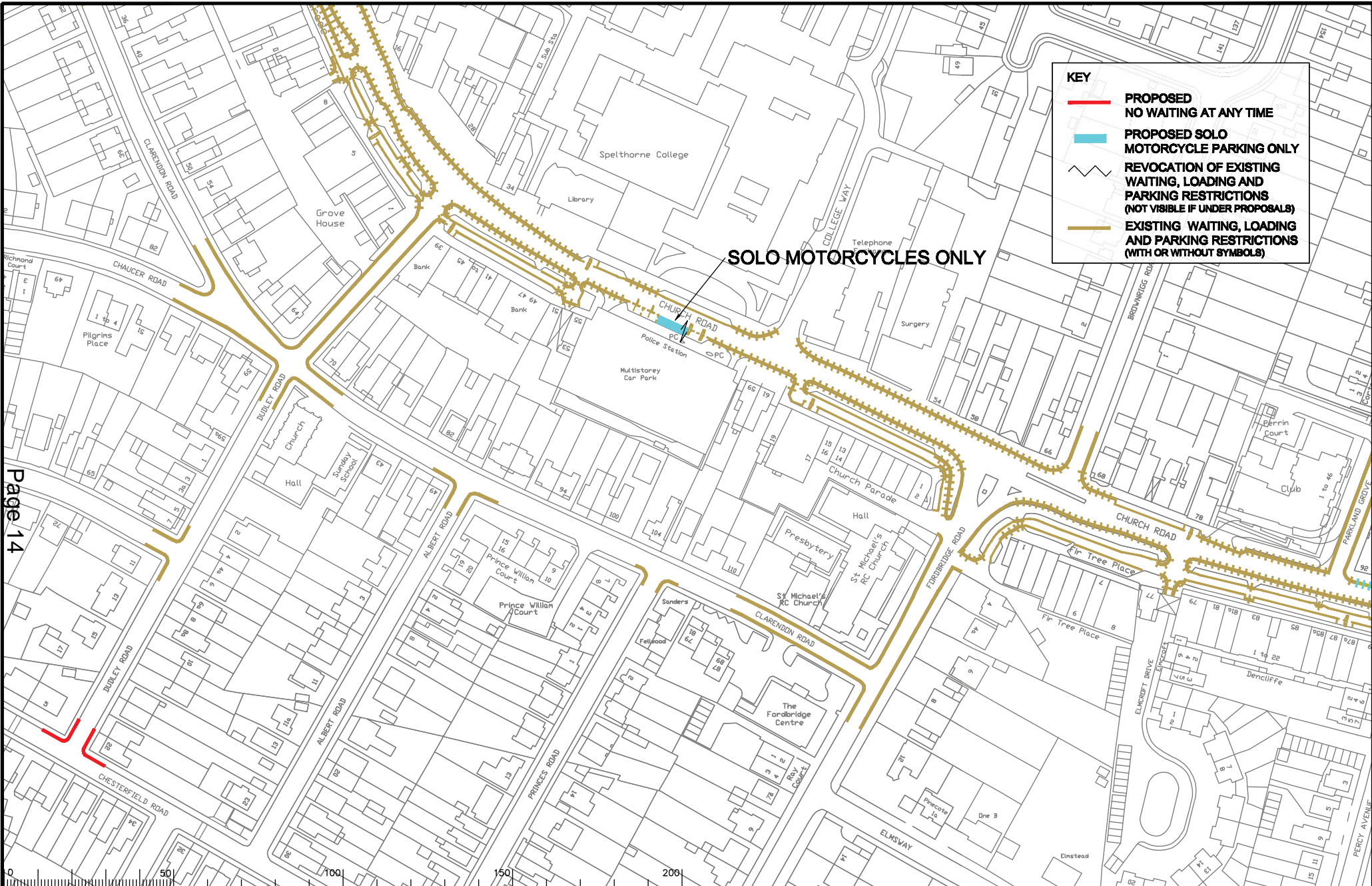
Project: Borough of Spelthorne
Ashford
Implemented Traffic Orders

Project No. 3282/SPEL
Contract Sheet No. 0127
Drawing No. 0127
Rev. E

Class/Category: PROPOSAL

Scale: 1:1250

SHEET 07 OF 07



KEY

- PROPOSED NO WAITING AT ANY TIME
- PROPOSED SOLO MOTORCYCLE PARKING ONLY
- ⋯ REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

SOLO MOTORCYCLES ONLY

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Notes

| Rev. | Description | Drwn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
|------|--|------|------|----------|------|------|----------|-------|------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.9.09 | TPC | TPC | 13.9.09 | TPC | TPC | 04.10 |
| B | PROPOSED SOLO MOTORCYCLE PARKING BAYS IN CHURCH ROAD | JAR | JAR | 01.02.09 | TPC | TPC | 02.07 | TPC | TPC | 02.07 |
| C | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.08 | TPC | TPC | 24.01.08 | TPC | TPC | 24.01.08 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| E | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | SD | SD | 12.12 |

| Drwn by | Sig. | Date | Checked by | Sig. | Date |
|---------|------|-------|------------|------|------|
| JR | JR | 02.05 | | | |
| SDC | SDC | 03.05 | | | |
| TPC | TPC | 03.05 | | | |

North Point

Wanted seen the Ordnance Survey map with the permission of the Controller of Her Majesty's Stationery Office. © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to proceedings for criminal offence. Surrey County Council LA 078372 JB8.

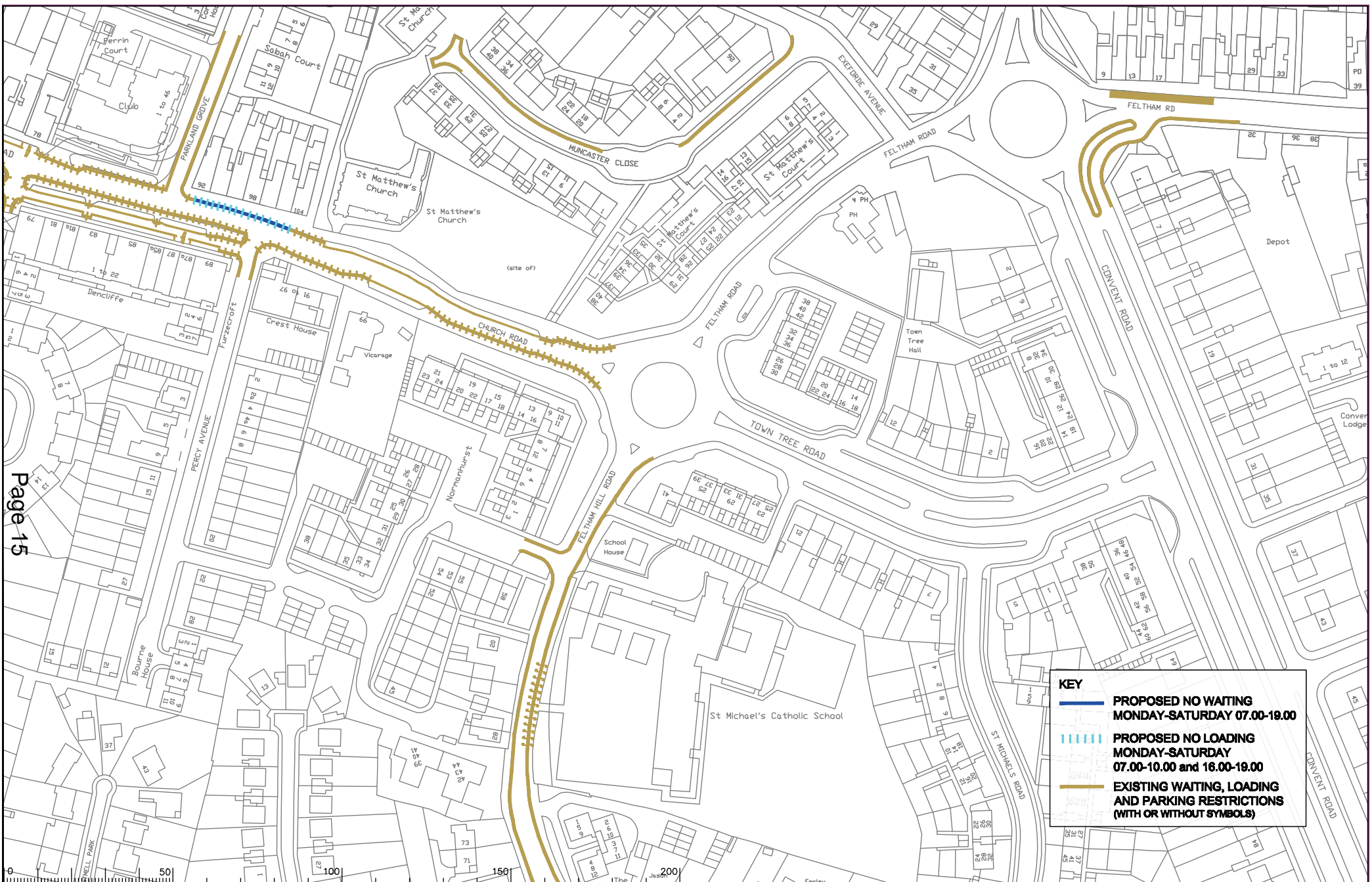
Drawn by: JR, Sig. JR, Date: 02.05
 Checked by originator: SDC, Sig. SDC, Date: 03.05
 Approved by: TPC, Sig. TPC, Date: 03.05

Project: Borough of Spelthorne Ashford
 Implemented Traffic Orders

Scale: 1:250

Project No: 3282/SPEL
 Contract Sheet: No. 0128 Rev. E

 SHEET OF PROPOSAL



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KEY

- PROPOSED NO WAITING
MONDAY-SATURDAY 07.00-19.00**
- PROPOSED NO LOADING
MONDAY-SATURDAY
07.00-10.00 and 16.00-19.00**
- EXISTING WAITING, LOADING
AND PARKING RESTRICTIONS
(WITH OR WITHOUT SYMBOLS)**

Notes

| Rev. | Description | Drwn | Slg. | Date | Chkd | Slg. | Date | Appr | Slg. | Date |
|------|-------------------------------------|------|------|----------|------|------|----------|------|------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.9.05 | TPC | TPC | 13.9.05 | TPC | TPC | 04.06 |
| B | LINETYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.08 | TPC | TPC | 24.01.08 | TPC | TPC | 24.01.08 |
| C | RESTRICTIONS AMENDED | CAH | CAH | 10.09 | SDC | SDC | 10.09 | TPC | TPC | 11.09 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| E | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | RH | RH | 12.12 |

North Point

Checked by
SDC
Slg.
Date
03.05

Approved by
TPC
Slg.
Date
03.05

Project No. 3282/SPEL

Borough of Spelthorne
Ashford

Implemented Traffic Orders

Project
Contract
Sheet
Drawing No. 0129
Rev. E

SURREY
COUNTY COUNCIL
Sustainable Development

Head of Transport
Michael HODGSON

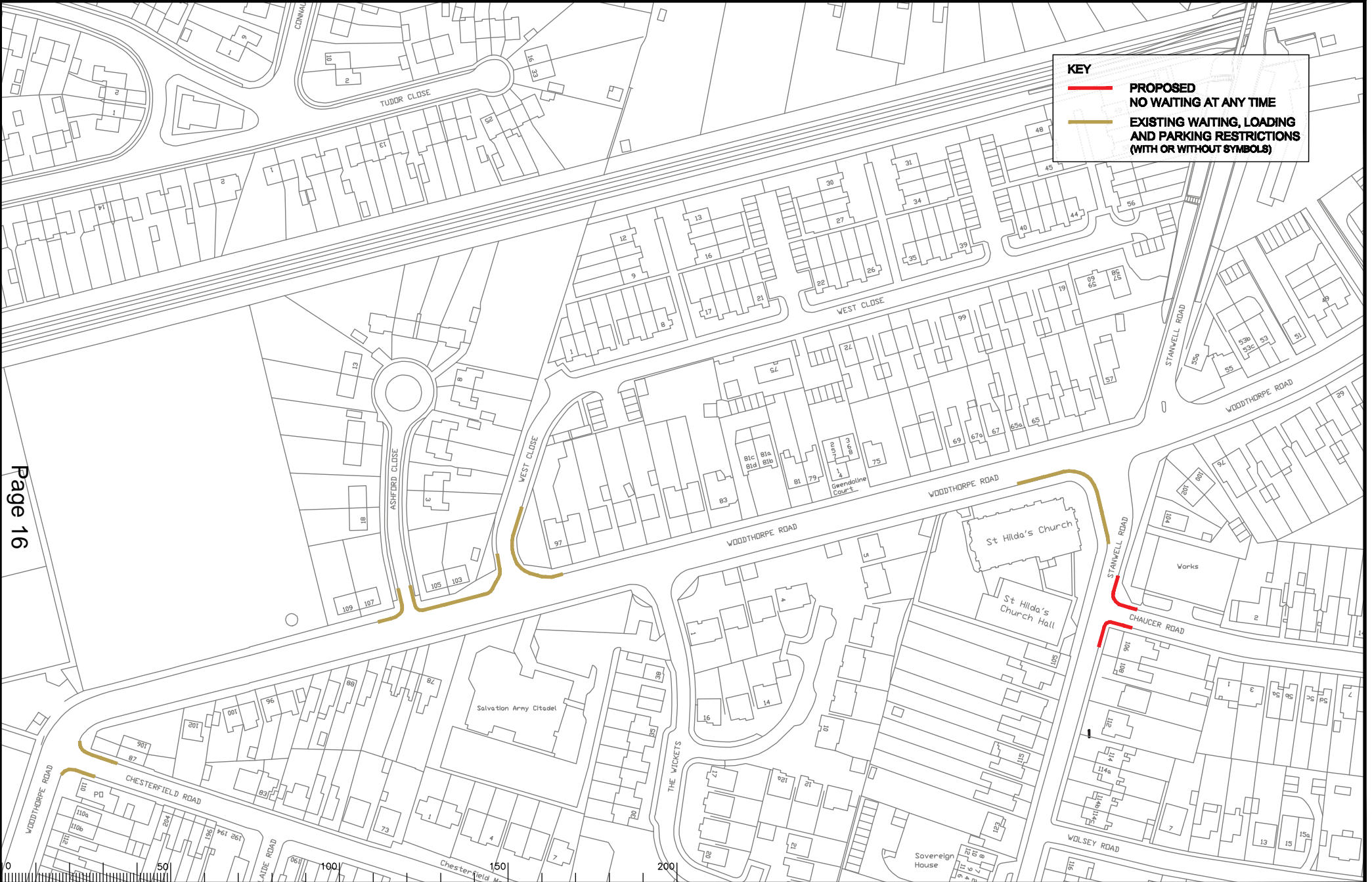
Classification
PROPOSAL

SHEET 07

KEY

— **PROPOSED NO WAITING AT ANY TIME**

— **EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)**



Notes

| Rev. | Description | Drawn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
|------|----------------------|-------|------|-------|------|------|-------|-------|------|-------|
| A | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| B | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |

| Drawn by | Sig. | Date | Checked by | Sig. | Date | Approved by | Sig. | Date |
|----------|------|-------|------------|------|-------|-------------|------|-------|
| JR | JR | 12.15 | SDC | SDC | 13.15 | TPC | TPC | 13.15 |

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Project: **Borough of Spelthorne Ashford**

Drawing: **Implemented Traffic Orders**

Scale: 1:1250

SHEET OF

Project No. **3282/SPEL**

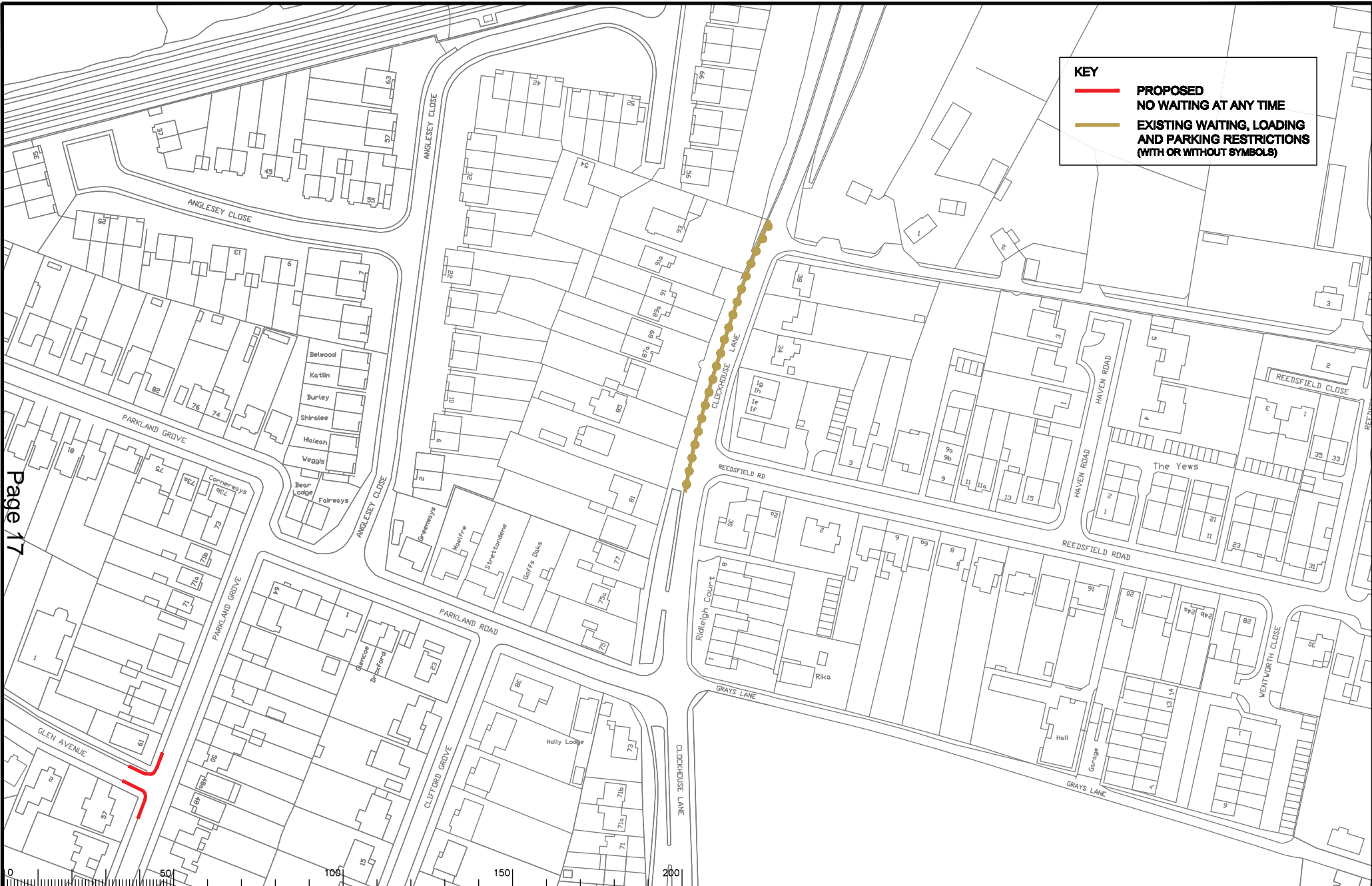
Contract No. **0186**

Rev. **B**


SURREY COUNTY COUNCIL


Sustainable Development

Classification: **PROPOSAL**



KEY

 **PROPOSED NO WAITING AT ANY TIME**

 **EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)**


Page 17

Notes

| Rev. | Description | Drwn | Sig. | Date | Chkd | Sig. | Date | Appr | Sig. | Date |
|------|----------------------|------|------|-------|------|------|-------|------|------|-------|
| A | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | RI | RI | 12.12 |
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| Rev. | Description | Drwn | Sig. | Date | Chkd | Sig. | Date | Appr | Sig. | Date |
|------|----------------------|------|------|-------|------|------|-------|------|------|-------|
| A | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | RI | RI | 12.12 |
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North Point



| Drawn by | Sig. | Date | Checked by | Sig. | Date | Approved by | Sig. | Date |
|----------|------|-------|------------|------|-------|-------------|------|-------|
| CAH | CAH | 18.09 | SDC | SDC | 18.09 | TPC | TPC | 18.09 |

Project: Borough of Spelthorne
Ashford
Implemented Traffic Orders

Project No. 3282/SPEL

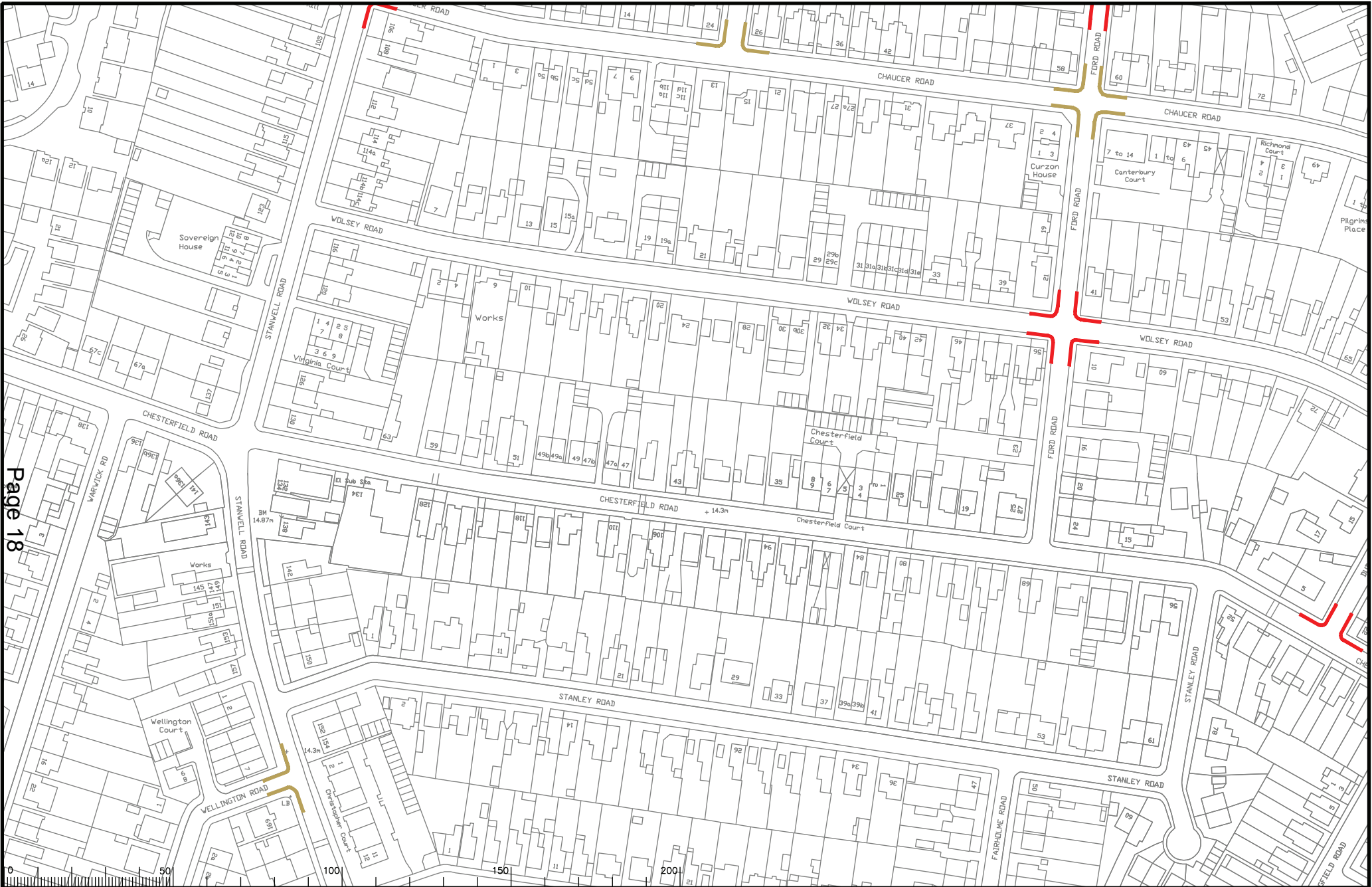
Contract Sheet No. 0195

Revision No. A

SURREY COUNTY COUNCIL
Surrey County Council Logo

Scale: 1:250

SHEET OF PROPOSAL



Notes

| Rev. | Description | Drwn | Sig. | Date | Chkd | Sig. | Date | Appr | Sig. | Date |
|------|----------------------|------|------|-------|------|------|-------|------|------|-------|
| A | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | RI | RI | 12.12 |
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| Drwn | Sig. | Date | Chkd | Sig. | Date | Appr | Sig. | Date |
|------|------|-------|------|------|-------|------|------|-------|
| CAH | CAH | 12.12 | JAR | JAR | 12.12 | RI | RI | 12.12 |
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North Point

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| Drawn by | Sig. | Date | Checked by | Sig. | Date |
|----------|------|-------|------------|------|-------|
| CAH | CAH | 07.11 | JAR | JAR | 07.11 |
| | | | | | |
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Project: Borough of Spelthorne
Ashford
Implemented Traffic Orders

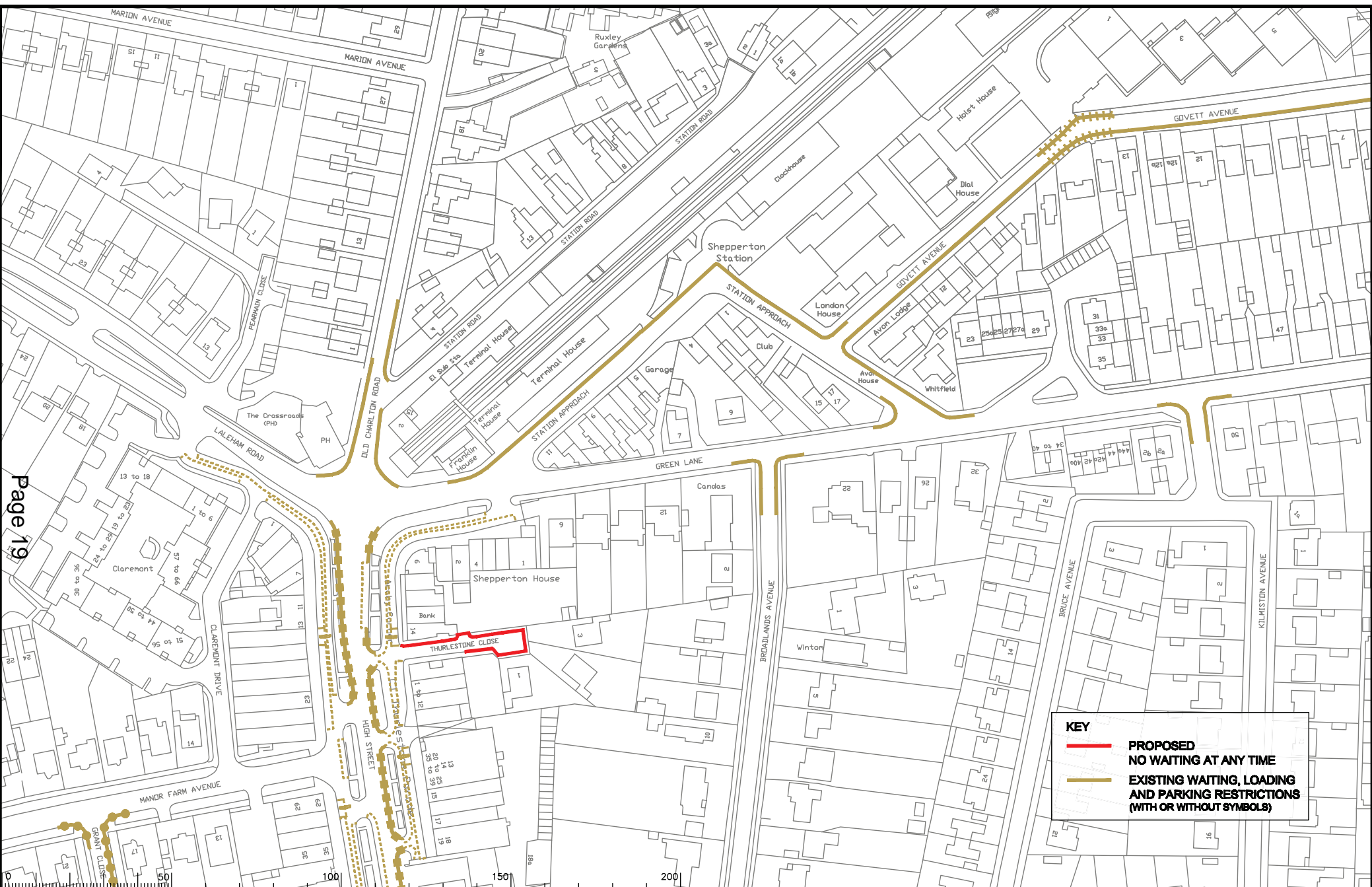
Project No. 3282/SPEL
Contract Sheet No. 01105
Rev. A

Scale: 1:250

SURREY COUNTY COUNCIL
Surrey County Council
1000 High Street, Guildford, Surrey GU1 2AA
Tel: 01483 210000 Fax: 01483 210001

SHEET OF

PROPOSAL



KEY

— PROPOSED
NO WAITING AT ANY TIME

— EXISTING WAITING, LOADING
AND PARKING RESTRICTIONS
(WITH OR WITHOUT SYMBOLS)

Notes

| Rev. | Description | Drawn | Scale | Date | Chkd | Scale | Date | Appr. | Scale | Date |
|------|---|-------|-------|----------|------|-------|----------|-------|-------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.8.05 | TPC | TPC | 13.8.05 | TPC | TPC | 04.08 |
| B | AMENDED RESTRICTIONS TO OLD CHARLTON ROAD | AMM | AMM | 01.02.07 | TPC | TPC | 02.07 | TPC | TPC | 02.07 |
| C | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.08 | TPC | TPC | 24.01.08 | TPC | TPC | 24.01.08 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 10.09 | SDC | SDC | 10.09 | TPC | TPC | 10.09 |
| E | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| F | RESTRICTIONS AMENDED | CAH | CAH | 19.12 | JAR | JAR | 19.12 | BN | BN | 19.12 |

North Point

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Drawn by: JR Slp Date: 12.05

Checked by: originator SDC Slp Date: 03.05

Approved by: TPC Slp Date: 03.05

Project No. 3282/SPEL

Borough of Spelthorne
Shepperton

Implemented Traffic Orders

SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282/SPEL
Drawing No. 0166
Rev. F

Classification
PROPOSAL

SHEET OF



KEY

— PROPOSED NO WAITING AT ANY TIME

— EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)



Notes

| Rev. | Description | Drawn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
|------|--------------------------------------|-------|------|----------|------|------|----------|-------|------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.9.05 | TPC | TPC | 13.9.05 | TPC | TPC | 04.08 |
| B | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.08 | TPC | TPC | 24.01.08 | TPC | TPC | 24.01.08 |
| C | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | SH | SH | 12.12 |

North Point

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Survey Graphic Control Ltd. 07872 1000

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|-------------|-----|------|-----|------|-------|
| Drawn by | JR | Sig. | JR | Date | 12.15 |
| Checked by | SDC | Sig. | SDC | Date | 03.15 |
| Approved by | TPC | Sig. | TPC | Date | 03.15 |

Project

Borough of Spelthorne
Shepperton

Implemented Traffic Orders

Drawing

Project No. 3282/SPEL

Contract No. 0167

Rev. D

Classification

PROPOSAL

SURREY
COUNTY COUNCIL
Sustainable Development

Scale 1:250

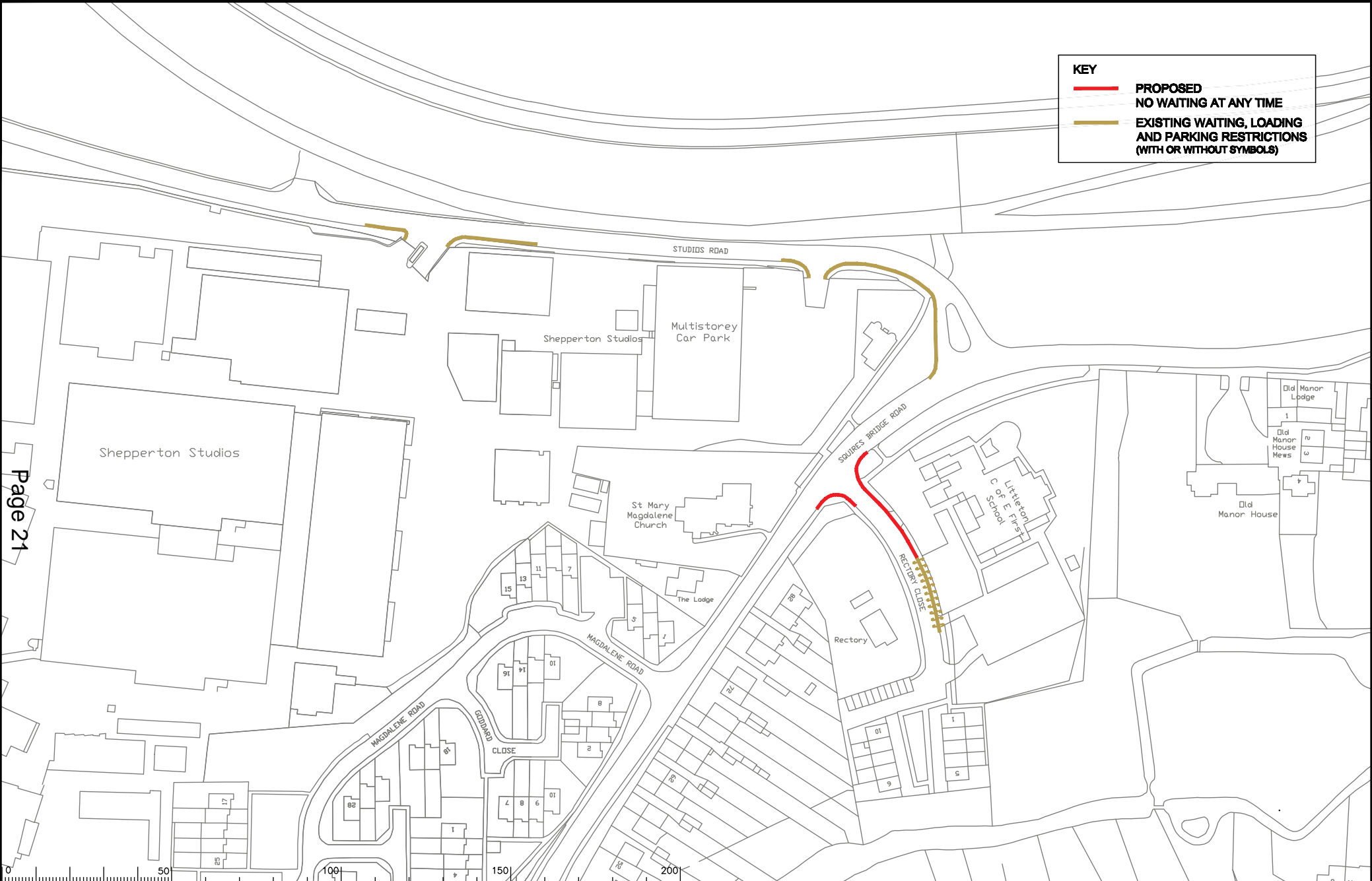
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SHEET OF

KEY

- PROPOSED NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Page 21



Notes

| Rev. | Description | Drawn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
|------|--------------------------------------|-------|------|----------|------|------|----------|-------|------|----------|
| A | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.08 | TPC | TPC | 24.01.08 | TPC | TPC | 24.01.08 |
| B | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| C | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | SH | SH | 12.12 |

| Rev. | Description | Drawn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
|------|--------------------------------------|-------|------|----------|------|------|----------|-------|------|----------|
| A | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.08 | TPC | TPC | 24.01.08 | TPC | TPC | 24.01.08 |
| B | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| C | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | SH | SH | 12.12 |

North Point

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| | | | | | |
|-------------|-----|------|-----|------|-------|
| Drawn by | JR | Sig. | JR | Date | 12.15 |
| Checked by | SDC | Sig. | SDC | Date | 03.15 |
| Approved by | TPC | Sig. | TPC | Date | 03.15 |

Borough of Spelthorne
Shepperton
Implemented Traffic Orders

SURREY
COUNTY COUNCIL
Sustainable Development

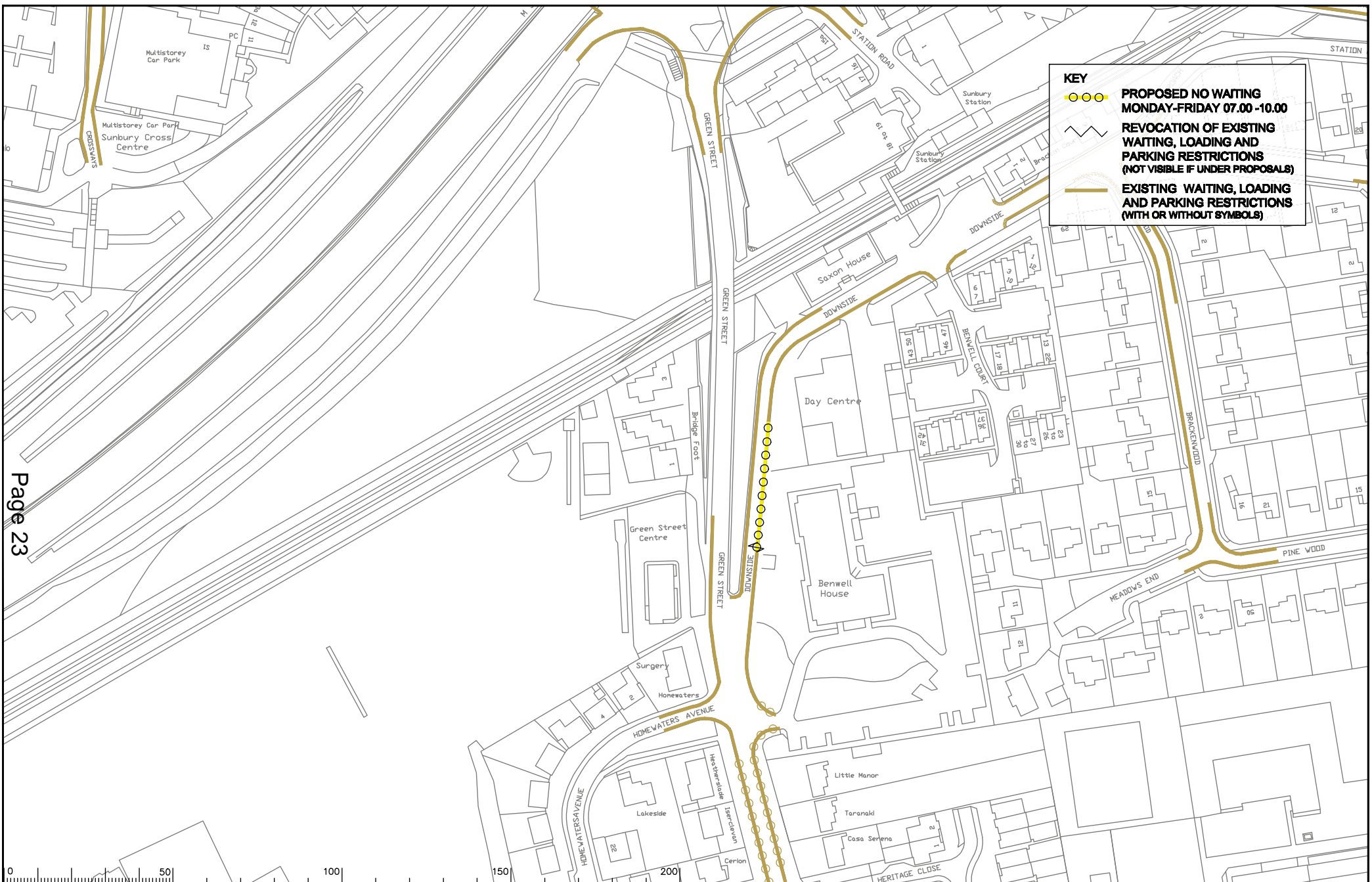
Project No. 3282/SPEL
Contract Street No. 0176
Drawing No. 0176
Rev. C
Classification PROPOSAL

SHEET OF

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KEY

- PROPOSED NO WAITING MONDAY-FRIDAY 07.00 -10.00
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)



Notes

| Rev. | Description | Drwn | Sig. | Date | Chkd | Sig. | Date | Appr | Sig. | Date |
|------|--|------|------|----------|------|------|----------|------|------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.8.05 | TPC | TPC | 13.8.05 | TPC | TPC | 04.08 |
| B | ADDED RESTRICTIONS TO BENWELL COURT AND DOWNSIDE | ALM | ALM | 01.02.07 | TPC | TPC | 02.07 | TPC | TPC | 02.07 |
| C | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.08 | TPC | TPC | 24.01.08 | TPC | TPC | 24.01.08 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 10.09 | SDC | SDC | 10.09 | TPC | TPC | 10.09 |
| E | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| F | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | RL | RL | 12.12 |

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Drawn by: JR
 Checked by: SDC
 Approved by: TPC

Borough of Spelthorne
 Sunbury
 Implemented Traffic Orders

| | |
|----------------|-----------|
| Project No. | 3282/SPEL |
| Contract No. | |
| Sheet No. | |
| Drawing No. | 0139 |
| Rev. | F |
| Classification | PROPOSAL |

SHEET 07 OF



Notes

| Rev. | Description | Drawn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
|------|--------------------------------------|-------|------|----------|------|------|----------|-------|------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.8.05 | TPC | TPC | 13.8.05 | TPC | TPC | 04.08 |
| B | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.08 | TPC | TPC | 24.01.08 | TPC | TPC | 24.01.08 |
| C | RESTRICTIONS AMENDED | CAH | CAH | 10.09 | SDC | SDC | 10.09 | TPC | TPC | 10.09 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| E | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | RH | RH | 12.12 |

| Checked by | Sig. | Date |
|-------------|------|-------|
| originator | SDC | 12.15 |
| Approved by | TPC | 12.15 |

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Project: **Borough of Spelthorne Sunbury**


Implemented Traffic Orders

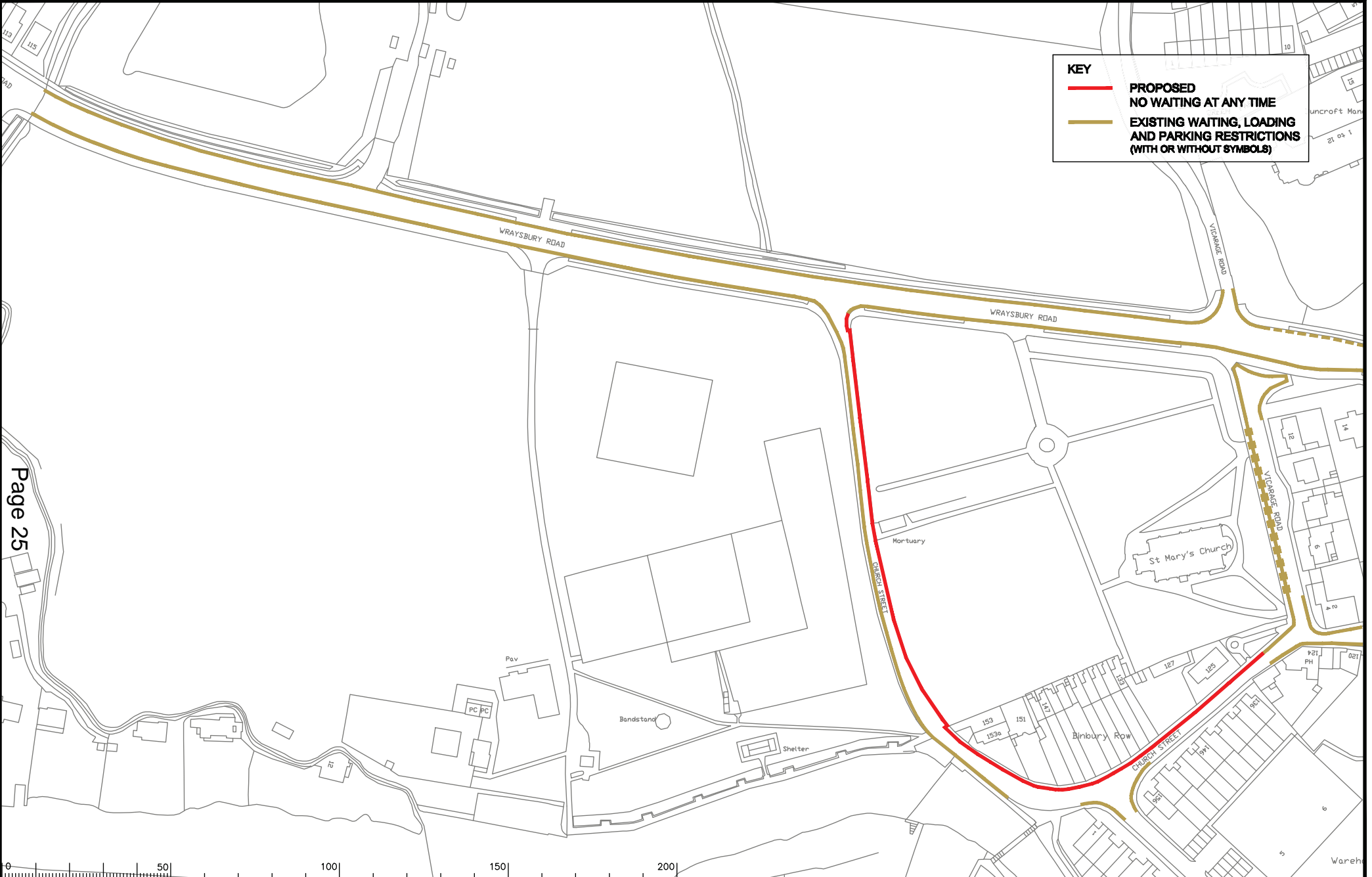
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| <p>SURREY COUNTY COUNCIL Sustainable Development</p> | Project No. | 3282/SPEL |
| | Contract No. | 0145 |
| Rev. | E | |
| Classification | PROPOSAL | |

SHEET OF

KEY


 **PROPOSED
NO WAITING AT ANY TIME**

 **EXISTING WAITING, LOADING
AND PARKING RESTRICTIONS
(WITH OR WITHOUT SYMBOLS)**



| Rev. | Description | Drawn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
|------|--------------------------------------|-------|------|----------|------|------|----------|-------|------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.8.05 | TPC | TPC | 13.8.05 | TPC | TPC | 04.08 |
| B | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.08 | TPC | TPC | 24.01.08 | TPC | TPC | 24.01.08 |
| C | RESTRICTIONS AND MAPPING AMENDED | CAH | CAH | 10.09 | SDC | SDC | 10.09 | TPC | TPC | 10.09 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | RH | RH | 12.12 |
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North Point



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Drawn by: JR
Checked by: SDC
Approved by: TPC

Date: 12.85
Date: 13.85
Date: 13.85

Project: Borough of Spelthorne
Staines

Drawing: Implemented Traffic Orders

Scale: 1:1250

Project No. 3282/SPEL

Contract No. 0111

Revision: D






Classification: PROPOSAL

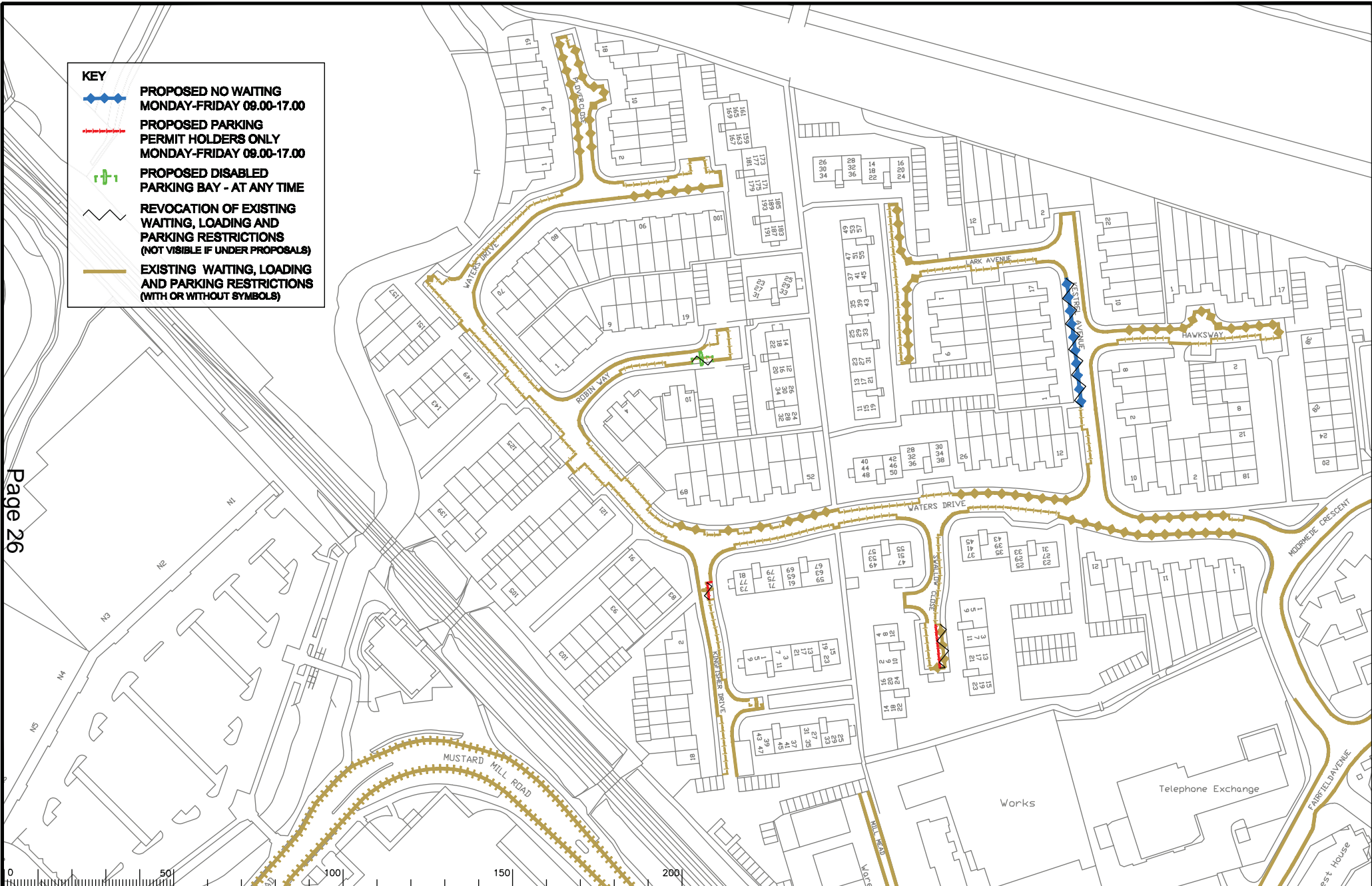
SHEET OF



SURREY COUNTY COUNCIL
Sustainable Development
Head of Infrastructure
Member of the Council

KEY

-  PROPOSED NO WAITING MONDAY-FRIDAY 09.00-17.00
-  PROPOSED PARKING PERMIT HOLDERS ONLY MONDAY-FRIDAY 09.00-17.00
-  PROPOSED DISABLED PARKING BAY - AT ANY TIME
-  REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
-  EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)



Notes

| Rev. | Description | Drwn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
|------|--------------------------------------|------|------|----------|------|------|----------|-------|------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.3.06 | TPC | TPC | 13.3.06 | TPC | TPC | 04.08 |
| B | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.09 | TPC | TPC | 24.01.09 | TPC | TPC | 24.01.09 |
| C | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | RH | RH | 12.12 |

| Rev. | Description | Drwn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
|------|--------------------------------------|------|------|----------|------|------|----------|-------|------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.3.06 | TPC | TPC | 13.3.06 | TPC | TPC | 04.08 |
| B | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.09 | TPC | TPC | 24.01.09 | TPC | TPC | 24.01.09 |
| C | RESTRICTIONS AMENDED | CAH | CAH | 07.11 | JAR | JAR | 07.11 | TPC | TPC | 07.11 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | RH | RH | 12.12 |

North Point

Checked by originator: SDC, Date: 03.05

Approved by: TPC, Date: 03.05

Project: Borough of Spelthorne Staines

Implemented Traffic Orders

Drawn by: JR, Date: 02.05

Checked by originator: SDC, Date: 03.05

Approved by: TPC, Date: 03.05

Project No. 3282/SPEL

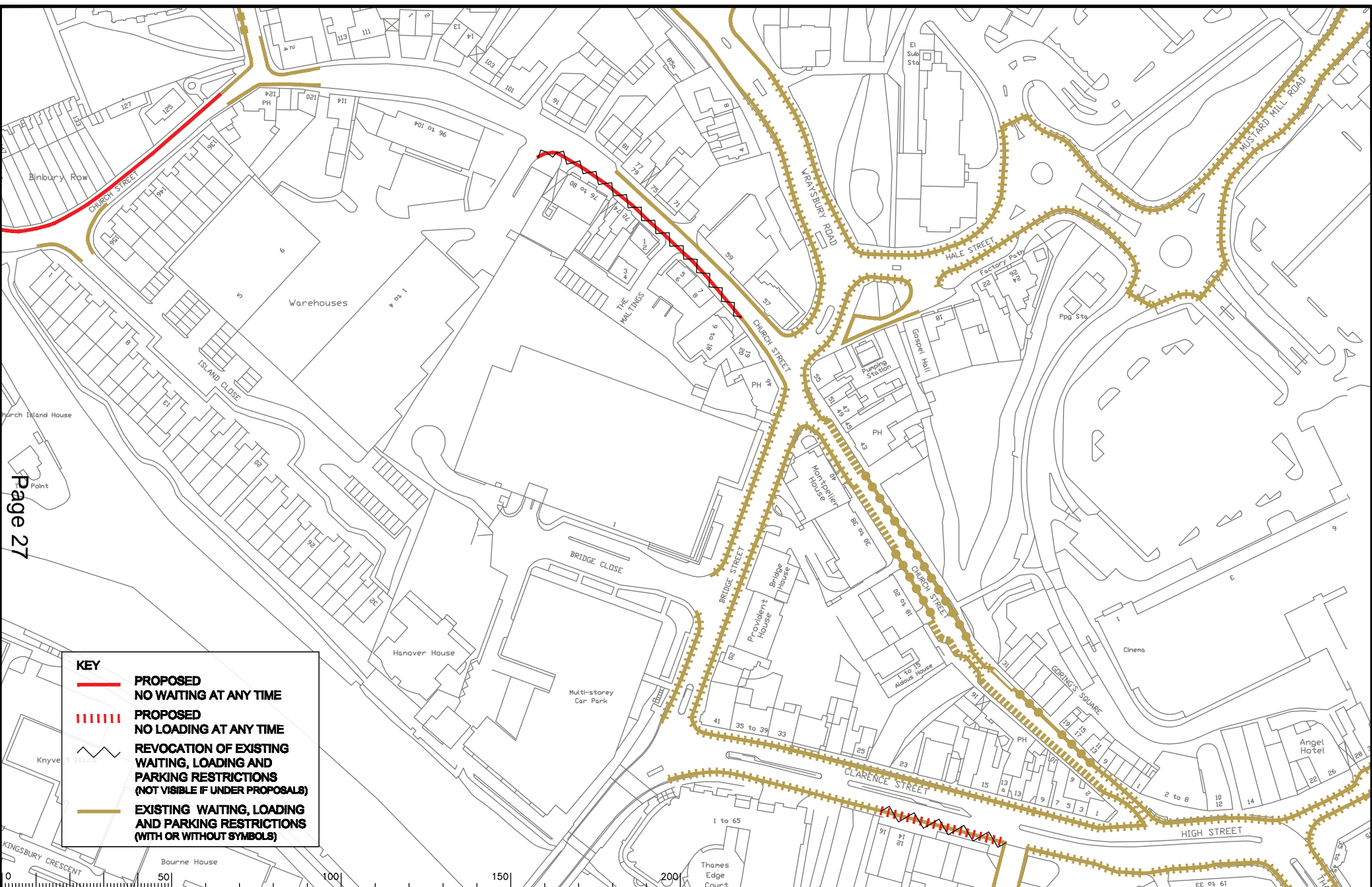
Sheet No. 0113

Revision: D

SURREY COUNTY COUNCIL

Highways Department

PROPOSAL



KEY

- PROPOSED NO WAITING AT ANY TIME
- - - - - PROPOSED NO LOADING AT ANY TIME
- - - - - REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Notes

| Rev. | Description | Drawn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
|------|---|-------|------|----------|------|------|----------|-------|------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.8.05 | TPC | TPC | 13.8.05 | TPC | TPC | 04.08 |
| B | AMENDED RESTRICTIONS AND PARKING IN CHURCH STREET | AJM | AJM | 01.02.07 | TPC | TPC | 02.07 | TPC | TPC | 02.07 |
| C | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 14.01.08 | TPC | TPC | 14.01.08 | TPC | TPC | 14.01.08 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 10.09 | SDC | SDC | 10.09 | TPC | TPC | 16.09 |
| E | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | RH | RH | 12.12 |

North Point

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Drawn by: JR, JR, Date: 12.15

Checked by originator: SDC, SDC, Date: 03.15

Approved by: SDC, SDC, Date: 03.15

TPC, TPC, Date: 03.15

Borough of Spelthorne
Staines

Implemented Traffic Orders

Project No. 3282/SPEL

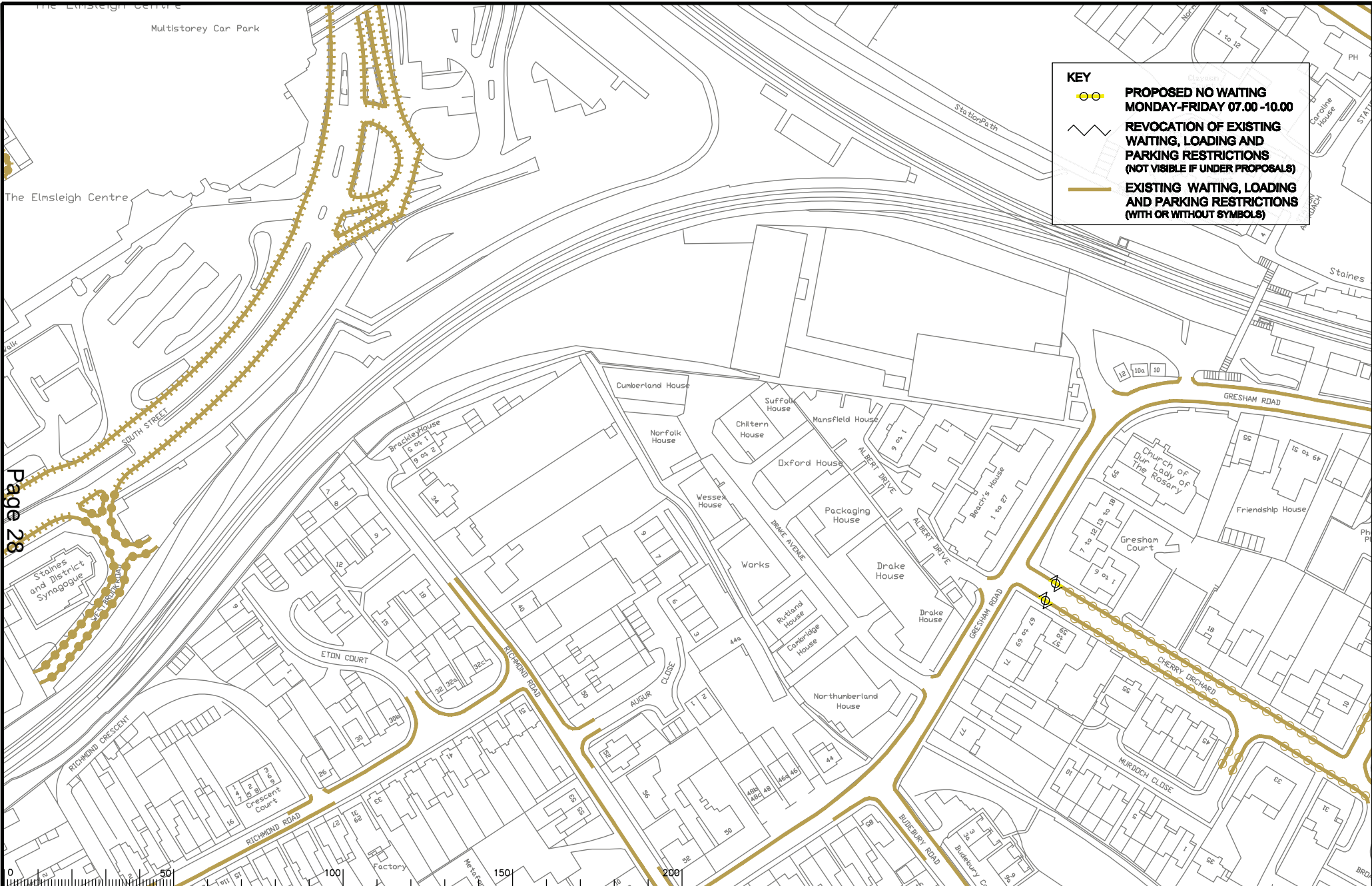
Contract No. 0115

Rev. E

Classification PROPOSAL

SHEET OF

SURREY
COUNTY COUNCIL
Sustainable Development



KEY

- PROPOSED NO WAITING MONDAY-FRIDAY 07.00 -10.00**
- REVOCAION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)**
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)**

Page 28

Notes

| Rev. | Description | Drwn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
|------|--|------|------|----------|------|------|----------|-------|------|----------|
| A | SHEET NUMBER AND TITLE AMENDED | SDC | SDC | 13.03.09 | TPC | TPC | 13.03.09 | TPC | TPC | 04.09 |
| B | AMENDED RESTRICTIONS BY WESTBROOK ROAD | JAR | JAR | 07.02.09 | TPC | TPC | 02.07 | TPC | TPC | 02.07 |
| C | LINE TYPES AMENDED AND SYMBOLS ADDED | SDC | SDC | 24.01.08 | TPC | TPC | 10.09 | TPC | TPC | 24.01.08 |
| D | RESTRICTIONS AMENDED | CAH | CAH | 10.09 | SDC | SDC | 10.09 | TPC | TPC | 10.09 |
| E | RESTRICTIONS AMENDED | CAH | CAH | 02.11 | JAR | JAR | 02.11 | TPC | TPC | 02.11 |
| F | RESTRICTIONS AMENDED | CAH | CAH | 12.12 | JAR | JAR | 12.12 | TPC | TPC | 12.12 |

| Drwn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
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North Point

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Borough of Spelthorne
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 Contract Sheet No: 0119
 Rev: F

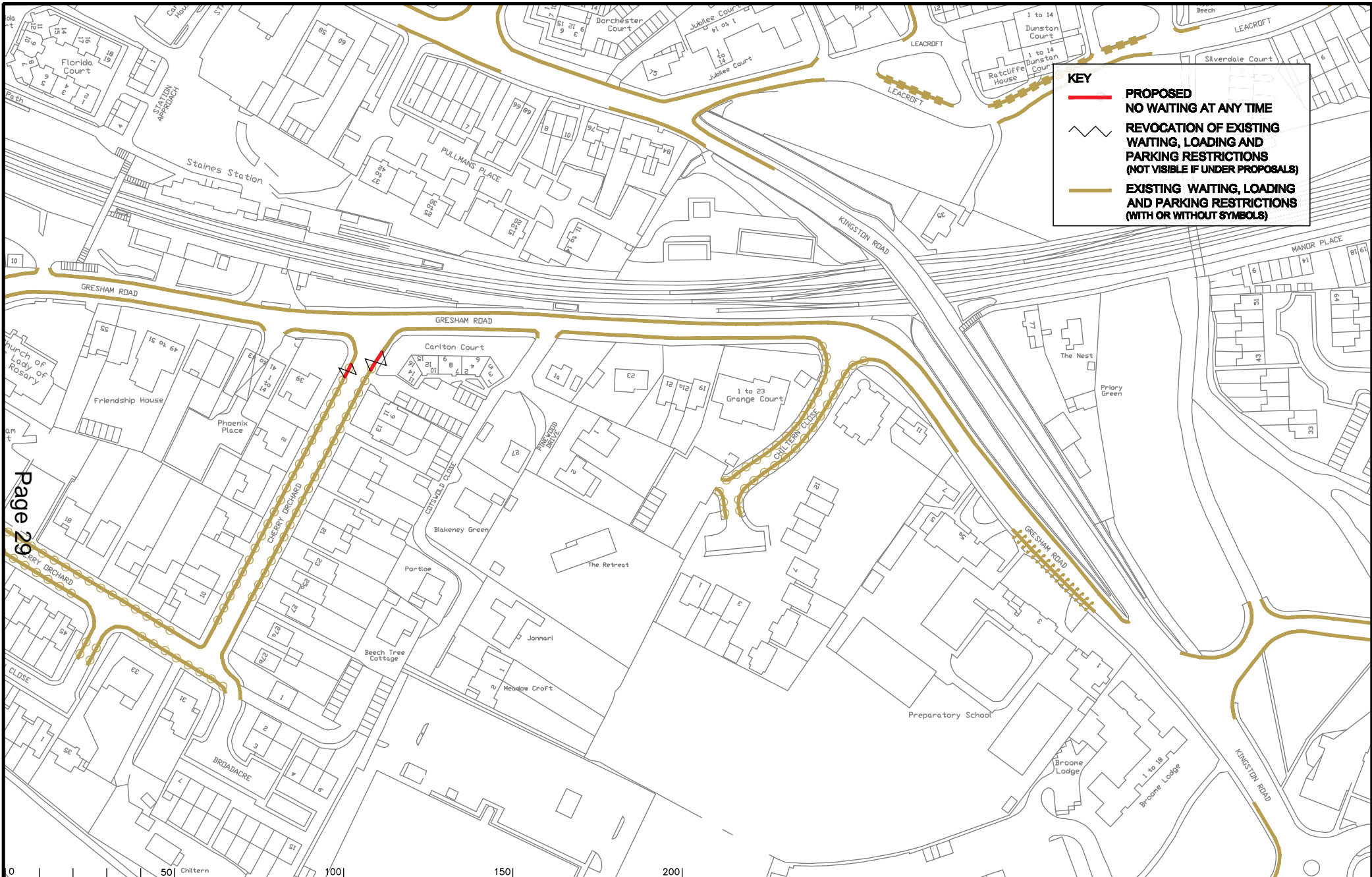
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 Local Democracy
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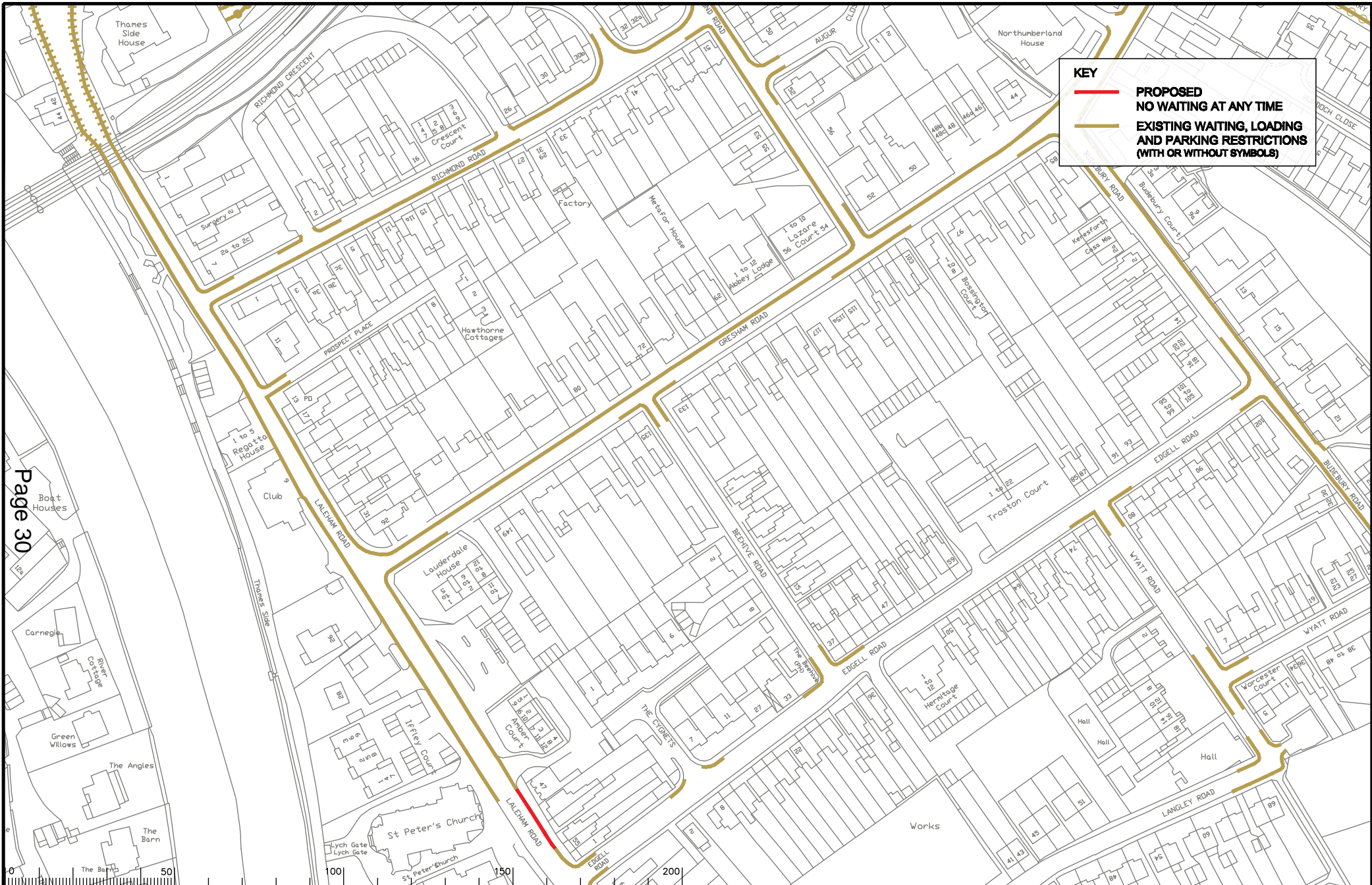
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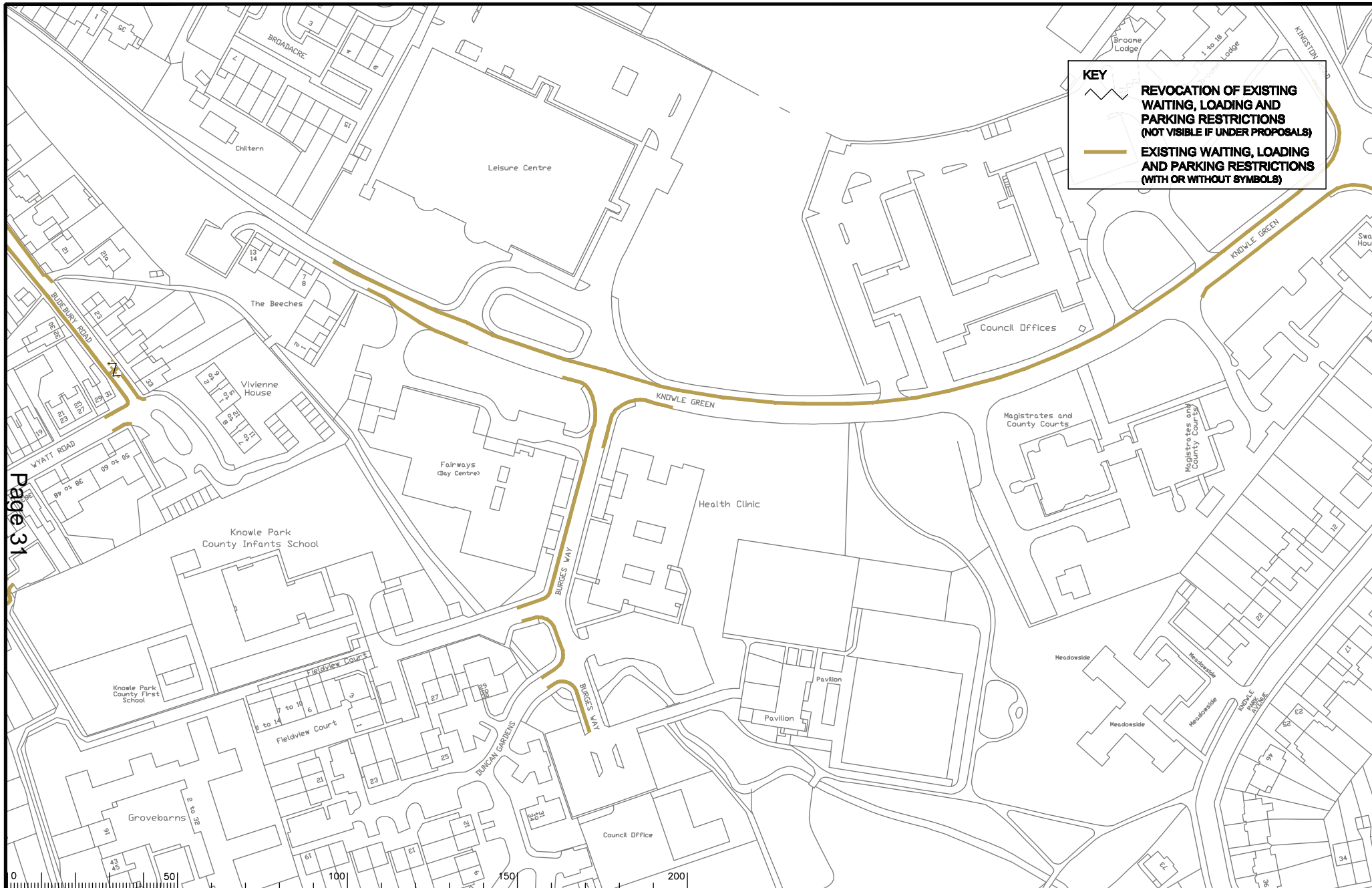
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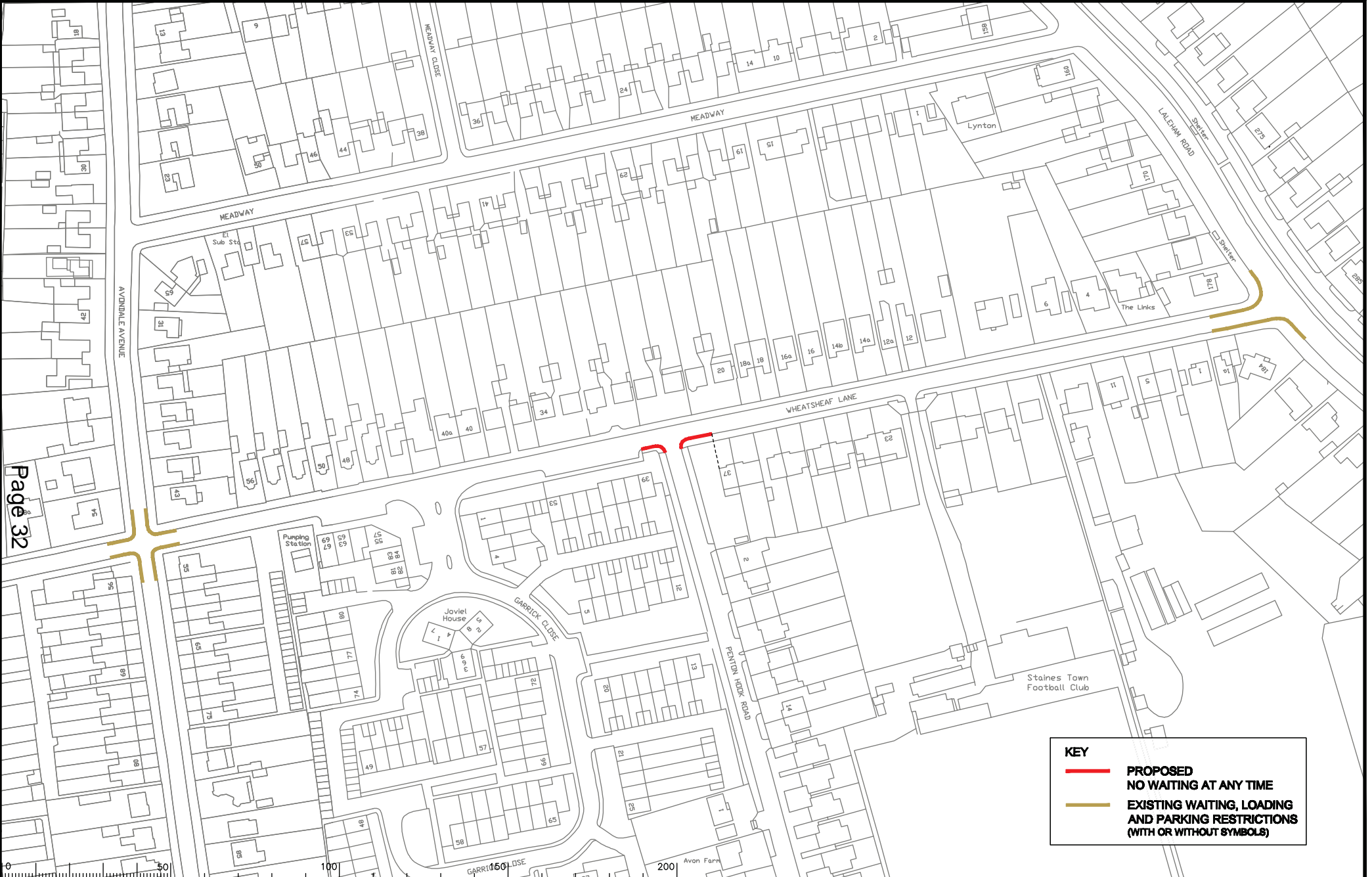
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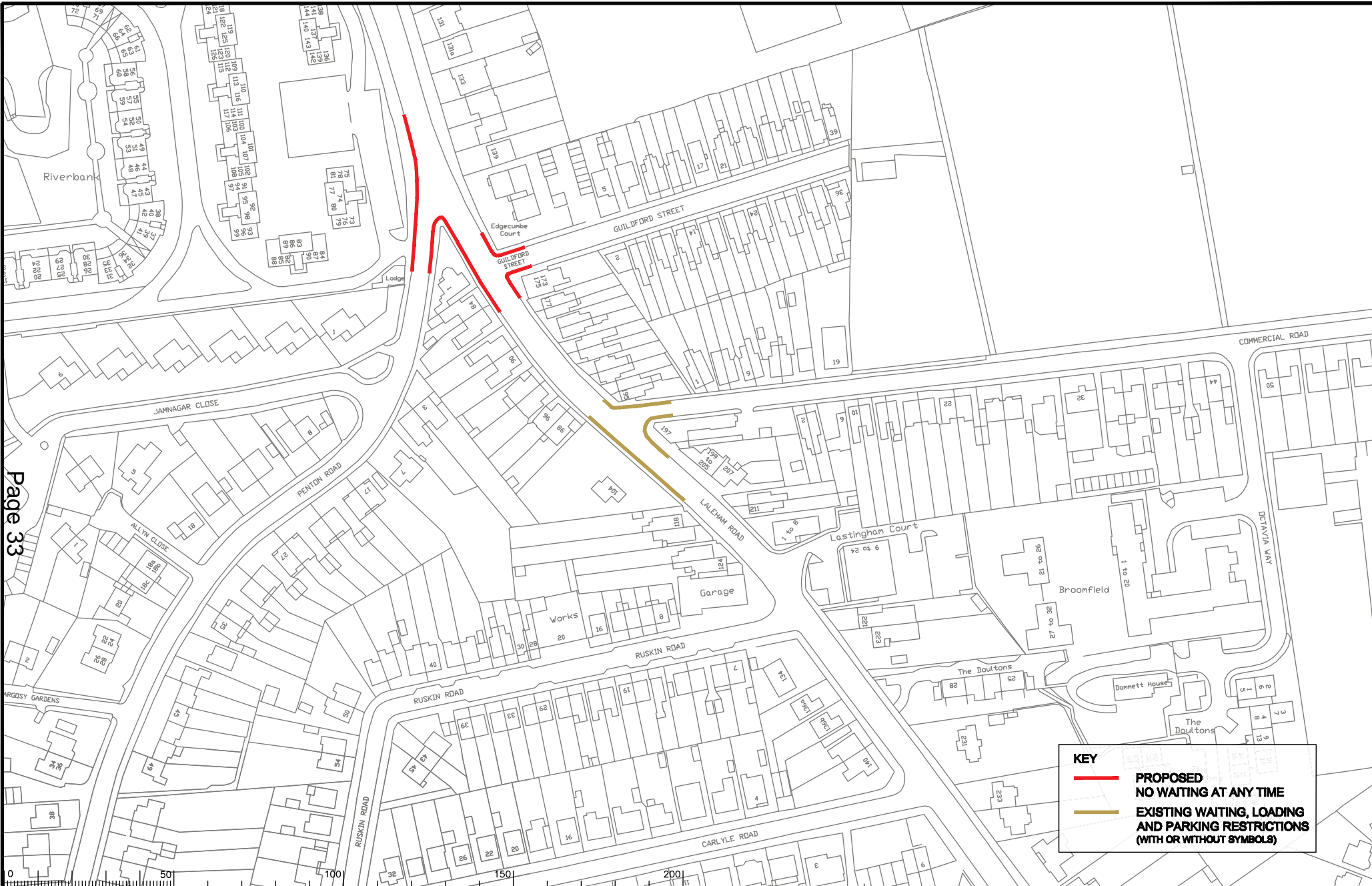
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Borough of Spelthorne
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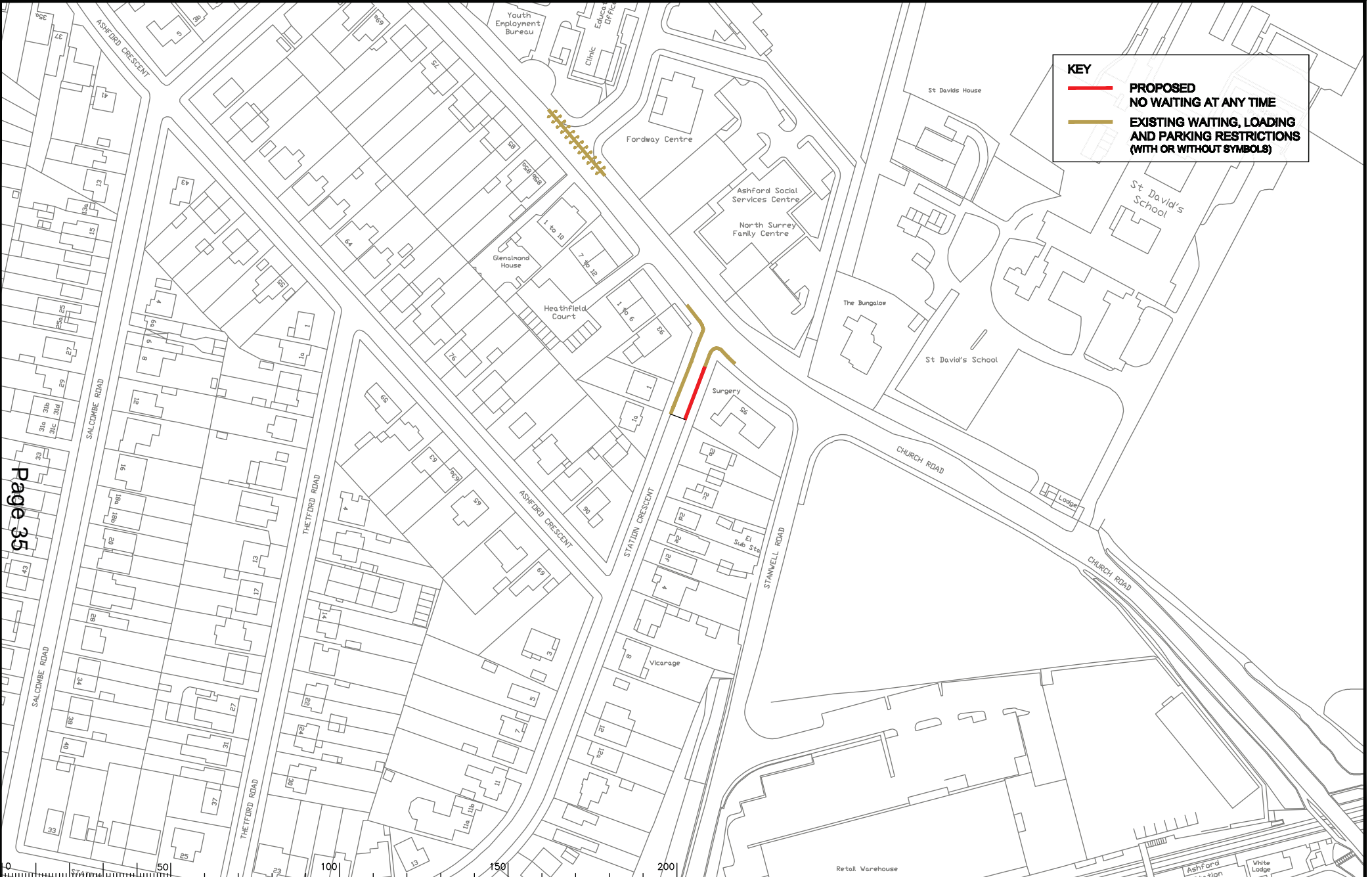
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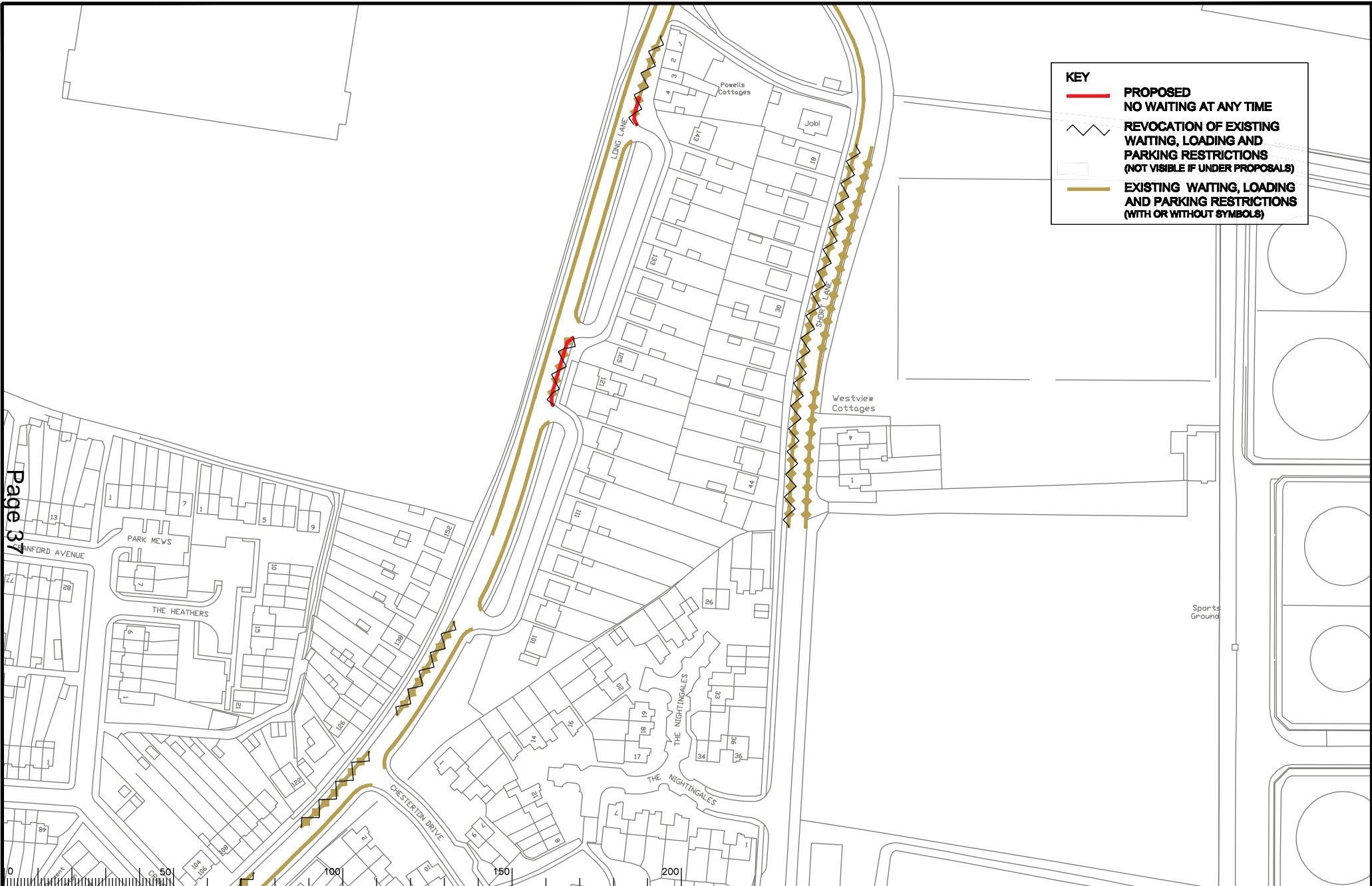
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| Rev. | Description | Drwn | Sig. | Date | Chkd | Sig. | Date | Appr. | Sig. | Date |
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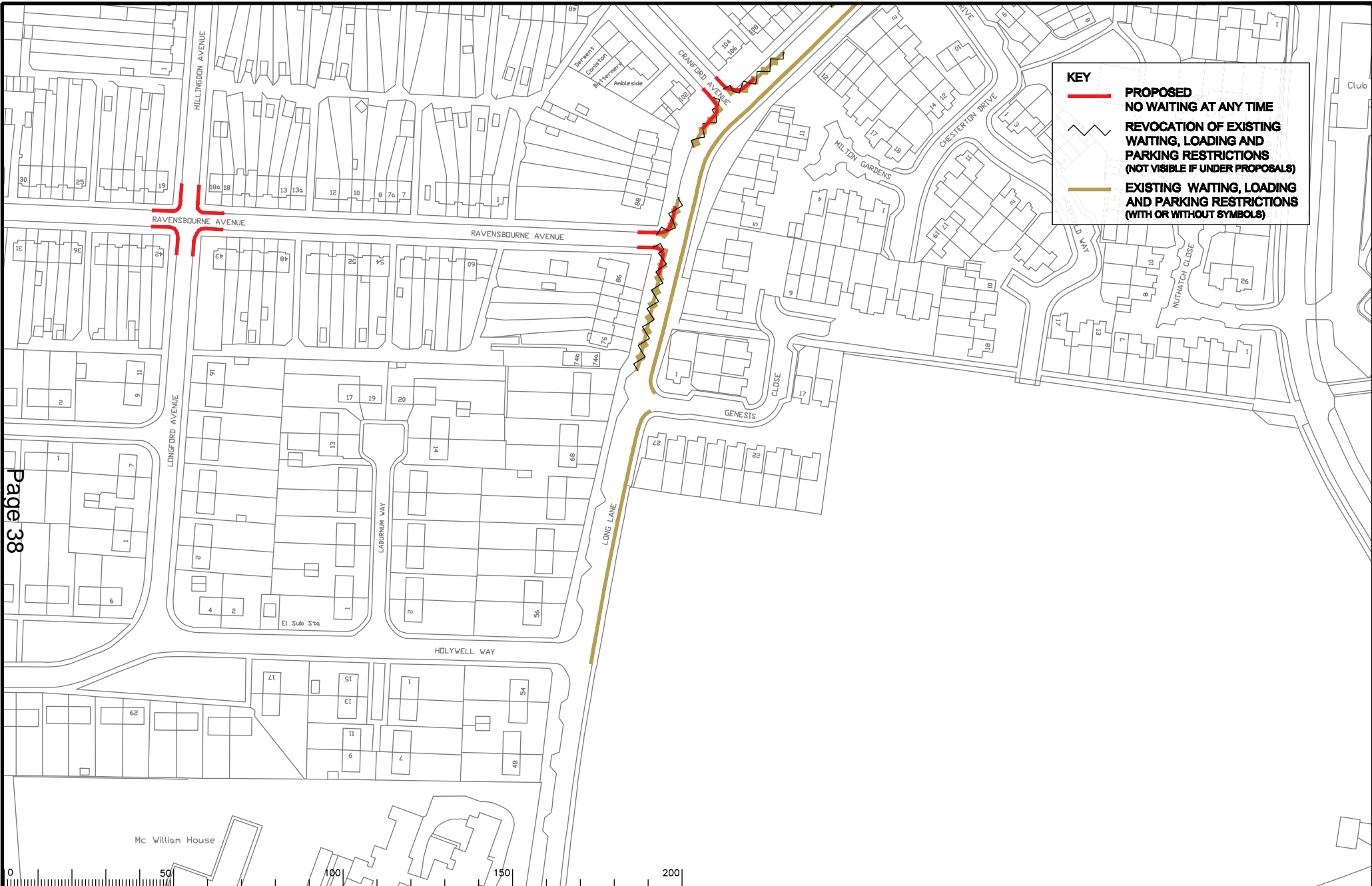
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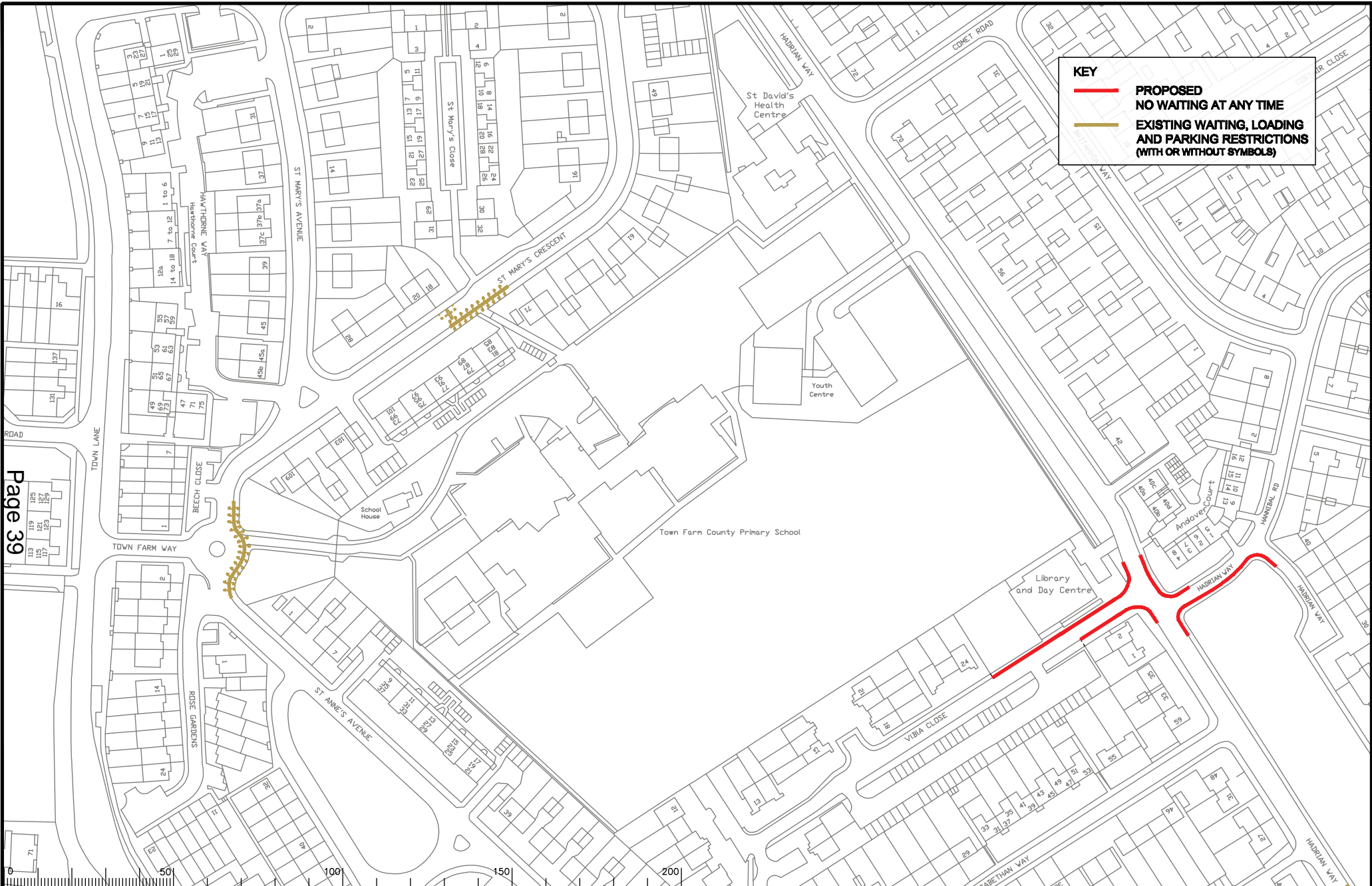
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 Rev.: C
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Project: **Borough of Spelthorne Stanwell**
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 Contract No: **0169**
 Sheet No: **C**
 Revision: **C**
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OFFICER REPORT TO LOCAL COMMITTEE (Spelthorne)

HIGHWAYS UPDATE

21st January 2013

KEY ISSUES

To update Committee with progress of the 2012-13 Highways programmes funded by the Local Committee. To develop priorities for the 2013-14 Capital Programme.

SUMMARY

This report summarises progress with the capital and revenue programmes funded by the Local Committee's respective capital and revenue budgets. Members are requested to indicate their preferred schemes for the 2013-14 Divisional Programmes.

OFFICER RECOMMENDATIONS

The Local Committee is asked to:

- (i) Agree to re-assign the Parking allocation to enhance the general maintenance programme funded under the Local Issues allocation (paragraph 2.2 refers);
- (ii) Agree what, if any, extensions to the Borough-wide Freight Study should be commissioned (paragraph 2.8 refers);
- (iii) Indicate its approval (or not) for new 7.5t weight restrictions in B377 Feltham Road and C233 Chertsey Road, subject to the Divisional Member providing funding from next Financial Year's Divisional Allocation (paragraphs 2.10 to 2.18 refer);
- (iv) Approve the budget allocations for next Financial Year (2013-14) detailed in Table 4 (paragraph 2.27 refers).

1.0 INTRODUCTION AND BACKGROUND

- 1.1 Surrey County Council's Local Transport Plan (LTP) aims to improve the highway network for all users. In general terms it aims to reduce congestion, improve accessibility, reduce the frequency and severity of road casualties, improve the environment, and maintain the network so that it is safe for public use.
- 1.2 The Local Committee has been delegated Highway budgets in the current Financial Year 2012-13 as follows:
 - Local Revenue: £215,800
 - Community Pride: £35,000 (£5,000 per Division)
 - Capital Integrated Transport Schemes: £140,272
 - Capital Maintenance: £140,272
- 1.3 Following an under spend in the previous Financial Year 2011-12 there are also significant carry forward monies:
 - Local Revenue carry forward: £80,500
 - Capital Integrated Transport Schemes carry forward: £125,900
- 1.4 It was reported to Committee in October that a number of schemes from the previous Financial Year 2011-12 were not fully paid in the previous Financial Year. At that time the balance of these costs totalled over £25,000, and was expected to be paid from this Financial Year's capital budget. Officers have subsequently identified developer contributions to cover some of these costs, and the balance to be paid from this Financial Year's budget has reduced to less than £4,500.
- 1.5 At the time of writing an audit of Committees Local Revenue and Community Pride budgets is underway. This includes reconciling costs with orders that have been raised. Officers have uncovered a number of costs relating to orders placed in the previous Financial Year, but which were not paid from the previous Financial Year's budget. This introduces a significant new pressure into this Financial Year's Local Revenue budget. Officers are working to minimise the impact of this pressure on this Financial Year's programme of works. At the time of writing the full details of this audit are not available. Once the audit is completed, officers will be able to provide to Members up to date detailed financial information.
- 1.6 The funds delegated to the Local Committee are in addition to funds allocated at a County level which cover various Highways maintenance and improvement activities, including inspection and repair of safety defects, resurfacing, structures, vegetation maintenance, and drainage.

2.0 ANALYSIS

Annual Local Revenue Programme

2.1 In July 2012 Committee made the allocations shown in Table 1 below:

Table 1 Revenue allocation agreed by Committee in July 2012

| Budget Heading | Allocation | Comment |
|-----------------------|--|---|
| Ditching and Drainage | £55,000 | £44,202.00 committed, £10,798.00 remaining |
| Parking | £10,000 | Allocation not needed for Parking this FY; Committee resolved in October to divert this allocation to refreshing road markings. |
| Trees and Vegetation | £40,000 | £31,623.35 committed, £8,376.65 remaining |
| Local Issues | £105,000 (to be spread evenly across Borough) | £111,040.21 committed |
| Forward design | £5,800 | Committee resolved in October to divert this allocation to general maintenance. |
| Carry Forward | £80,500 | £74,392.05 committed, £6,107.95 remaining |
| Total | £296,300.00 £215,800 + £80,500 | £261,257.61 committed, £35,042.39 remaining |

2.2 The figures in Table 1 above were current on Friday 4th January 2013. At the time of writing an audit is underway, which has revealed that this budget is subject to a significant new pressure arising out of orders raised in the last Financial Year, but which were not paid from last Financial Year's Local Revenue budget. The figures in this table will change to account for this pressure, and as officers work to mitigate the impact of this pressure on this Financial Year's programme of works. A detailed financial update will be made available for Members once this audit is complete. Revenue schemes not delivered this Financial Year will be placed on order for the beginning of the new Financial Year.

2.3 In October 2012 Committee resolved to reassign the £10,000 Parking allocation to refresh road markings across the Borough. This Financial Year a programme of refreshing road markings has been completed by

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the central Highways teams, which means the road markings in Spelthorne are generally in good condition. Therefore unless Members have any specific sites where road markings would benefit from being refreshed, it is recommended to divert this allocation to general maintenance.

- 2.4 Details of the individual works orders raised against the various allocations are distributed to Committee Chairmen on a monthly basis.

Annual Capital Integrated Transport Schemes Programme

- 2.5 Table 2 below summarises progress with Integrated Transport Schemes that were approved by Committee in July, together with two schemes still in progress from last Financial Year's programme, and two developer funded schemes.

Table 2 Progress with 2012-13 Capital Integrated Transport Schemes Programme

| Scheme | Description | Progress | Likely cost |
|--|--|---|--|
| Fordbridge Road Roundabout Toucan Crossing | New Toucan Crossing on the western arm of the Fordbridge Road Roundabout | Detailed design complete. Duct crossings and resurfacing of approaches complete. Works order raised for construction of Toucan Crossing itself. Programmed for January 2013 start. Legal Notice advertised and no objections received. | £120,000 - £140,000 |
| Boroughwide Freight Study | Study to inform development of Boroughwide Freight Strategy | Draft report presented to Committee in November 2012. Surveys relating to Clockhouse Lane now complete; awaiting updated report from WSP. Options for extensions to the study outlined below. | £25,000 Unless extension work commissioned. |
| Walton Lane weight restriction | Restriction to prevent HGV movement along the one-way section of Walton Lane, to the north of Walton Bridge. | Complete | £5,000 |
| TP26 The Avenue pedestrian crossing | Improved pedestrian / cycle crossing facility at the intersection of Hawke Park with The Avenue. | Complete | Developer funded |
| Feltham Hill Road Zebra Crossing | New Zebra Crossing. | Detailed design complete. Concern with high voltage electricity cable being investigated. Consultation pending. Legal Notice required. | Developer funded. |

| Scheme | Description | Progress | Likely cost |
|--|-------------|----------|--------------------------------|
| Total, noting that the budget allocations are approximate | | | £150,000 - £170,000 |

- 2.6 Construction of the Fordbridge Road Roundabout Toucan Crossing scheme is imminent, and may have begun by the time Committee meets in January 2013. The cost of the scheme calculated to enable works orders to be raised is less than expected, although officers suspect that certain elements of the scheme may have been under valued.
- 2.7 The first draft of the Boroughwide Freight Study was presented to Committee at its informal meeting in November 2012. Modifications to the draft were made by the Council's consultant WSP to take on board comments made by Members, and the modified draft has now been circulated.
- 2.8 Members suggested a number of extensions to the study in November 2012. These have now been priced by WSP and details are available in **Annexe A**. Committee is asked to agree which extensions, if any, should be commissioned.
- 2.9 It is proposed for Committee to discuss the Freight Study in detail at its informal meeting in February 2013, and to begin to draft a strategy for managing HGV movement within the Borough. It is anticipated that this strategy will be a mix of mitigation, signing of preferred routes, and restrictions.
- 2.10 One of the first decisions Committee will need to make in the context of the Freight Study is how to respond to the petition presented to Committee in July 2012 requesting a new weight restriction in Feltham Road, Ashford. The response to the petition was deferred pending completion of the Freight Study.
- 2.11 The petition of July 2012 is the second petition on this matter. In March 2008 a petition was presented to Committee requesting a new weight restriction in Feltham Road, in response to increased HGV movements following implementation of the Low Emission Zone (LEZ). In June 2008, in response to the petition of March 2008, Committee agreed to promote a new weight restriction not only on the B377 Feltham Road, but also on the C233 Chertsey Road to prevent displacement of HGV traffic onto Chertsey Road.
- 2.12 Then in October 2009 it was reported to Committee that:
- "A meeting held between Members and Officers from SCC and the London Borough of Hounslow (LBH) the impact of introducing [new weight restrictions in Feltham Road and Chertsey Road] **together with a southbound weight restriction on Clockhouse Lane** would attempt to unreasonably restrict the movement of heavy goods vehicles in the area and was unlikely to succeed as objections to this proposal would almost certainly be received. The problem along Feltham Road appears to have subsided since the initial impact of the Low Emission Zone. It was agreed in principle*

at the meeting with Hounslow that the Feltham Road proposal should not be progressed.” (Emphasis added)

Committee agreed at this time to withdraw funding for the Feltham Road and Chertsey Road weight restrictions, in effect removing them from the forward programme. The proposed new weight restrictions were never advertised.

- 2.13 Members are aware that Hounslow Borough Council has long resisted the introduction of a southbound weight restriction in Clockhouse Lane. Support for this from Hounslow is essential as advanced warning signage would be required within Hounslow. However officers do not believe support from Hounslow Borough Council would be needed to promote new weight restrictions in Feltham Road and Chertsey Road, as these would be entirely within the County; no advanced warning signage would be needed in Hounslow.
- 2.14 Evidence from the Freight Study suggests that Feltham Road does take a relatively high number of HGVs compared to other routes: varying between 2.5-5% of the total traffic volume; equating to an HGV every 5mins between 06.00 and 18.00. It could be argued that the A308 and A244 are more appropriate routes for these HGV movements.
- 2.15 A new restriction in Chertsey Road restriction would also appear to be a sensible complement to any new restriction in Feltham Road, to prevent HGV movements being displaced onto Chertsey Road.
- 2.16 Whether or not a new weight restriction in Feltham Road would make any difference to the HGV numbers is debatable. A subset of HGV movements along Feltham Road would continue, quite legally, if a restriction were to be implemented. This is because any weight restriction automatically exempts access, for example for deliveries or for access to industrial / commercial premises.
- 2.17 The petition presented in July 2012 suggests that the Local Community would welcome new weight restrictions in Feltham Road and Chertsey Road. Evidence from the Freight study suggests that the wider network would readily absorb the impact of these restrictions. However these factors by no means guarantee that objections would not be forthcoming, were these restrictions to be advertised.
- 2.18 Committee is asked to consider its response to the petition of July 2012 in the light of the Freight Study, and to indicate its approval (or not) to the promotion of new weight restrictions in Feltham Road and Chertsey Road. Committee should note that now it has decided to divide its budgets into Divisional allocations for next Financial Year, these restrictions could only be progressed if the Divisional Member was prepared to provide funding.
- 2.19 Now that the Freight Study is nearing completion, officers will contact the London Borough of Hounslow with a view to reappraising the long standing desire for a southbound weight restriction in Clockhouse Lane.
- 2.20 Some parts of the Borough already benefit from weight and / or width restrictions to manage HGV movement. For example Long Lane and Short Lane have weight restrictions imposed, and there is a width

restriction in Long Lane. However in spite of these measures HGVs have been observed in these roads – attempting to gain access to Heathrow and the logistics centres in Bedfont Road. It is suggested that positive signing would assist HGV drivers finding an appropriate route to these destinations from the M25. The provision of such signing would be subject to the Divisional Member providing funding from next Financial Year's Divisional allocation.

- 2.21 The consultation and statutory notice for the Feltham Hill Road Zebra Crossing have been delayed deliberately following discovery of a major electricity cable at the site. We are investigating the impact of this cable on the proposed scheme – whether or not the scheme is feasible, or whether any modifications are needed to accommodate the cable. Once these risks are understood, and if the proposals remains feasible, officers will work with the Divisional Member to consult the local community to gauge support for this scheme.

Capital Maintenance Programme

- 2.22 Table 3 below summarises progress with Capital Maintenance Schemes that were chosen by Members following Committee in August.

Table 3 Progress with 2012-13 Capital Maintenance Programme

| Scheme | Description | Progress | Estimated cost |
|---|--|---|----------------|
| Church Street, between rec and rear of church | Local Structural Repair (large scale patching) | This road has been well patched and also surface dressed recently so no further work needed. | |
| Park Road, over railway bridge | Local Structural Repair | Complete. Significant cost increase as area needing treatment much more than anticipated. | £24,354.12 |
| Townsend Road, full length | Micro-asphalt | This year's micro asphalt programme has been curtailed, and unfortunately this is one casualty. | |

| Scheme | Description | Progress | Estimated cost |
|---|-------------------------|---|----------------|
| Old Staines Road East, full width outside Grey Horse | Local Structural Repair | Complete. Significant cost increase as area needing treatment much more than anticipated. | £5,241.48 |
| Ferry Lane, centre of c/way on 300m nr jnc with Towpath | Local Structural Repair | Ordered; awaiting programming. | £13,163.39 |
| Grosvenor Road, Various stretches around the looped section | Local Structural Repair | Area needing treatment much more than anticipated. Was to be centrally funded but central budgets have run out. | £45,498.93 |
| Kenton Avenue, Bellmouth | Local Structural Repair | Complete. | £3,484.58 |
| Bridge Gardens, From j/w Spelthorne Lane to number 13 | Local Structural Repair | Significant cost increase as area needing treatment much more than anticipated. | £17,441.57 |
| Town lane, High St to Knyvett Close | Local Structural Repair | Ordered; awaiting programming. Significant cost increase as area needing treatment much more than anticipated. | £42,298.33 |

| Scheme | Description | Progress | Estimated cost |
|---|-------------------------|--|----------------|
| Harrow Way, At j/w Charlton Road | Local Structural Repair | Was intended for LSR but is concrete road so will need a micro asphalt treatment. No opportunity now to add to this FY's micro asphalt programme so will need to wait for next FY. | |
| Goodman Place | Footway | Complete. | £6,076.19 |
| Short Lane, From Hockey Club to A30 | Footway | Ordered; awaiting programming. | £6,659.04 |
| Woodthorpe rd, Chesterfield Road to o/s 148 | Local Structural Repair | Ordered; awaiting programming. Significant cost increase as area needing treatment much more than anticipated. | £39,302.58 |
| Scotts Way, Complete length | Local Structural Repair | On inspection the condition of this road isn't actually that bad (compared to others) so scheme deferred | |
| Glebelands Gardens, complete road | Local Structural Repair | Ordered; awaiting programming. Significant cost increase as area needing treatment much more than anticipated. | £24,183.73 |
| Fontmell Park, whole road | Surface Dressing | Complete. Cost increase as needs LSR rather than surface dressing. | £30,797.97 |

| Scheme | Description | Progress | Estimated cost |
|--|-------------------------|---|-----------------|
| Town Tree service roads | Micro-asphalt | This year's micro asphalt programme has been curtailed, and unfortunately this is another casualty. | |
| Feltham Road, btn Church Rd RAB and Clockhouse Rd RAB | Local Structural Repair | Not ordered. | £23,498.48 |
| Goffs Road, potholes near the jct with Feltham Hill Road | Local Structural Repair | Complete. | £24,190.37 |
| Halliford Road, Minsterley Avenue to opp number 65 | Footway | Not ordered. | £25,000 |
| Total | | | £331,191 |

2.23 The total value of this Financial Year's Capital Maintenance programme as detailed above is more than Committee can afford from this Financial Year's Capital budget. In the context of the ongoing audit of the Local Revenue budget, officers are working to identify revenue funding for the three schemes not currently ordered: Grosvenor Road, Feltham Road and Halliford Road. It is quite possible that funding will not be available for all three of these schemes.

Community Pride Fund

2.24 The Community Pride budget has been spread evenly across the 7 Divisions in Spelthorne. The Community Pride budget is now fully committed.

Programme Monitoring and Reporting

2.25 Officers will update Committee with progress in the delivery of its works programmes at each Committee meeting. In addition Committee Chairmen are provided with monthly finance updates, which detail all the orders raised against the various budgets, as well as the works planned for each of the budgets.

Priorities for 2013-14

2.26 At its informal meeting in November 2012 Committee considered allocations for next Financial Year's budgets. Table 4 below details the allocations that were discussed.

Table 4 Suggested budget allocations for Financial Year 2013-14

| Likely budgets | | |
|-----------------------------------|-------------------------|---|
| Community Pride | £ 35,000.00 | |
| Local Revenue | £ 215,800.00 | |
| Capital ITS | £ 140,272.00 | |
| Capital Maintenance | £ 140,272.00 | |
| Total | £ 531,344.00 | |
| Proposed budget allocation | | |
| Pooled Revenue | £ 145,000.00 | To cover various revenue concerns across the Borough for example: drainage and ditching, patching and kerb works, parking, minor safety schemes, extra vegetation and tree works, etc |
| Divisional allocations | £ 386,344.00 | Allocation per Division: £ 55,192.00 |
| Total | £ 531,344.00 | |

2.27 It is recommended that these suggested allocations be formally approved by Committee. Officers have already contacted Divisional Members with options for schemes to be delivered as part of next Financial Year's programme of works. Members are requested to indicate their preferred schemes as soon as possible, to enable costs to be calculated, which in turn will facilitate decisions on which schemes will go forwards for implementation.

3.0 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

3.1 The financial implications of this paper are detailed in section 2 above.

4.0 EQUALITIES AND DIVERSITY IMPLICATIONS

4.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

5.0 CRIME AND DISORDER IMPLICATIONS

- 5.1 A well-managed highway network can contribute to reduction in crime and disorder as well as improve peoples' perception of crime.

6.0 CONCLUSION AND RECOMMENDATIONS

- 6.1 The Local Committee's various Capital and Revenue programmes are moving forwards. There is a new pressure within the Local Revenue budget. Officers are working to ensure that this new pressure does not impact work programmes that have been agreed with Members.
- 6.2 The Freight Study is nearing completion. There are options to extend the study, and we are now in a position to respond to the petition presented in 2012 requesting a new weight restriction in Feltham Road.
- 6.3 Officers are already working with Members to plan next Financial Year's programmes of works.

7.0 REASONS FOR RECOMMENDATIONS

- 7.1 Recommendations have been made to clarify the next steps with the Freight Study, and to respond to a related petition.
- 7.2 Approval of allocations for next Financial Year's budget facilitates planning of Divisional programmes of works with Members, and helps to ensure that next Financial Year's programmes of works are ready to begin early in the next Financial Year.

8.0 WHAT HAPPENS NEXT

- 8.1 Officers will work with Members to complete this Financial Year's programmes of works, and to plan next Financial Year's programmes of works.

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ITEM 9 ANNEXE A

Freight Study Additional Work suggested by Committee in November 2012

Based on memo of 7th December 2012 prepared by Stephen Reed and Chris Williams of WSP

The total fee for completing all tasks is £12,700. Breakdown as follows:

1) Clarify the definition of an HGV - already done in the revised report

No comment required.

2) Remove smaller vehicles to leave only "true HGVs" in the count data - already done in the revised report

No comment required.

3) Additional surveys on the A244 to the north and south of the A308: £1,200 including £500 for surveys on the A244.

An inspection was made of the SCC traffic survey website.

Long-term ATC count data is available on the A244 Cadbury Road but the date of surveys would need to be confirmed as acceptable for use (within the last 3 years). In addition turning count data available at the A244 Cadbury Road / Chertsey Road traffic signal junction may be of use depending on survey times and / or age of data.

Traffic data south of the A308 traffic data is available north of Windmill Close and South of Vincent Drive but for a 12hr weekday or 24hr 7 day period. The analysis undertaken to date has been based on 24hr weekday counts so this does provide an ideal comparison between the data sets.

Taking this into account, the recommended way forward would be to commission two ATCs north and south of the A308 for a 24hr 7 day period. This could provide a like-for-like comparison with data collected elsewhere in Spelthorne BC.

4) A comparison of HGV flows on residential roads with the saturation at nearby junctions: £1,050

Two datasets could be used to assess the impact of traffic congestion on HGV flows. Data from CJAMS could be used to assess journey times whilst SINTRAM data could provide details of traffic flow link capacity and how traffic may divert away from major routes. These could be used to identify congested junctions during peak hours and compare against HGV traffic flows on alternative residential routes. This

would be limited to routes where traffic data has already been collected for the freight strategy.

5) A comparison of HGV volumes with likelihood of standing traffic - air quality concern: £1,550

The Defra Emissions Factors Toolkit could be used to assess the impacts of HGV flows and vehicle speeds on vehicle emissions. Traffic speed could be derived directly from the ATC surveys undertaken to-date in addition to the use of CJAMS data. It is proposed to complete an assessment of each HGV site for the AM (7-10am) and PM peaks (4-7pm). To assess the future impacts of HGV flows and traffic congestion a scenario could also be completed using SINTRAM estimates of future traffic speeds and up to 5% increase in HGV flow. It would be best to start a discussion with Spelthorne Environmental Health officers before embarking on this aspect of the work. There is annual monitoring and reporting on AQ within the Borough and would be used as reference.

6) A comparison of Spelthorne HGV flows with HGV flows elsewhere; £750

A comparison of HGV flows in Guildford and Weybridge could be undertaken using data available from SCC. This could assess up to five A and B class roads in each area, with comparisons provided in the final report.

7) Addition of O licenses to the GIS data set: £3,850

O License data could be derived from the VOSA website and then plotted onto GIS mapping against recorded HGV flows. Given the difficulties in obtaining data from the VOSA website it is proposed to limit the O License search to addresses in Staines, Ashford, Sunbury, Shepperton and Stanwell.

8) A comparison of HGV flow with carriageway and pavement width: £850

Through further development of the Wiltshire Assessment Methodology, a classification of routes could be provided against surveyed roads. Rather than provide exact carriageway widths, it is proposed that routes could be classified by number of lanes, and adequacy of pavement in relation to the surrounding area.

9) Addition of HGV parking opportunities to the GIS data set: £900

Assessment of public parking and HGV waiting restrictions (to be provided by SCC) and plotting of this data on to GIS.

10) Attendance at Members Meeting to produce Draft Freight Strategy: £750

Attendance and preparation for an evening meeting at Members meeting at Spelthorne Borough Council.

11) Provide Summary Report incorporating finding of items 1 to 10: £1,800

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OFFICER REPORT TO LOCAL COMMITTEE (SPELTHORNE)

BID TO THE DEPARTMENT FOR TRANSPORT FOR CYCLE SAFETY SCHEMES

21st January 2013

KEY ISSUE:

As part of its commitment to reducing cycling casualties and securing a cycling legacy from the London 2012 Olympic Games, Surrey County Council is developing a programme to encourage more people to cycle, more often, safely and conveniently. This report seeks the committee's comments and approval to proposals for two off-road segregated cycling path schemes in Spelthorne. The schemes form part of a bid submitted to the Department for Transport's (DfT) cycle safety scheme fund.

SUMMARY:

In July 2012 the DfT announced a £15m fund for cycling infrastructure in order to tackle cycling casualties and reduce barriers to more cycling. Following analysis of cycling collisions across Surrey, the county council has submitted a bid for funding for five cycling schemes, two of which were highlighted as a priority offering best fit with the DfT fund evaluation criteria. One of the two priority schemes includes proposals within Spelthorne for a link on the A244 between the new cycle paths on Walton Bridge to Gaston Bridge, Upper Halliford.

The Surrey County Council bid to DfT also includes three other schemes in order to demonstrate the scale of the county council's ambition, and in case any further funding is made available by the DfT. One of these includes proposals for cycle paths along Kingston Road, Staines-upon-Thames.

OFFICER RECOMMENDATIONS:

The Committee is asked to agree:

- (i) that the Walton Bridge Links, off-road segregated cycle paths scheme is approved, subject to the outcome of the funding bid.

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- (ii) that the Kingston Road, Staines-upon-Thames, off-road segregated cycle path schemes is approved, subject to the outcome of the funding bid.

1. INTRODUCTION and BACKGROUND

1.1. In July 2012 the DfT announced a £15m fund for cycling infrastructure to be administered by Sustrans. The fund was set up due to growing concern about the number of cycling casualties across Great Britain. Local authorities were invited to submit bids by 30 November 2012, and the DfT will announce the outcome in February 2013. In November 2012, the DfT announced further funding of around £10m to augment the fund. Scheme implementation is required to be complete or largely complete by December 2013.

1.2. As part of its commitment to reducing cycling casualties and securing a cycling legacy from the London 2012 Olympic Games, Surrey County Council is developing a programme to encourage more people to cycle, more often, safely and conveniently. Increased cycling will provide health benefits to participants, and will help to reduce congestion and carbon emissions on Surrey's roads. Therefore Surrey County Council has submitted a bid to the DfT fund for five schemes, two of which were highlighted as a priority offering best fit with the fund evaluation criteria:

Priority Scheme Name

- Walton-on-Thames Bridge Links
- Leatherhead Town Centre

Borough/ District

Elmbridge & Spelthorne
Mole Valley

1.3. The bid also includes the three other schemes in order to demonstrate the scale of the county council's ambition, and in case any further funding is made available by the Department for Transport:

Additional Schemes

- Leatherhead Wider Links
- Kingston Road, Staines-upon-Thames
- Egham, The Causeway

Borough/ District

Mole Valley
Spelthorne
Runnymede

2. ANALYSIS and COMMENTARY

Cycling Casualties

- 2.1. While the overall number of road casualties has been decreasing in Surrey, the number of cycling casualties has increased sharply in recent years, over and above the increase that has also been seen across Great Britain. The number of seriously injured cyclists in Surrey has more than doubled since 2008, whereas the increase in seriously injured cyclists across Great Britain over the same period was 26 per cent. The number of seriously injured cyclists in Spelthorne has also increased, though the numbers are much smaller and therefore more susceptible to random fluctuation from year to year.

Cycling Casualties in Surrey 2008 to 2011*

| Severity | 2008 | 2009 | 2010 | 2011 |
|----------|------|------|------|------|
| Fatal | 1 | 2 | 4 | 1 |
| Serious | 49 | 78 | 93 | 106 |
| Slight | 367 | 390 | 353 | 422 |
| Total | 417 | 470 | 450 | 529 |

* At the time of writing the number of cycling casualties in 2012 had not yet been confirmed, however emerging results indicate a similar or greater number countywide than in 2011.

Cycling Casualties in Spelthorne 2008 to 2011

| Severity | 2008 | 2009 | 2010 | 2011 |
|----------|------|------|------|------|
| Fatal | 0 | 1 | 1 | 0 |
| Serious | 3 | 5 | 11 | 14 |
| Slight | 42 | 51 | 27 | 47 |
| Total | 45 | 57 | 39 | 61 |

- 2.2. It is thought likely that the increase in cycling casualties is due to an increase in the overall levels of cycling. However we cannot assume a simple direct relationship between the level of cycling and casualties, because there is wide variation across the county. For example there has been a large increase in cycling in Woking town centre following the Woking Cycle Town project, but there has not been any increase in cycling casualties there. This shows that investment in high quality cycling infrastructure, promotion and training can result in increased cycling, without increased casualties.

Scheme Design Principles

- 2.3. The five schemes submitted by Surrey County Council were developed following analysis of cycling casualties taking place across the county to identify locations and stretches of road with a concentration of cycling casualties. The proposals were then refined and prioritised in light of feedback received from Sustrans. The schemes were designed to offer a strong fit with the fund evaluation criteria set by the DfT:

- Evidence of perceived or actual risk to cyclists
 - Evidence of match funding
 - Deliverability within timescale
 - Clear demand for stakeholders for proposed solution
 - High quality design and innovation
 - Potential demand including connectivity and promotion
 - Commitment to monitor proposed scheme before and after
- 2.4. Outline design of the schemes has been undertaken following the principle of providing continuous cycle paths separated from motor vehicles along busy roads so that people who are not able or willing to mix with heavy traffic (i.e. most people) can get around by bike and so that people who already cycle find them convenient. Furthermore, segregated paths provide benefits to other road users and motorists by separating cyclists from the main carriageway.
- 2.5. This approach is based on attitudinal survey research that was carried out in Walton-on-Thames and Leatherhead as part of the bid development. This research clearly indicated that Surrey residents would be far more likely to cycle if they had access to segregated cycle paths, and that sharing busy roads with vehicle traffic is a major barrier to more cycling.

3. PROPOSED SCHEMES IN SPELTHORNE

Walton-on-Thames Bridge Links

- 3.1. Drawings describing outline proposals for this scheme (which includes elements within both Spelthorne and Elmbridge), are contained within Annexe 1. It can be seen that the scheme will provide continuous cycle paths segregated from motor vehicles and pedestrians adjacent to busy roads. Following analysis it was identified that 35 cyclists have been injured, 3 of them seriously, between January 2008 and July 2012 on these roads.
- 3.2. The scheme is innovative because it includes continuous, separate cycle paths on both sides of the carriageway in a town centre location with narrower roads. This is the type of environment where in the past it has often been perceived as “too difficult” to provide dedicated continuous cycle facilities.
- 3.3. The scheme will improve access and reduce risk along the desire line to reach Walton-on-Thames town centre, and will link to the new cycle paths on the new Walton Bridge. This in turn links to the National Cycle Route 4 “Thames Valley Cycle Route” which runs underneath Walton Bridge alongside the river Thames.
- 3.4. Within Spelthorne the scheme will provide continuous segregated cycle paths along the A244 Walton Bridge Road and Gaston Bridge Road linking the cycle paths on the new Walton Bridge to existing cycle lanes on

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Gaston Bridge Road in Upper Halliford. It will also enhance safe cycle access to Thamesmead School. Carriageway narrowing and widening of the footway will create a segregated cycle path on both sides of the road.

- 3.5. The scheme will also include narrowing of the circulatory width and alteration of the geometry of the Marshalls Roundabout junction with Fordbridge Road in order to provide room for a perimeter cycle path, and to reduce entry and exit speeds of motor vehicles. As well as improving the safety of cyclists, this will also reduce the number of collisions involving only motorised vehicles. (In the three years to the end of September 2012, there were a total of 12 collisions resulting in personal injury, including one resulting in serious injury at this roundabout). Raised tables will be considered where the cycle path crosses side roads.

Kingston Road, Staines-upon-Thames

- 3.6. Drawings describing outline proposals for this scheme are contained within Annexe 2. It can be seen that the scheme will provide continuous cycle paths segregated from motor vehicles and pedestrians adjacent to the busy Kingston Road. Following analysis it was identified that 16 cyclists have been injured, 2 of them seriously, between January 2008 and July 2012 on this road.
- 3.7. The route links residential areas to local shops, Staines-upon-Thames town centre, The Matthew Arnold School, and the community facilities and public buildings at Knowle Green. The scheme also provides formal parking bays along the Kingston Road where presently vehicles park illegally upon the wide footway.

4. CONSULTATIONS

- 4.1. Two general attitude surveys have been completed in Walton and Leatherhead in order to inform Surrey's future cycling programme activities. This showed that sharing busy roads with vehicle traffic is a major barrier to more cycling, and that there was support for fully segregated cycling facilities.
- 4.2. The Local Committee Chair, Vice Chair and relevant Divisional Members were provided with a copy of the council's initial expression of interest on 3 September 2012. They were also provided with a copy of the outline scheme drawings on 20 November 2012 and have been invited to site meetings scheduled for early January 2013.
- 4.3. Should the bid be successful then detailed design will proceed and residents and businesses directly affected by the proposals will be consulted prior to construction. For the Walton-on-Thames Bridge Links cycling scheme it is envisaged that consultation with residents and businesses could be incorporated into the ongoing communications regarding the construction of the new Walton Bridge.

5. FINANCIAL IMPLICATIONS

Walton-on-Thames Bridge Links

- 5.1. Excluding the cycle paths that form part of the Walton Bridge project, it is estimated that the scheme will cost approximately £1,409,000. This will be met by the bid to the DfT for £984,000 along with match funding of £225,000 section 106 developer contributions and £200,000 capital investment by the county council, subject to approval by county council cabinet on 26 March 2012.

Kingston Road, Staines-upon-Thames

- 5.2. It is estimated that the scheme will cost £795,000. This will be met through the bid to DfT for £556,000 but will require match funding of £238,000. Further work will be required to identify potential sources of this match funding pending the outcome of the bid.

6. SUSTAINABLE DEVELOPMENT IMPLICATIONS

- 6.1. Increased cycling rates will impact positively on the health of the individual. The NHS identifies cycling as an activity which provides significant health benefits. Marketing will be undertaken to promote the new routes to businesses and residents and training will be offered to those less confident to encourage take up of cycling and maximise the benefit of the new infrastructure.
- 6.2. Increased cycling rates, where it replaces motorised forms of transport, will improve air quality and reduce carbon emission levels in the county. Transport is responsible for one third of carbon emission in Surrey. Surrey's Local Transport Plan has a target to reduce carbon emissions from (non-motorway) transport by 10% (absolute emissions) by 2020, increasing to 25% reduction by 2035 from a 2007 baseline of 2,114k tonnes.

7. CRIME & DISORDER IMPLICATIONS

- 7.1. None identified.

8. EQUALITIES IMPLICATIONS

- 8.1. In developing the county council's Cycling Programme we have identified the following impacts and actions:

Key impacts

Younger people – more reliant on cycling as a mode of transport

Older people – less likely to cycle due to mobility and other concerns; could be adversely affected by cycle routes that impact on pedestrian routes and access.

Gender – our research suggests women are less confident cycling in busy traffic although cycle casualty rates amongst males are higher than amongst females.

Disability – people with mobility problems and visual impairment adversely affected by cycle routes where they interact with pedestrian routes

Actions

Identify key routes that link school destinations

Segregation of routes from pedestrians wherever feasible

Development of segregated cycle routes designed with least confident cyclists in mind

Achieve full segregation wherever feasible.

9. CONCLUSION AND REASONS FOR RECOMMENDATIONS

- 9.1. As part of its commitment to reducing cycling casualties and securing a cycling legacy from the London 2012 Olympic Games, Surrey County Council has submitted a bid to the Department for Transport for five off-road segregated cycling path schemes. Two of these are within the Borough of Spelthorne and were developed following identification of routes throughout Surrey suffering higher numbers of cycling casualties.
- 9.2. The schemes were developed following attitude surveys that showed that sharing the road with busy traffic was a major barrier to more cycling, and that there was support for off-road segregated cycling facilities.
- 9.3. It is recommended that the proposals for Spelthorne are approved as they will reduce cycling casualties and other road casualties, and will encourage more and safer cycling. Increased cycling has benefits to the health of participants, helps reduce traffic congestion and will reduce carbon emissions where it replaces other motorised transport. If successful the bid will result in additional investment to increase accessibility to Staines-on-Thames and Walton-on-Thames town centres, which would help maintain their economic success.

Report by: Duncan Knox, Road Safety Team Manager

**LEAD/CONTACT OFFICER: Lesley Harding Sustainability Group
Manager**

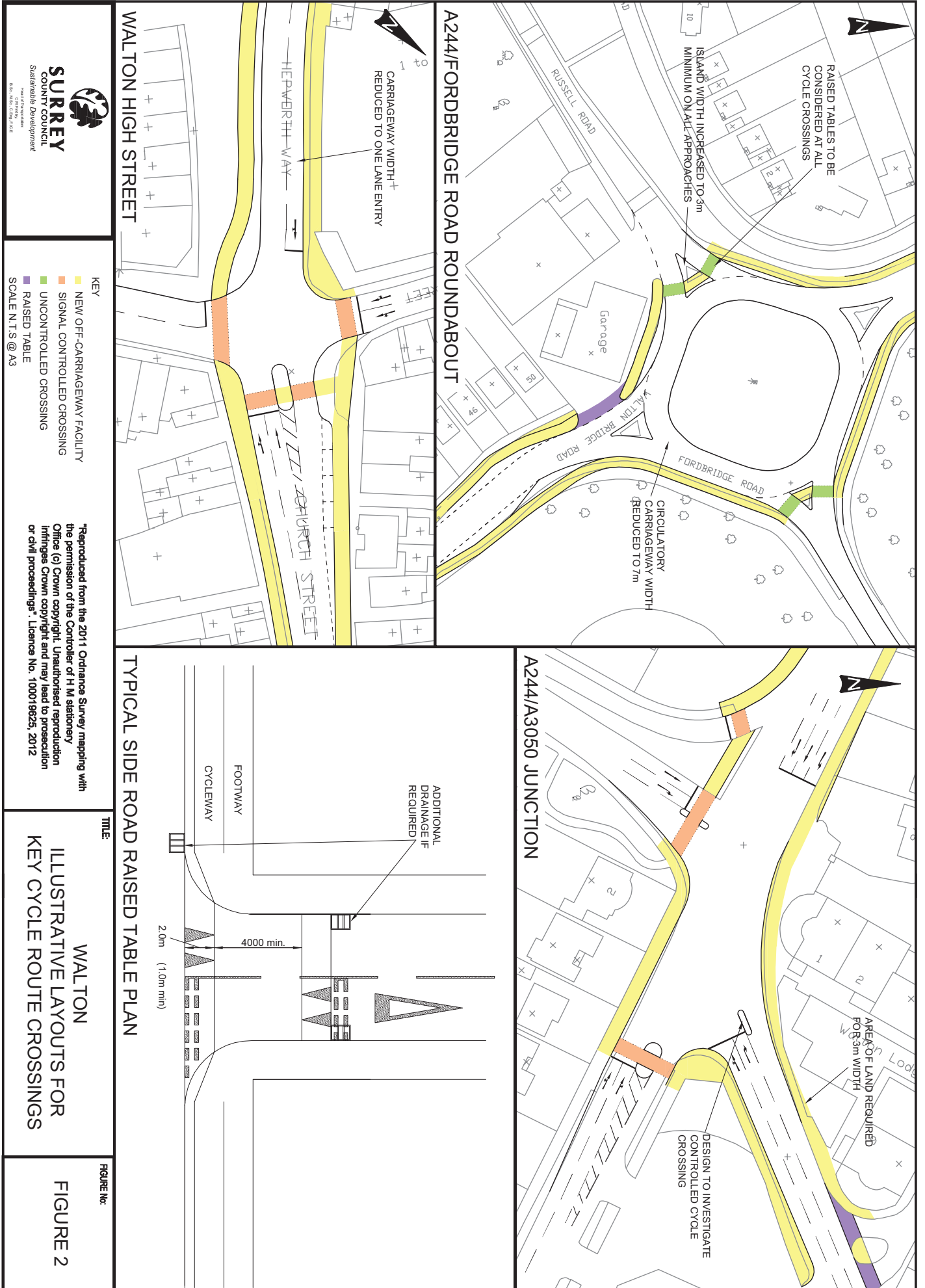
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BACKGROUND PAPERS:

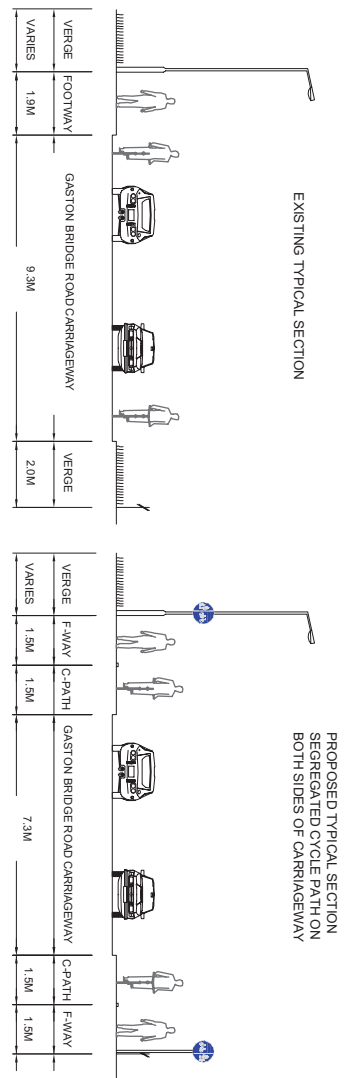
**Annexe 1: Walton Bridge Links – route plan
Walton Bridge Links – junction layouts**

Annexe 2: Kingston Road, Staines-upon-Thames – route plan

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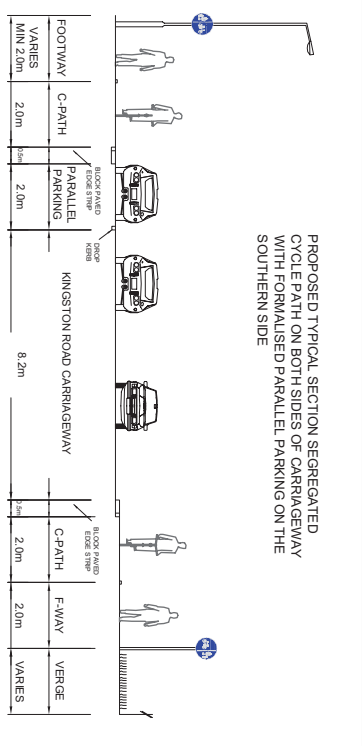
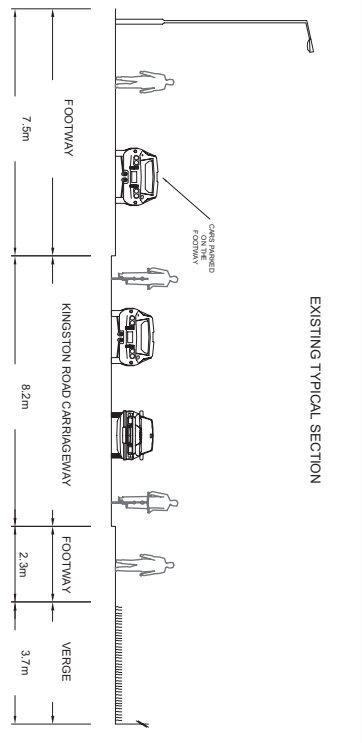
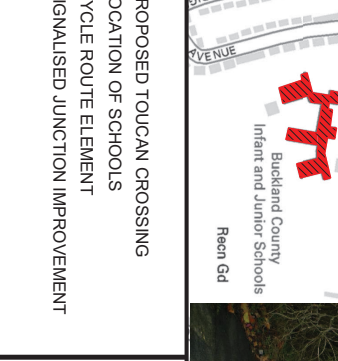
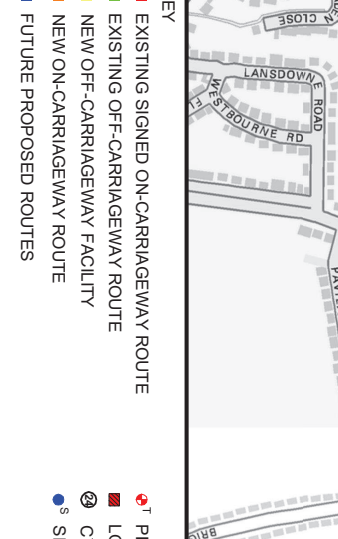
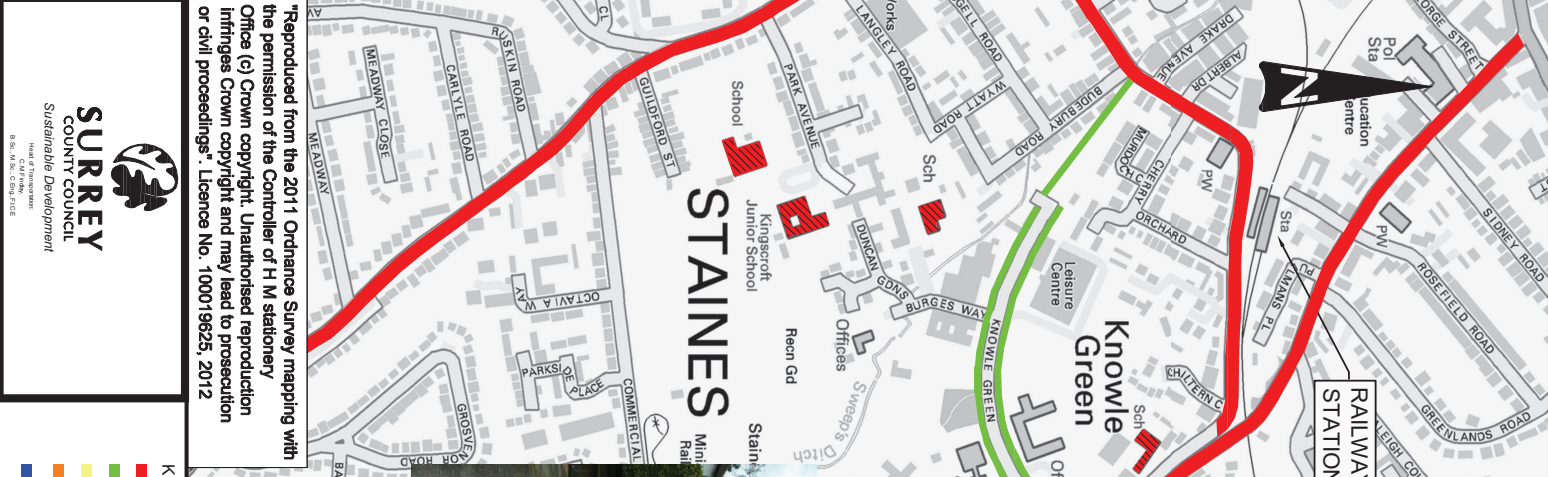
- KEY**
- EXISTING SIGNED ON-CARRIAGEWAY ROUTE
 - EXISTING OFF-CARRIAGEWAY ROUTE
 - NEW OFF-CARRIAGEWAY FACILITY
 - NEW ON-CARRIAGEWAY ROUTE
 - FUTURE PROPOSED ROUTES
 - PROPOSED TOUCAN CROSSING
 - LOCATION OF SCHOOLS
 - CYCLE ROUTE ELEMENT
 - SIGNALISED JUNCTION IMPROVEMENT

TITLE:
WALTON BRIDGE
ROUTE PLAN

FIGURE NO:
FIGURE 1



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KEY

- EXISTING SIGNED ON-CARRIAGEWAY ROUTE
- EXISTING OFF-CARRIAGEWAY ROUTE
- NEW OFF-CARRIAGEWAY FACILITY
- NEW ON-CARRIAGEWAY ROUTE
- FUTURE PROPOSED ROUTES

- PROPOSED TOUCAN CROSSING
- LOCATION OF SCHOOLS
- CYCLE ROUTE ELEMENT
- SIGNALISED JUNCTION IMPROVEMENT

TITLE:

KINGSTON ROAD ROUTE PLAN

FIGURE NO:

FIGURE 1

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**OFFICER REPORT TO LOCAL COMMITTEE
(Spelthorne)**

APPROVAL OF SMALL GRANTS BIDS

21st January 2013

KEY ISSUE:

To consider the applications received for the Small Grants Allocation.

SUMMARY:

As part of the transformation of the Services for Young People, the Committee has been allocated a Youth Small Grants fund to deploy for the year 2012/13. The Committee is being asked to approve the Officer recommendations in paragraph 2.2 of this report on the award of funding.

OFFICER RECOMMENDATIONS:

The Local Committee (Spelthorne) is asked to approve the Officer recommendations in paragraph 2.2 of this report on the award of funding.

1. INTRODUCTION

1.1 On 10th October 2011, the Committee noted that as of 1st April 2012, it will have £17,000 available to support small voluntary youth organisations with grants of £500 to £5,000.

1.2 After the 8 October 2012 £6,710 remains of the original allocation.

1.3 As funds remained funding was advertised and organisations were able to submit bids since 23rd July 2012 by emailing an application form or via the Surrey County Council website, www.surreycc.gov.uk/smallgrants. For the second round of applications the eligibility criteria has been further emphasised:

- The application must be for an not for profit organization with a turnover of less that £100,000 per annum
- Bidding organisation should not have existing contracts with Surrey County Council Services for Young People
- Funding would enable direct work with Surrey young people aged 10-19 and is not for large capital funding that does not enable direct activity (e.g. fixing roofs, installing loos etc.)

1.4 This criteria as well as the process for managing Small Grants is currently being reviewed by Services for Young People.

2. BIDS RECEIVED

2.1 All eligible bids received are attached in Annex A.

2.2 The Officer recommendation is that all remaining funding is allocated to the bids received. The Local Committee is asked to determine how remaining funding should be allocated to received bids shown in Annexe A. A guideline recommendation based on officer assessments is set out in Annexe B.

3. CONSULTATIONS

3.1 The Services for Young People *Fit for the Future* transformation programme has been subject to wide ranging consultation with groups of young people, staff, and partner agencies. Members have been consulted through the County Council's PVR Member Reference Group.

3.2 Local Committee Chairmen's views were sought on the Youth Small Grants process on 31st January 2012.

3.3 The Local Committee approved the process for approving Small Grants on 5 July 2012.

4. FINANCIAL IMPLICATIONS

4.1 It is anticipated local commissioning will offer better value for money in that the outcomes commissioned will be more closely aligned to local need.

5. EQUALITIES IMPLICATIONS

5.1 The devolved commissioning budget is likely to be targeted on groups who are vulnerable or at risk.

6. CONCLUSION AND REASONS FOR RECOMMENDATIONS

6.1 The Committee is being asked to approve the officer recommendations on awarding Small Grants in paragraph 2.2 of this report.

7. WHAT HAPPENS NEXT

7.1 Organisations will be able to continue to submit applications for Small Grant funding until 31 December 2012 or until funding is exhausted, whichever is sooner.

7.2 As agreed on 19 March Local Committee Meeting bids will be considered for approval at future meetings of the Committee.

| | |
|---------------------------|--|
| REPORTING OFFICER: | Leigh Middleton |
| LEAD OFFICER: | Garath Symonds Assistant Director for Young People |
| TEL NUMBER: | 0208 541 9023 |
| E-MAIL: | Garath.Symonds@surreycc.gov.uk |
| CONTACT OFFICER: | Jenny Smith |
| TEL NUMBER: | 02085 417405 |
| E-MAIL: | Jenny.Smith@surreycc.gov.uk |
| BACKGROUND PAPERS: | Services for young people – briefing for elected members (issued May 2011) |

Version No. Date: Time: Initials: No of annexes:

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ITEM 11: ANNEXE A

Spelthorne Local Committee Report 21/01/13

Youth Small Grants

Summary – Bids to be approved

| Bid no | Organisation Bidding | Title of Bid | Amount requested |
|--------|---------------------------------------|--|-------------------------|
| 1 | Phoenix Project | Phoenix Project | £2,500 |
| 2 | 1st Shepperton Girlguiding | Kitchen at Dawson's Hall | £5000 (not recommended) |
| 3 | Fair Tunes | Be Inspired Radio | £1000 |
| 4 | Voluntary Action in Spelthorne (VAIS) | YES! Project | £4,777.9 |
| 5 | Studio ADHD Centre | Studio ADHD Centre Fishing Project | £2176 (split) |
| 6 | 3 rd Staines Scout Troop | Switzerland International Experience 2013 | £1600 |
| 7 | 8th Ashford Scout Group | Modification of existing minibus | £1500 |
| 8 | Dramatize Theatre Company | Dramatize Theatre Company | £500 |
| 9 | Spelthorne District Explorer Scouts | International Trip | £520 |
| 10 | Woodcraft Folk | Environmental education and adventure weekend activities | £750 |
| 11 | DJWorkshops CIC | Yes You Can | £1,000 |
| | | Total | £21,323.9 |

Bid 1

| Project details | | | Help Notes |
|--|-----------------|---------|--|
| Q1 Project title: | Phoenix Project | | Full title of specific project |
| Q2 Specific neighbourhood or area: | Spelthorne | | |
| Q3 How many young people will your project be working with? | | | Include numbers of those who will be participating in the project. |
| Ages | Males | Females | |
| 10-12 | | | |
| 13-17 | 46 | 65 | |
| 18-19 | 7 | 8 | |
| <small>Numbers based accurate as at June 1st 2012</small> | | | |
| Bidder details | | | |

| | | |
|--|----------------|---|
| <p>Q4 Name of the organisation carrying out the project: Project</p> | <p>Phoenix</p> | <p>Name of the organisation responsible for carrying out the project and if it is a voluntary organisation.</p> |
| <p>What are you seeking funding for ?</p> | | |
| <p>Q6 Description of the project. What difference will this make?</p> <p>The project is a community based youth project run by volunteers from Spelthorne based in Ashford. The project delivers activities that fit around the Duke of Edinburgh Award for the whole of Spelthorne. It attracts young people from all 5 schools and from all over the borough.</p> <p>It has two focuses. One to offer the expedition section of the Award and this leads to the project providing the expedition section to over 105 different young people a year (average for last 5 years). The other focus is to develop peer leaders in the community to develop the award and youth provision in general. Currently 8 of its previous cohort are employed by the YSS or Lifetrain.</p> <p>The project has a particular focus on offering the award to young people from all backgrounds who would not normally have this opportunity whether to a lack of familial or financial support or due disability or other factors.</p> <p>The application for funding will look at supporting the project to offer the award at a reduced rate to young people by covering the transport costs involved in undertaking the award at Bronze, Silver and Gold.</p> <p>The total cost of transport is £3.900 per year for 105 young people taking two expeditions each. Young people would still pay registration, equipment and camping costs</p> <p>Success would be opening up the project to young people who would not do the award. It will then allow the project to offer other outdoor activities to young people in Spelthorne. This will increase activities to over 130 young people.</p> <p>This funding would impact on an expected 130 young people this year and open the award to more young people in Spelthorne.</p> | | <p>What will be done?</p> |
| <p>Q7 When will the project be: a) started: Oct 2012 b) completed: April 2012</p> | | <p>The dates you expect your project to begin and finish.</p> |

Financial Questions

| | | |
|--|--|---|
| Q8 When will you need the funds? | ASAP | The date when you will require the funds. |
| Q9 What is the total cost of the project? | 3900 | The total cost of the project. |
| Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. 2500 (this covers Bronze and Silver) | | If you have a quote, please attach it to the form. |
| Q11 Where is the rest coming from? Is it promised already, or still to be found? | Young people, fund raising To be found but does not impact on other parts | Names and amounts from other funders |
| Q12 Have you applied for this funding from any other part of Surrey County Council? Please give details: No | | Please give names of the department, and dates applied. |
| Q13 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: No | | Please include even if not for this particular project. |
| Q14 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: No | | Include project purpose, dates and amounts. |
| Q15 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) Fundraising, local and national bids | | Information on how you intend to fund and/or maintain your project in the future. |

Bid 2

| Project details | |
|---|----------------------------|
| Project name | KITCHEN AT DAWSON HALL |
| Specific neighbourhood and district/borough | SHEPPERTON, SPELTHORNE |
| How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none) | |
| Age 10-12 Males | 0 |
| Age 10-12 Females | 40 |
| Age 13-17 Males | 0 |
| Age 13-17 Females | 8 |
| Age 18-19 Males | 0 |
| Age 18-19 Females | 0 |
| Bidder details | |
| Name of voluntary organisation responsible for carrying out the project | 1ST SHEPPERTON GIRLGUIDING |

| | |
|---|--|
| (please note, the grant fund is not open to private organisations) | |
| Is the organisation a voluntary organisation? | Yes |
| Does the organisation have a turnover of £100,000 or less | Yes |
| What are you seeking funding for? | |
| Description of the project. What difference will this make? | 1st Shepperton girlguiding at Dawson Hall, Russell Road, Shepperton celebrate 75 years in 2012. Like many charities we are struggling and in order to see our 100th birthday, we will be letting other girlguiding groups use our hut and grounds for camping/pack holidays. In order to do this our kitchen needs upgrading which will cost in the region of £7,000. We have also at a later stage need to provide access for the disabled which would be in the region of £2000. without Dawson Hall 50 girls will not be able to continue guiding activities. |
| When will the project: | |
| Start: | 01/01/2013 |
| Be completed: | 01/02/2013 |
| Financial Questions | |
| When will you need the funds? | as soon as possible |
| What is the total cost of the project? | £7312.00 |
| How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. | as much as you can spare |
| Where is the rest coming from? | we have applied for a grant through the National lottery |
| Is it promised already, or still to be found? | we are still awaiting a response |
| Have you applied for this funding from any other part of Surrey County Council? Please give details: | £1,000 Spelthorne Borough Council |
| Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: | no |
| Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: | fencing from Surey Youth Council. February 2010 |
| If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) | we hope that there will be no maintenance but this will have to be paid through fundraising/subscriptions as does all maintenance for Dawson Hall. |

Bid 3

| | |
|---|-----------------------------------|
| Project details | |
| Project name | Be Inspired Radio |
| Specific neighbourhood and district/borough | Ashford and Stanwell / Spelthorne |
| How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none) | |
| Age 10-12 Males | 0 |
| Age 10-12 Females | 0 |
| Age 13-17 Males | 8 |
| Age 13-17 Females | 5 |
| Age 18-19 Males | 0 |
| Age 18-19 Females | 0 |
| Bidder details | |
| Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations) | FairTunes |

| | |
|---|--|
| Is the organisation a voluntary organisation? | Yes |
| Does the organisation have a turnover of £100,000 or less | Yes |
| What are you seeking funding for? | |
| Description of the project. What difference will this make? | With the success of Inspired Radio 87.7FM (funded by A2 Dominion and Project Managed by Kary Stewart) young people have told us through our evaluation feedback that they want to continue the project. Therefore, our proposal will be to develop Inspired Radio online. The online option provides a more cost effective and sustainable initiative to engage young people in radio long-term. The venue has been agreed and we have the support of key partners, including Thomas Knyvett School, local councillors, Sound Hive, a local music collective and Hard Fi a national band who hail from Staines and have had a number of top 10 hits. Key activities for the project will include:- - Delivering 4 x 3 hour training sessions to up skill local young people on how to run an internet radio station and an overview of management tasks involved with a view to managing the station themselves in the long run - Holding a live 3 hour event run and presented by the young people, promoting local bands and musicians, broadcast live through internet radio and also available on demand indefinitely. - Installing the studio and providing professional equipment for the duration of the project. - Establishing a group to develop and manage the station as a local enterprise - Developing partnerships with Thomas Knyvett School and Brooklands College, through taster sessions and the live event. In addition, the project will, • Support young residents who are at risk of NEET, unemployed and economically inactive, to access employment and training opportunities with A2dominion • Provide social networking, project planning, marketing, youth work and communications training to improve the level of skills, confidence and self esteem captured in evaluation • Engage residents in further training to raise qualifications and educational attainment to progress into employment or training opportunities, with support from local providers |
| When will the project: | |
| Start: | 01/12/2012 |
| Be completed: | 31/03/2013 |
| Financial Questions | |
| When will you need the funds? | December 2012 |
| What is the total cost of the project? | £2,995 |
| How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. | £1000 - for coordination costs, equipment hire, materials (CDs, paper etc), licences |
| Where is the rest coming from? | Applying to O2 (Big Ideas) Katy Neilson and A2Dominion (Staff Charity Fund) |
| Is it promised already, or still to be found? | Still to be found |
| Have you applied for this funding from any other part of Surrey County Council? Please give details: | Not formally. A2 Dominion have had several conversations with Cheryl Poole and have forwarded outline proposal to a local councillor in Stanwell. |
| Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: | No |
| Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: | No |
| If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, | Currently applying to BAA to their Heathrow Community Fund to deliver 28 days community radio project (Ofcom) August 2013 and coordination costs for Be Inspired Internet radio. |

| | |
|-----------------------------|--|
| breakdown, repair, support) | |
|-----------------------------|--|

Bid 4

| Project details | Help Notes | | | | | | | | | | | | |
|--|---|---------|---------|-------|--|--|-------|---|---|-------|---|---|--|
| Q1 Project title: YES! Project | Full title of specific project | | | | | | | | | | | | |
| Q2 Specific neighbourhood or area: Spelthorne wide | | | | | | | | | | | | | |
| Q3. Borough: Spelthorne | | | | | | | | | | | | | |
| <p>Q4 How many young people will your project be working with?</p> <table border="1"> <thead> <tr> <th>Ages</th> <th>Males</th> <th>Females</th> </tr> </thead> <tbody> <tr> <td>10-12</td> <td></td> <td></td> </tr> <tr> <td>13-17</td> <td>X</td> <td>X</td> </tr> <tr> <td>18-19</td> <td>X</td> <td>X</td> </tr> </tbody> </table> | Ages | Males | Females | 10-12 | | | 13-17 | X | X | 18-19 | X | X | Include numbers of those who will be participating in the project. |
| Ages | Males | Females | | | | | | | | | | | |
| 10-12 | | | | | | | | | | | | | |
| 13-17 | X | X | | | | | | | | | | | |
| 18-19 | X | X | | | | | | | | | | | |
| Bidder details | | | | | | | | | | | | | |
| <p>Q5 Name of the organisation carrying out the project and organisation type: Voluntary Action in Spelthorne (VAIS) Registered Charity No. 1043737</p> | Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation. | | | | | | | | | | | | |
| Q6 Does the organisation have a turnover of £100,000 or less: Yes | | | | | | | | | | | | | |
| What are you seeking funding for ? | | | | | | | | | | | | | |
| <p>Q8 Description of the project. What difference will this make?</p> <p>The YES! Project (Young Enterprising people in Spelthorne) is aimed at 16 to 20 year olds, living within the borough, who are Not in Education, Employment or Training (NEET). This 3 month initiative will provide a combination of training and work/volunteering experience. Consisting of 12 weeks, with training twice a week during the first 5 weeks, for approximately 6 hours per day to include lunch break. Strode's College will deliver sessions covering CV writing, work skills and confidence building. Participants will visit Heathrow Airport, receive advice on careers and possible job opportunities. Spelthorne Museum will be providing informative sessions on the history of the borough. Local businesses will be speaking about their companies, the interview process and different roles within their organisations. Weeks 6 to 12 will consist of work placements of 1 or 2 days per week. Up to this point Kempton Park, Staines Community Centre, Superdrug, WHSmith, VAIS and Yomp Marketing are offering such support. Work experience is an opportunity to enhance their CV by developing skills and abilities, and to gain a reference. With the intention of inspiring confidence and enabling them to become more employable.</p> | What will be done? | | | | | | | | | | | | |

Research undertaken by VAIS has highlighted the need for this project. Initially research was undertaken in 2011 by 2 young people, working for VAIS, provided by the Surrey Future Jobs Fund. 11 to 18 year olds were surveyed in Staines. A focus group was set up, and the questionnaire was sent to local schools asking about volunteering, and the image that the local community has of their age group. Questions consisted of what they thought of volunteering, if they would consider volunteering as a way to help get a job, and would they consider being more involved in the local community. 84 responses were received. Outcomes included, that volunteering could be a way to gain work experience, and that the age group on occasion can be seen as negative.

The YES! Project is an opportunity to give some young people a chance to improve this image. They can do so by contributing time and effort to their community, for example through voluntary work.

Another outcome of the survey identified, that the young people's aspirations needed to be raised through encouragement and a better understanding of the workplace. VAIS's aim on completion of the course is for the trainees to have increased their knowledge and understanding, expectations of potential employers and raised their own aspirations.

In June 2012 VAIS started a pilot project. The participants from this project reported that both work experience and training sessions improved their confidence and helped them to take further steps towards college or career opportunities. Please see attached case study.

To build on the work that already has been achieved, VAIS has established new partnerships with a variety of organisations. For instance, liaising with the Job Centre in Staines to promote the project to their clients and refer potential participants. Working with Youth Workers and Community Officers in Spelthorne, who will refer suitable young people. Advertising at events, such as Ashford Pride and during meetings like Children and Young People Partnership. VAIS works in partnership with the Spelthorne Business Forum, who we hope will support the project by providing even more appealing work experience opportunities. VAIS believes two different strands of the community can be positively engaged and encouraged to work together for mutual benefit.

Q9 When will the project be:

a) started: 01/2013 b) completed: **04/2013**

The dates you expect your project to begin and finish.

Financial Questions

Q10 When will you need the funds? 01/2013

The date when you will require the funds.

Q11 What is the total cost of the project? app £4,777.90

The total cost of the project.

Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.

If you have a quote, please attach it to the form.

Refreshments - based on 12 young people attending each session.
Two lunches per week, for 5 weeks = £150.00
During the 7 week work experience £3.00 lunch money will be provided (two sessions per week) = £504.00

Promotion - (Advertisement in newspaper, poster, leaflets)

- advertisements in Surrey Comet = £206.40
- advertisements in heathrow Villager = £587.50
- 500 A5 leaflets from Staines Print = £75.00
- 20 A2 posters from "monkeypuzzle" = £180.00

Travel expenses - (£5.00 per day) 12 participants x two sessions over 12 weeks = £1440.00

Venue Hire of Oast Room, Staines Library - two sessions per week over 5 weeks = 60hours at £14.00 per hour = £840.00

Stationary for participants - approximately £60.00

VAIS administrative costs - £10.50 per hour x total number of hours

- Co-ordination/preparation of project: (contact local businesses, organisations VAIS works with in partnership, engage participants) = 30 hours
 - on commencement of project setting up of sessions, preparing room, meet and greet - 2hours per week over 5 weeks = 10hours
 - during project and afterwards VAIS documentation consisting of questionnaire and monitoring of young people and other participants, case studies, report, presentation = 30hours
- £10.50 per hour x 70 hours = £735.00

Q13 Where is the rest coming from? Funding from BAA Communities Trust, provided laptops, printer, travel costs, stationary for pilot project June 2012

Names and amounts from other funders

Is it promised already, or still to be found? Funding received

Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details:

No

Please give names of the department, and dates applied.

Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:

Surrey County Council Funding Allocation £30,500.00 2012/13
(part of tripartite core funding for VAIS)

Please include even if not for this particular project.

| | |
|---|--|
| <p>Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: No</p> | <p>Include project purpose, dates and amounts.</p> |
| <p>Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)</p> <p>If the impact of the project proves successful VAIS would seek funding to deliver a subsequent version. Applying for funding from other sources, such as Awards for All, the Big Lottery Fund.</p> | <p>Information on how you intend to fund and/or maintain your project in the future.</p> |

Bid 5

| Project details | |
|---|---|
| Project name | Studio ADHD Centre Fishing Project |
| Specific neighbourhood and district/borough | Tandridge, Reigate & Banstead, Epsom & Ewell, Spelthorne and Elmbridge |
| How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none) | |
| Age 10-12 Males | 10 |
| Age 10-12 Females | 1 |
| Age 13-17 Males | 8 |
| Age 13-17 Females | 2 |
| Age 18-19 Males | 3 |
| Age 18-19 Females | 0 |
| Bidder details | |
| Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations) | The Studio ADHD Centre |
| Is the organisation a voluntary organisation? | Yes |
| Does the organisation have a turnover of £100,000 or less | Yes |
| What are you seeking funding for? | |
| Description of the project. What difference will this make? | <p>The grant will contribute towards young people participating in our Reflections Angling Project which we have been running for the past four years. There are very few specialist Angling projects for disadvantaged and special needs young people in Surrey. Once they have experienced success, with the support of their families, they will be able to integrate into mainstream clubs and fisheries. Without the initial instruction process they are likely to experience failure or frustration and not return to the sport. Young people with special needs such as ADHD, Aspergers have more problems than most to deal with, including difficulties with relationships and fitting into society. Angling is a safe way of spending time, as there are adults around who share the same interests and act as good role models. Angling is now being recognised as a significant activity in reducing anti-social behaviour. Angling offers personal challenge and a sense of achievement. We use it as accreditation in the Skill or Service section of our Duke of Edinburgh Award Scheme. It encourages good relationships with all generations, teaches rules and codes of conduct and is a skill that can be taken into adulthood. We have photos and a video of some of our fishing activities so far which are linked on our website - www.studioadhdcentre.org.uk.</p> |
| When will the project: | |
| Start: | 01/11/12 |
| Be completed: | 31/10/13 |

| Financial Questions | |
|---|---|
| When will you need the funds? | As soon as possible. |
| What is the total cost of the project? | 11,816.00 |
| How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. | £2,176.00 - 32 sessions, including venue fees, equipment hire and instructor costs @ £68 per session |
| Where is the rest coming from? | Henry Smith, Aiming High and individual donors and Trusts. |
| Is it promised already, or still to be found? | Still to be found - currently running some sessions from Aiming High Grant. |
| Have you applied for this funding from any other part of Surrey County Council? Please give details: | No. |
| Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: | No. |
| Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: | Yes - 17/11/11 - £1,000 from Helyn Clack - SCC Members Allocation. |
| If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) | We are applying to the Angling Trust for small grants and some corporate support together with the Henry Smith Charity. |

Bid 6

| Project details | |
|---|--|
| Project name | Switzerland International Experience 2013 |
| Specific neighbourhood and district/borough | Spelthorne Borough, Staines District |
| How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none) | |
| Age 10-12 Males | 4 |
| Age 10-12 Females | 0 |
| Age 13-17 Males | 24 |
| Age 13-17 Females | 5 |
| Age 18-19 Males | 0 |
| Age 18-19 Females | 3 |
| Bidder details | |
| Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations) | 3rd Staines Scout Troop |
| Is the organisation a voluntary organisation? | Yes |
| Does the organisation have a turnover of £100,000 or less | Yes |
| What are you seeking funding for? | |
| Description of the project. What difference will this make? | 3rd Staines has traditionally travelled to Switzerland every 4 years to complete the International Expedition badge and meet Scouts from another Country whilst participating in activities with them. The Group has been unable to do this trip for nearly 10 years due to the Scout Leader passing away and replacing this role. I have picked up this role and want to take my Scouts there next year to experience a trip of learning's; taking in a different culture, practising new skills, discovering different foods and scenery. All this they can bring back to their local Schools and Scouts meetings as part of their international badge. We will also aim to set up Pen Pals where possible. I have many siblings who are attending this trip (a total of 16 - 8 brothers and sisters) and at a cost of £680 each, these parents want to send their children but concerned with the £1360 cost. Therefore if I could apply for £50 to £100 each then this would |

| | |
|---|--|
| | support the parents and allow them to experience this trip. All in all whilst it will be fun it will remain educational as we will be passing through the World Scouting International Centre. I have over the years made a great benefit to younger Children through Scouts as they learn many new skills and how to look after themselves in the outside world. Many Parents have watched their children grow with Scouting, and this trip will be another experience for them. Scouts are fully funded through fundraising and parents therefore I really hope that the committee will be able to help. |
| When will the project: | |
| Start: | 01/10/2012 |
| Be completed: | 23/08/2013 |
| Financial Questions | |
| When will you need the funds? | By March |
| What is the total cost of the project? | £29,900 |
| How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. | £800-£1600 (a total of £50-£100 per sibling) |
| Where is the rest coming from? | Fundraising through Bag Packing, specific events and parents paying. |
| Is it promised already, or still to be found? | All 44 places are booked. |
| Have you applied for this funding from any other part of Surrey County Council? Please give details: | No |
| Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: | No |
| Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: | No |
| If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) | No further costs. This is for a trip next year. |

Bid 7

| Project details | Help Notes |
|---|--|
| Q1 Project title: Modification of existing minibus to meet current emissions regulations for use within London | Full title of specific project |
| Q2 Specific neighbourhood or area: Ashford, middx | |
| Q3. Borough: Spelthorne | |
| Q4 How many young people will your project be working with? | Include numbers of those who will be participating in the project. |
| Ages Males Females | |
| 10-12 41 1 | |
| 13-17 12 0 | |
| 18-19 4 2 | |
| Bidder details | |

Q5 Name of the organisation carrying out the project and organisation type: 8th Ashford Scout Group, voluntary organisation - registered Charity No 305792.

Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation.

Q6 Does the organisation have a turnover of £100,000 or less: Group turnover is less than £100,000

What are you seeking funding for ?

Q8 Description of the project. What difference will this make?

What will be done?

This minibus is in regular use for Scout troop activities, including camping at weekends, scout district events, and organised trips and visits. For example it was used in Nov 2012 to carry our young people on an educational visit to the Somme Battlefields for the remembrance weekend, where we held our own remembrance service. The fact that the bus can no longer be used in London is restricting its use, and as Ashford is on the edge of the Low Emission Zone, there is a risk that the bus could unwittingly be taken inside the zone, with a resulting penalty charge of £500 per transgression.

The alternative is to purchase a newer bus, which at a cost of £10,000-£12,000 for second hand is not within reach of group resources, as the residual value in the existing bus would be negligible, given the restricted use for London.

Conversion of the existing bus for low emissions is a viable option. Whilst it is some 10 years old, it is in good condition, of relatively low mileage and well maintained and kept under cover when not in use. Following conversion we expect to achieve several years more service from it to the benefit of our young people.

8th Ashford has a thriving Scout Troop which is one of the largest in Surrey. We have a large and enthusiastic leadership team who are also committed to training young leaders, several of which have subsequently moved on to be adult leaders with our group.

Note that while we currently only have one girl in the Scout troop, there are several others under the age of 10 that are expected to move up into the troop from Cubs within the next 2 years.

Q9 When will the project be:

a) started: February 2013 b) completed: **February 2013**

The dates you expect your project to begin and finish.

Financial Questions

Q10 When will you need the funds? February 2013 preferred

The date when you will require

| | | |
|--|--|---|
| | | the funds. |
| Q11 What is the total cost of the project? | £2500.00 | The total cost of the project. |
| Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. | £1500, Quote of £2500 has been obtained verbally from the LDV Servicing Garage used by the group for maintenance of the vehicle. Written Quote can be provided if required. | If you have a quote, please attach it to the form. |
| Q13 Where is the rest coming from? Is it promised already, or still to be found? | From group reserves. £1000 Already available from group reserves. | Names and amounts from other funders |
| Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: | No | Please give names of the department, and dates applied. |
| Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: | No | Please include even if not for this particular project. |
| Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: | No | Include project purpose, dates and amounts. |
| Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) | Ongoing maintenance/running cost of this existing vehicle is already accounted for within the group funds. Day to day running costs are partially recovered within the cost to our young people of attending the activities we organise. | Information on how you intend to fund and/or maintain your project in the future. |

Bid 8

| Project details | |
|---|-----------------------------|
| Project name | Dramatize Theatre Company |
| Specific neighbourhood and district/borough | Sunbury, Spelthorne Borough |
| How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none) | |
| Age 10-12 Males | 5 |
| Age 10-12 Females | 5 |
| Age 13-17 Males | 5 |
| Age 13-17 Females | 5 |
| Age 18-19 Males | 5 |
| Age 18-19 Females | 5 |
| Bidder details | |
| Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations) | Dramatize Theatre Company |

| | |
|---|---|
| Is the organisation a voluntary organisation? | Yes |
| Does the organisation have a turnover of £100,000 or less | Yes |
| What are you seeking funding for? | |
| Description of the project. What difference will this make? | We have received funding from Surrey short breaks to run theatrical playscheme for children aged 4 to 18 with learning disabilities in Spelthorne. This is necessary as a lot of services for children and adults with learning disabilities is over the other side of Surrey. Our playscheme will run in February half term and Easter and we are hopeful to secure funding for this to continue during all school holidays. As well as this we run regular workshops at the Riverside arts centre in Sunbury for children/adults with learning disabilities aged 16 plus. These workshops and our playscheme provide parents/carers with much needed respite and provides the children with a safe and secure environment for them to be able to express themselves through different mediums of art. We are requesting funding for a projector for our workshops. A lot of our students are visual learners and when we performs songs they require the aid of seeing the word/symbol enlarged in front of them, the projector will enable them to do this. Also for our workshops and playscheme we will be able to project a visual timetable of the session which will enable them to see what will happen next therefore relieving some anxieties. |
| When will the project: | |
| Start: | 01/02/2013 |
| Be completed: | 01/05/2013 |
| Financial Questions | |
| When will you need the funds? | February 2012 |
| What is the total cost of the project? | £500 |
| How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. | £500 |
| Where is the rest coming from? | n/a |
| Is it promised already, or still to be found? | n/a |
| Have you applied for this funding from any other part of Surrey County Council? Please give details: | no |
| Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: | no |
| Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: | no |
| If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) | through fund raising |

Bid 9

| | |
|---|---------------------|
| Project details | |
| Project name | International Trip |
| Specific neighbourhood and district/borough | Spelthorne District |
| How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none) | |
| Age 10-12 Males | 0 |
| Age 10-12 Females | 0 |
| Age 13-17 Males | 11 |

| | |
|---|---|
| Age 13-17 Females | 1 |
| Age 18-19 Males | 1 |
| Age 18-19 Females | 0 |
| Bidder details | |
| Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations) | Spelthorne District Explorer Scouts |
| Is the organisation a voluntary organisation? | Yes |
| Does the organisation have a turnover of £100,000 or less | Yes |
| What are you seeking funding for? | |
| Description of the project. What difference will this make? | The parents of the young people have paid for a weeks ski trip to the Scouts International Centre in Kandersteg Switzerland. In addition to the parents contributions we have also through fund raising provided an up-grade in their accomodation, daily evening activities and specific uniform for everyone. We are now looking to extend the Explorer Scouts experience whilst we are there beyond simply skiing. We have the opportunity on one day for them to experience the local environment by taking part in a "Snow Adventure Day", which will involve a trip into the Oeschinensee area, this includes an untracked forest in the UNESCO world heritage site, that they will be able to explore, appreciate and enjoy a unique environment in complete contrast to the skiing experience they will enjoy the rest of their week. To take advantage of this great experience the additional cost per person is £40. 13 x £40 = £520 . The total cost of the trip including this specific project is appx £1100 per person. Totaling £14300, excluding the cost of the 4 leaders also attending. |
| When will the project: | |
| Start: | 16 February 2013 |
| Be completed: | 23 February 2013 |
| Financial Questions | |
| When will you need the funds? | 31/12/2012 |
| What is the total cost of the project? | £14300 |
| How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. | £520 ie 13 x £40 to cover the cost of the Snow Adventure Day for the 13 Explorer Scouts |
| Where is the rest coming from? | As stated above this has been from parents contributions and fund raising by the group. |
| Is it promised already, or still to be found? | The parents have already paid their £900 each, fund raising of £1450 has so far been raised. We expect to raise appx £600 from other planned fund raising activities in December. |
| Have you applied for this funding from any other part of Surrey County Council? Please give details: | No |
| Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: | No |
| Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: | No |
| If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) | No |

Bid 10

| Project details | | | Help Notes |
|---|-------|---------|---|
| Q1 Project title: Mr Woodcraft Folk Environmental education and adventure weekend activities | | | Full title of specific project |
| Q2 Specific neighbourhood or area: Cudham, Westerham Kent | | | |
| Q3. Borough: Spekthorne | | | |
| Q4 How many young people will your project be working with? | | | |
| Ages | Males | Females | Include numbers of those who will be participating in the project. |
| 10-12 | 10 | 10 | |
| 13-17 | 10 | 20 | |
| 18-19 | 5 | 5 | |
| Bidder details | | | |
| Q5 Name of the organisation carrying out the project and organisation type: voluntary Woodcraft Folk | | | Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation. |
| Q6 Does the organisation have a turnover of £100,000 or less: yes below £100,000 | | | |

What are you seeking funding for ?

| Q8 Description of the project. What difference will this make? Series of residential activities and skills training at an outdoor environmental activities centre plus the use of the Angel Blue narrowboat: Funding will allow families with more than one member to participate when participation fees are a problem. Funding will allow a new generation to gain transferable skills in budgeting, catering, team work and programme planning, leadership, as well as, gaining self confidence and self esteem. As the programme includes bushcraft, they will gain hands on experience of using knives as tools, knowledge of survival techniques and other challenges | | | What will be done? |
|---|--|--|--|
| Q9 When will the project be: a) started: 1/03 2013 b) completed: 1/11/ 2013 | | | The dates you expect your project to begin and finish. |
| Financial Questions | | | |
| Q10 When will you need the funds? 1/03/ 2013 | | | The date when you will require the funds. |
| Q11 What is the total cost of the project? £5750 | | | The total cost of the project. |

| | |
|--|--|
| <p>Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.</p> <p>£750 breakdown of current budgeting;hire of residential centres and Angel Blue£2750 catering and programme£2500 hire of minibuses £500</p> | <p>If you have a quote, please attach it to the form.</p> |
| <p>Q13 Where is the rest coming from? participation fees Is it promised already, or still to be found? 1500</p> | <p>Names and amounts from other funders</p> |
| <p>Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details:</p> <p>no</p> | <p>Please give names of the department, and dates applied.</p> |
| <p>Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:</p> <p>none</p> | <p>Please include even if not for this particular project.</p> |
| <p>Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: last scc three year programme</p> | <p>Include project purpose, dates and amounts.</p> |
| <p>Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)</p> <p>The 2014 programme will be tailored to the funding available after local fund raising by participants</p> | <p>Information on how you intend to fund and/or maintain your project in the future.</p> |

Bid 11

| Project details | Help Notes | | | | | | | | | | | | |
|---|--|---------|---------|-------|--|--|-------|----|---|-------|--|--|---|
| <p>Q1 Project title: Yes You Can</p> | <p>Full title of specific project</p> | | | | | | | | | | | | |
| <p>Q2 Specific neighbourhood or area: Spelthorne</p> | | | | | | | | | | | | | |
| <p>Q3. Borough: Surrey</p> | | | | | | | | | | | | | |
| <p>Q4 How many young people will your project be working with?</p> <table border="1"> <thead> <tr> <th>Ages</th> <th>Males</th> <th>Females</th> </tr> </thead> <tbody> <tr> <td>10-12</td> <td></td> <td></td> </tr> <tr> <td>13-17</td> <td>10</td> <td>6</td> </tr> <tr> <td>18-19</td> <td></td> <td></td> </tr> </tbody> </table> | Ages | Males | Females | 10-12 | | | 13-17 | 10 | 6 | 18-19 | | | <p>Include numbers of those who will be participating in the project.</p> |
| Ages | Males | Females | | | | | | | | | | | |
| 10-12 | | | | | | | | | | | | | |
| 13-17 | 10 | 6 | | | | | | | | | | | |
| 18-19 | | | | | | | | | | | | | |
| Bidder details | | | | | | | | | | | | | |
| <p>Q5 Name of the organisation carrying out the project and organisation type: DJWorkshopsCIC</p> | <p>Name of the organisation responsible for carrying out the</p> | | | | | | | | | | | | |

| | |
|---|---|
| | project and if it is a voluntary, public or private organisation. |
| Q6 Does the organisation have a turnover of £100,000 or less: Yes | |
| What are you seeking funding for ? | |
| <p>Q8 Description of the project. What difference will this make?</p> <p>We propose to stage a series of Arts Award vocational workshops in music or art in four schools in Spelthorne. Each workshop will last for twelve weeks with the young people attending a weekly three hours session. The target group will be 13 – 16 year olds with a maximum of 16 young people on each workshop.</p> <p>The programme will be open to young people who have low aspirations and have been unable to engage with both the formal academic curriculum and the discipline of the school community; leading to anti social behaviour within and outside the school, truancy, and criminal behaviour by some. Nearly all are at risk of exclusion and underachievement and are unlikely to gain the qualifications and skills needed to enter further education, training or meaningful work.</p> <p>We propose to challenge this by offering young people nationally recognised vocational training in areas they admire and value. The awards are designed to meet the learning needs of all and academic ability is not necessary to gain these qualifications. In addition the programme also develops the non vocational skills that are essential to find work or to enter further education or training.</p> <p>A professional (CRB checked) in music or art will train the young people in the skills appropriate to the Bronze (GCSE grade D) Silver (GCSE grades A - C) and Gold (AS) Awards. The tutor will use active learning techniques to engage the participants. As the young people progress through the workshops the levels will become more challenging and they will be required to create and produce their own shows, review and volunteer for events and organise projects in the community. The tutor will also advise them on their course projects and help the young people compile their portfolios for moderation by an Arts Award assessor..</p> <p>The workshops will be staged at the schools to guarantee attendance and to avoid unnecessary car and bus travel.</p> <p>Initially, we will reintroduce the young people to school by requiring dramatically increased attendance, a better attitude to schoolwork and improved behaviour towards teachers and fellow students. This is a condition of acceptance and continued participation on this highly valued and sought after programme.</p> <p>In addition, the young people will be taught the essential skills needed to find employment such as: discipline, individual responsibility, interpersonal skills, time management, negotiation and commitment to team work. Where possible we will base projects in the community to increase social skills and to help the young people engage in their local areas.</p> <p>From our experience we would expect all students finishing the workshops to achieve their qualification. For many, these awards will be the first</p> | <p>What will be done?</p> |

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| <p>qualifications they have gained, leading to increased confidence and self-esteem and a belief that they too can achieve at school. This has been our experience from previous programmes; feedback from schools confirms that the workshops return young people to school with a positive attitude, moving them away from near exclusion and underachievement to developing the essential skills needed to benefit from school, enter further education or training, and to find work.</p> | |
| <p>Q9 When will the project be: a) started: April 2013 b) completed: April 2014</p> | <p>The dates you expect your project to begin and finish.</p> |
| <p><i>Financial Questions</i></p> | |
| <p>Q10 When will you need the funds? September 2013</p> | <p>The date when you will require the funds.</p> |
| <p>Q11 What is the total cost of the project? 30,000</p> | <p>The total cost of the project.</p> |
| <p>Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £1,000 to contribute towards the funding of a tutor at £125 x 8 workshops.</p> | <p>If you have a quote, please attach it to the form.</p> |
| <p>Q13 Where is the rest coming from? Heathrow Community Trust Is it promised already, or still to be found? Awaiting response</p> | <p>Names and amounts from other funders</p> |
| <p>Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: No</p> | <p>Please give names of the department, and dates applied.</p> |
| <p>Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: No</p> | <p>Please include even if not for this particular project.</p> |
| <p>Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: No</p> | <p>Include project purpose, dates and amounts.</p> |
| <p>Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) Each series of workshops in independent</p> | <p>Information on how you intend to fund and/or maintain your project in the future.</p> |

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ITEM 11: ANNEXE B

Spelthorne Local Committee Report 21/01/13

Youth Small Grants

Summary

| Bid no | Organisation Bidding | Title of Bid | Amount requested | Officer guideline award | Officer Notes |
|--------|---------------------------------------|------------------------------------|------------------|-------------------------|--|
| 1 | Phoenix Project | Phoenix Project | £2,500 | £2000 | This project will compliment existing SCC services and has been shown to produce positive outcomes. (If additional funding is available we would recommend funding the full amount requested). |
| 2 | 1st Shepperton Girlguiding | Kitchen at Dawson's Hall | £5000 | £0 | This is mid-sized capital project. It will allow for more activity but may be better suited to the priorities of other grants. |
| 3 | Fair Tunes | Be Inspired Radio | £1000 | £1000 | This project would provide skills to a priority group. |
| 4 | Voluntary Action in Spelthorne (VAIS) | YES! Project | £4,777.90 | £1960 | This project supports a priority group and has previously produced positive outcomes. (If additional funding is available we would recommend funding the full amount requested). |
| 5 | Studio ADHD Centre | Studio ADHD Centre Fishing Project | £2176 (split) | £500 | ADHD currently have young people from five boroughs signed up to attend this projects. The numbers will change but currently 4 or the 24 young people are from Spelthorne. The project has a high total cost and |

| | | | | | |
|----|-------------------------------------|--|-----------|-------|---|
| | | | | | could benefit from more funds if possible to support this project working with vulnerable young people. |
| 6 | 3 rd Staines Scout Troop | Switzerland International Experience 2013 | £1600 | £0 | We feel this project may deliver less value for money than other applications submitted. |
| 7 | 8th Ashford Scout Group | Modification of existing minibus | £1500 | £500 | This would likely expand the activity that could be offered by the group. We would not consider this major capital funding. |
| 8 | Dramatize Theatre Company | Dramatize Theatre Company (projector) | £500 | £500 | This equipment could improve this organisations activity with vulnerable groups such as LDD. |
| 9 | Spelthorne District Explorer Scouts | International Trip | £520 | £0 | We feel this project may deliver less value for money than other applications submitted. |
| 10 | Woodcraft Folk | Environmental education and adventure weekend activities | £750 | £750 | This project should help more young people gain transferable skills. |
| 11 | DJWorkshops CIC | Yes You Can | £1000 | £0 | This project appears to be heavily reliant on unconfirmed funding from Heathrow Community Trust. As funds are not needed until September, we would recommend the bidder apply again in the next financial year. |
| | | | | | |
| | | Total | £21323.90 | £6710 | |
| | | Total budget available | | £6710 | |
| | | Balance if all bids approved | | £0 | |



OFFICER REPORT TO LOCAL COMMITTEE (SPELTHORNE)

SURREY FAMILY SUPPORT PROGRAMME

21st January 2013

KEY ISSUE

To consider the introduction of the Spelthorne Family Support Team as part of the countywide implementation of the Surrey Family Support Programme.

SUMMARY

Agencies across the county have agreed to participate in the Surrey Family Support Programme, a new approach to supporting families who have multiple needs, based on a new model of multiagency working.

It is following a period of consultation, and the evaluation of a pilot service hosted by Waverley Borough Council, that this approach and model have been agreed.

Spelthorne Borough Council have developed a local plan in line with the countywide approach, and will participate in the first phase of implementation in January 2013.

OFFICER RECOMMENDATIONS

The Local Committee (Spelthorne) is asked to note: the implementation of the Surrey Family Support Programme in Spelthorne.

1 INTRODUCTION AND BACKGROUND

- 1.1 The Surrey Family Support Programme is the name we have given to the local implementation of the Government's Troubled Families Programme. Calling the local approach the Family Support Programme gives a clearer description of our objectives and avoids stigmatising those families that take part.

- 1.2 This report provides an overview of the Surrey Family Support Programme, including consideration of Spelthorne Borough Council implementation of the programme locally (see APPENDIX 1 and APPENDIX 2).

2 DISCUSSION/ANALYSIS

2.1 The Government's Troubled Families Programme

The national Troubled Families Programme targets those families who have multiple needs and cause the most disruption within their communities. The government estimates that £9 billion is currently spent on these families each year. The national programme will reduce these costs and seek to ensure children of these families do not themselves have troubled families.

The Government plans to turn around the lives of 120,000 families by May 2015. The co-ordination of the National Programme is through the Government's Troubled Families Unit based in the Department for Communities and Local Government with the local management of the programme given to upper tier authorities. The government funding for the programme is through a payment by results arrangement whereby local authorities are paid £4,000 for each family who is turned around by the 2015 deadline. Some of this money is available in advance as an attachment fee, to pump prime local services.

2.2 The Objectives of the Surrey Family Support Programme

Through the Family Support Programme Surrey agencies plan to achieve the following outcomes:

- Make a step change in the quality and volume of multi-agency working with vulnerable families and children
- Develop effective family support practice and a sustainable model of multi-agency working for vulnerable families
- Improved outcomes for all the vulnerable families who take part

2.3 Families with multiple needs in Surrey

The government has defined the families eligible for the programme as those who meet **each** of the following criteria:

- Have children not attending school- +15% unauthorised absence, excluded pupils, etc, and;
- Are involved in anti-social behaviour, e.g. young offenders, adults with ASBOs, families with an anti-social behaviour related housing order, and;

www.surreycc.gov.uk/spelthorne

- Have an adult claiming an unemployment benefit

Surrey has been set the target of turning around the lives of 1050 families by May 2015. We are required to include in the local programme those families who meet all three of the criteria cited above. Where the number of these families falls short of the 1050 target we can then include those families who meet two of the criteria and make up the number by adding in a local discretionary criteria. We estimate that as few as 100 Surrey families will meet all three of the government criteria and so most the families that join the Surrey programme will meet two criteria and the local discretionary criteria of being a family of concern.

A family of concern is defined as a family where one or more of the following issues are present: children in need, mental ill-health issues, drugs and alcohol problems, NEET and/or RONI young people, ex-prisoners and families with incidences of domestic abuse. Further criteria may be added as the programme develops.

Our early analysis shows most of the families who will be eligible for the programme live in the urban centres of the five boroughs and districts with the largest populations including Spelthorne.

2.4 The local coordination of support to these families

The local coordination of support o these families will be led by Borough and District councils, supported by all other agencies. Borough and District Councils are the local place leaders for Surrey and are much closer to their communities than countywide agencies.

Spelthorne Borough Council have drafted a local plan (see APPENDIX 1 and APPENDIX 2), which will build upon the following areas outlined in the countywide implementation plan.

Spelthorne Borough Council will manage a Family Support Team, to provide intensive support to families with multiple needs, and co-ordinate a Team Around the Family (TAF).

Family Support Teams will identify local resources and contacts. Raising awareness amongst local practitioners who will participate in the Team Around the Family is crucial to the success of the programme.

2.5 Team Around the Family (TAF)

Effective multi-agency working is symbolised by the use of a Team around the Family (TAF) which works in partnership with the family to identify concerns and issues, and plan together, to deliver resources and interventions for up to one year. Families attend all meetings and all information and thinking is shared with them.

It is likely that TAF membership will be characterised by a core group of members who retain an ongoing relationship with the family and an additional group comprised of those who will provide short-term advice and/or support. TAF members have an obligation to attend these meetings or supply a report of their work and resourcing of the family during this period.

2.6 Working in partnership to support families with multiple needs

Families with multiple needs are the responsibility of all agencies and a multi-agency approach is required to successfully support these families. The Surrey Family Support Programme is based on agencies agreeing to the following arrangements:

- The local coordination of support to these families will be led by Borough and District councils, supported by all other agencies.
- All relevant agencies will work as part of a Team Around the Family for each of the families in the programme.
- All the families in the programme will undergo a single multi-agency assessment of their needs and have a single multi-agency support plan.
- All the families in the programme will be given a period of intensive support.
- We will create a virtual team of family support professionals in each borough and district.
- All arrangements will be clinically governed through the partnership approach.

In addition to improving outcomes for families with multiple needs the Family Support Programme will innovatively transform multi-agency working in Surrey.

2.7 Outcomes for families

The Programme will seek to achieve the outcomes sought through the government's Troubled Families Programme of:

- Improving school attendance for those pupils missing more than 15% schooling and or those with three or more fixed term exclusions
- Supporting unemployed adults into work
- Reducing family involvement in crime and anti-social behaviour

In addition to these national measures, local measures will include:

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- Reducing children in need
- Supporting NEET young people to be PEET
- Supporting family members complete engage with and complete support programmes, e.g. substance misuse treatment, family therapies
- Improving family functioning and neighbour relations
- Better value for money

A performance management framework will be used across the county to record and report on the progress and outcomes of families and agency participation in the Team Around the Family (TAF).

3 CONSULTATIONS

- 3.1 As part of their development of a local area plan Spelthorne will consult staff from across public and voluntary agencies regarding the implementation of the Surrey Family Support Programme.

4 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 4.1 The agreed programme of work has been costed on the basis of those families entering the programme receiving an average of 12 weeks intensive support. Working with 1050 families by May 2015 has an estimated cost of £3.8m.

We are able to draw down from the government an attachment fee for each of the families we aim to include in the programme. Subject to achieving the optimum level of attachment fees we will receive £2.3m, which will be used to fund the local Family Support Teams, based in each borough and district.

Through the government's payment by results arrangement there is potential to earn up to a further £0.9m where families meet the success measures of increasing school attendance, getting employment and reducing anti-social behaviour.

5 EQUALITIES AND DIVERSITY IMPLICATIONS

- 5.1 The Spelthorne Family Support Programme will target a group of families with multiple needs.

Eligibility for the programme is based on the government and local discretionary criteria, not age, sex, gender, disability, race, religion, sexual orientation or marital status. All families will be treated equally.

Vulnerable families will include those with disabilities and poor health.

6 CRIME AND DISORDER IMPLICATIONS

- 6.1 Crime and anti-social behaviour form part of the government's troubled families criteria. Therefore, the Spelthorne Family Support Programme will work with families who are, or have been, involved in crime and anti-social behaviour.

7 CONCLUSION AND RECOMMENDATIONS

- 7.1 Spelthorne Borough Council will develop a local area plan, and will be responsible for implementing the Surrey Family Support Programme locally.

They will provide intensive support to families with multiple needs, and co-ordinate local agencies forming the Team Around the Family, and in so doing improve outcomes for families in the area.

They will contribute to the success of the programme countywide, including the development of effective family support practice, and a sustainable model of multi-agency working.

This will be part of the countywide programme.

8 WHAT HAPPENS NEXT

- 8.1 The Surrey Family Support Programme will be implemented from January 2013. Spelthorne will be among the first five borough and district councils to implement the programme.

LEAD/CONTACT OFFICER: Zoe de Haes
TELEPHONE NUMBER: 0208 213 2664
E-MAIL: zoe.dehaes@surreycc.gov.uk
BACKGROUND PAPERS: The Troubled Families Programme:
Financial Framework (Department for
Communities and Local Government)

Surrey Family Support Programme:

Elmbridge and Spelthorne Supporting Families Programme

1. Background

Spelthorne have been working with Surrey County Council since before the summer along with the other districts and boroughs within Surrey (not Tandridge).

Surrey County Council identified five councils to participate in stage one due to the numbers of families identified.

The boroughs are –

Elmbridge – 128 families

Spelthorne – 125 families

Guildford – 128 families

Waverley – 80 families

Reigate and Banstead – 140 families

Woking – 100 families

Spelthorne Council have decided to partner with Elmbridge Council for the following reasons:

- Similar no. of families
- Both are part of the choice based lettings organisation
- More cost effective
- More efficient for other agencies such as health, voluntary sector.

A plan of the proposed structure is attached in appendix 2.

Spelthorne Council will be the employing authority with the main office base at Elmbridge and hot desking at Spelthorne Council.

2. Timetable

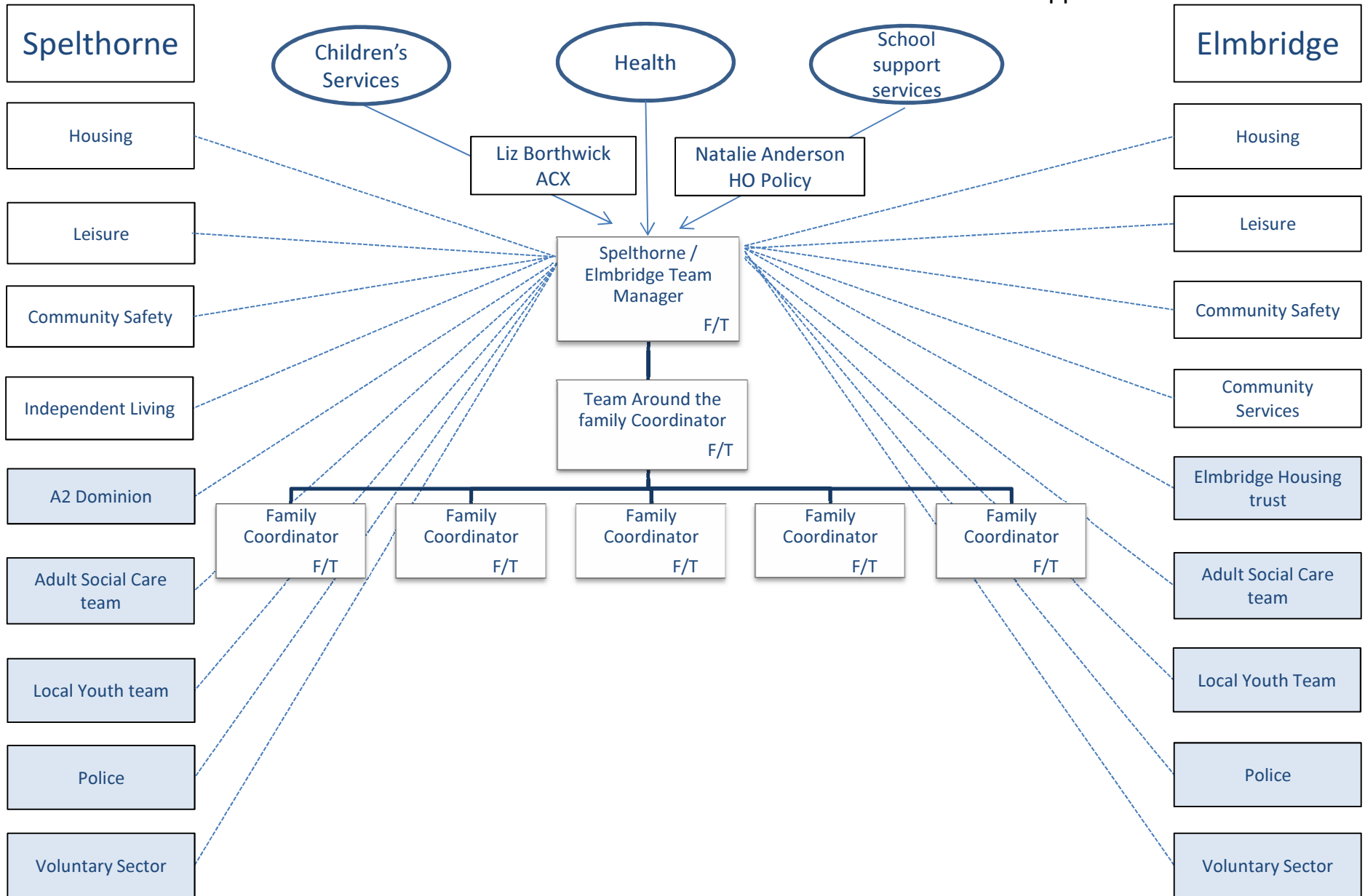
- Recruitment of key staff 28th Jan 2013
- Identification of first 140 families (70 each) March 2013
- Scheme commences April 2013
- Scheme finishes April 2015

3. Lead officers are as follows:

Elmbridge Natalie Anderson - Head of Policy

Spelthorne Liz Borthwick – Assistant Chief Executive

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OFFICER REPORT TO LOCAL COMMITTEE (Spelthorne)

LOCAL COMMITTEE FUNDING

21st JANUARY 2013

KEY ISSUE

To give consideration to the funding requests received that have been sponsored by at least one County Councillor.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic and/or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee.

OFFICER RECOMMENDATIONS

The Local Committee (Spelthorne) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** funding as set out in section 2 of this report and summarised below:

| ORGANISATION | PROJECT | AMOUNT |
|----------------------|--|----------|
| Richard Walsh | Shelter for the Storm St Nicholas Church | £1400 |
| Denise Saliagopoulos | Community space for Staines Library | £1920.88 |
| Victor Agarwal | Replacement minibus for Spelthorne Mental Health Association | £2600 |

- (ii) Agree the items presented for funding from the Local Committee's 2012/13 **capital** funding as set out in section 2 of this report and summarised below:

| ORGANISATION | PROJECT | AMOUNT |
|----------------|--|--------|
| Richard Walsh | Shelter for the Storm St Nicholas Church | £1600 |
| Victor Agarwal | Replacement minibus for Spelthorne Mental Health Association | £7400 |

- (iii) Note the expenditure previously approved by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated authority, as set out in section 3.
- (iv) Note any returned funding and/or adjustments, as set out within the report and also in the financial position statement at Appendix 1.

1 INTRODUCTION AND BACKGROUND

- 1.1 At its 9 July 2012 Local Committee (Spelthorne) meeting, councillors agreed that each member should have an equal share of the £35,000 capital budget (£5,000) alongside their individual £12,615 revenue allocations.
- 1.2 Member Allocation funding is generally made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose.
- 1.3 Member Allocation funding will not usually be granted for purposes that benefit one individual, nor to fund schools for the direct delivery of the National Curriculum, nor to support political parties.
- 1.4 When considering bids, organisations applying are advised against assuming that the Local Committee will meet the total cost of their project.

2 BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

2.1 Shelter for the Storm, St Nicholas Church £1400 revenue, £1600 capital

Richard Walsh

St Nicholas Anglican Church, Shepperton has submitted an application to restore the south transept wall of the church, which is currently collapsing.

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The works will ensure that the church does not become unstable and will benefit all those in the community who use the church. The organisation has consulted with the Diocese of London, with a firm of inspecting architects, with several firms who restore ancient buildings and with electricians and lighting consultants.

Richard Walsh has offered £3000 towards the expected £80,000-100,000 cost from his revenue and capital allocations. The Lafarge Infill Trust and the Grafeld Weston Foundation have each contributed £5000.

2.2 **Community space for Staines Library**

£1920.88 revenue

Denis Saliagopoulos

An application has been submitted by Staines Library to purchase new furniture to create a comfortable seating area, housing newspapers and local information. The library is well-used with an average of 520 visitors per open day, many of whom access the newspapers and other local information available. The creation of this community space would help to raise the profile of the library and its range of services. The area could also be used by visitors waiting to attend computer courses as well as those waiting to see Voluntary Action in Spelthorne and to have their bus pass applications processed.

The total cost of the project is £1920.88 and will be funded from Denis Saliagopoulos' revenue allocation.

2.3 **Replacement minibus for Spelthorne Mental Health Association**

£2600 revenue, £7400 capital

Victor Agarwal

An application has been submitted by Spelthorne Mental Health Association to purchase a replacement minibus to replace the older of their two vehicles. The Association runs a day centre for people recovering from mental illness and offers therapeutic classes in art and crafts, including woodwork. Most of the Association's clients do not have cars and many lack the confidence to use public transport, or live far from bus routes. Transport to and from the centre is considered essential.

Victor Agarwal has offered £10,000 towards the expected £16-17,000 total cost from his revenue and capital allocations.

3 **DELEGATED AUTHORITY APPROVED BIDS**

- 3.1 Either the Community Partnerships Manager or the Community Partnerships Team Leader (East Surrey) has already approved the following revenue bids under delegated authority since the last committee meeting:

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| COUNCILLOR | PROJECT | AMOUNT |
|------------------------|--|----------|
| Richard Walsh | SCC Shepperton Library | £169.99 |
| Richard Walsh | Big Tree Night 2012, Shepperton | £999.00 |
| Richard Walsh | Wildflower Meadow in Shepperton | £200.00 |
| Denise Turner -Stewart | Spelthorne Borough Council - purchase of 12 Christmas trees for shop parades | £465.00 |
| Victor Agarwal | Citizens advice Bureau: Freedom Programme | £1000.00 |

- 3.2** The Committee is asked to note that £2,400 was returned to Victor Agarwal's allocation as a result of the Explorer Avenue street lighting project being cancelled.

4 OPTIONS

- 4.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

5 CONSULTATIONS

- 5.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member or the Community Partnerships Team, as required.
- 5.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

6 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee.
All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved, the remaining

balances are set out in the Local Committee's financial position statement attached at Appendix 1.

- 6.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

7 EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 7.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 7.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

8 END OF FINANCIAL YEAR & DEADLINES

- 8.1 Owing to the forthcoming County Council elections and the Purdah period associated with it, the Committee is asked to note the following deadlines for the receipt of applications for funding from the 2012/13 member allocations budget:

| | |
|------------------|--|
| Over £1,000: | 22 February 2013 (for approval at 18 March committee) |
| £1,000 or under: | 15 March 2013 (for delegated approval) |

9 CONCLUSION AND RECOMMENDATIONS

- 9.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.
- 9.2 The Local Committee is asked to consider the items submitted for funding from 2012/13 Local Committee delegated budgets, as detailed in the report.

10 REASONS FOR RECOMMENDATIONS

10.1 The Committee is being asked to decide on how it uses the funding allocated to it so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

11 WHAT HAPPENS NEXT

11.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.

11.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.

11.3 All successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

| | |
|---------------------------|--|
| Lead Officer: | Sandra Brown Community Partnership Team Leader (East) |
| Telephone Number: | 01737 737 420 |
| E-mail: | sandra.brown@surreycc.gov.uk |
| Report Contact: | Adele Seex Local Support Assistant |
| Telephone Number: | 01737 737 420 |
| E-mail: | communitypartnershipseast@surreycc.gov.uk |
| Background Papers: | <ul style="list-style-type: none"> • SCC Constitution: Financial Framework • Local Committee Protocol: Criteria and Guidance for Members Allocations • Local Committee Funding Applications |

Spelthorne Members Expenditure - Balance Remaining Balance 2012-2013

| | OPENING BALANCE | REVENUE | CAPITAL |
|-----------------------|---|-------------------|------------------|
| Victor Agarwal | | £12,615.00 | £5,000.00 |
| | SPE1112355 2 Parenting courses for parents with children with ADHD?Aspergers Syndrome | -£40.00 | |
| | SPE1213014 Leader's Bursary Fund Looked After children | £500.00 | |
| | SPE2010-027 Surrey Probation Trust | -£125.00 | |
| | SPE1213023 Manna - The Food Bank in Staines | £500.00 | |
| | SPE1213050 Halloween Howler | £250.00 | |
| | SPE1213055 Citizens advice Bureau: Freedom Programme | £1,000.00 | |
| | Explorer Avenue Street Lights - Returned Funding | | -£2,400.00 |
| Proposed | SPE1213061 SMHA replacement minibus | | £7,400.00 |
| Proposed | SPE1213061 SMHA replacement minibus | £2,600.00 | |
| | BALANCE REMAINING | £7,930.00 | £0.00 |

| | OPENING BALANCE | REVENUE | CAPITAL |
|-----------------------|--|-------------------|------------------|
| Ian Beardsmore | | £12,615.00 | £5,000.00 |
| | SPE1213014 Looked After Children Bursary | £500.00 | |
| | SPE1213049 Spelthorne School | £6,000.00 | |
| | SPE1213049 Spelthorne School | | £5,000.00 |
| | BALANCE REMAINING | £6,115.00 | £0.00 |

| | OPENING BALANCE | REVENUE | CAPITAL |
|----------------------|--|-------------------|------------------|
| Carol Coleman | | £12,615.00 | £5,000.00 |
| | SPE1213017A Provision and Distribution of Illustrated Dictionaries Year 5 | £750.00 | |
| | SPE1213008 Diamond Jubilee Street Part in Ashford | £250.00 | |
| | SPE1213010 Ashford & District Smallholders Centenary Booklet | £100.00 | |
| | SPE1213013 Ashford Library Refurbishment Junior Section | | £1,527.00 |
| | SPE1213014 Leader's Bursary Fund Looked After Children | £500.00 | |
| | SPE1213019 Outside classroom and seating area - The Echelford Primary School | £9,527.00 | £3,473.00 |
| | SPE1213027 Keep Out - Diversion Scheme | £500.00 | |
| | SPE1213031 Bi-annual Art Exhibitions | £350.00 | |
| | SPE1213039 Distraction Burglary Initiative | £171.00 | |
| | SPE1213043 Winter Hanging Baskets | £384.00 | |
| | BALANCE REMAINING | £83.00 | £0.00 |

Spelthorne Members Expenditure - Balance Remaining Balance 2012-2013

| | REVENUE | CAPITAL |
|---|-------------------|------------------|
| Caroline Nichols | £12,615.00 | £5,000.00 |
| SPE1112319 Looking Good, Feeling Good and into Work - Withdrawn | -£2,000.00 | |
| SPE1112320 Summer hanging baskets for Lower Sunbury and Halliford - Withdrawn | -£1,410.00 | |
| SPE1213014 Leader's Bursary Fund Looked After Children | £500.00 | |
| SPE1213033 Bunting Sunbury Regatta | £1,000.00 | |
| SPE1213047 Sunbry Skate Park Security Fencing | | £4,000.00 |
| SPE1213048 SCC Highways - Parking Improvements | £2,350.00 | £1,000.00 |
| BALANCE REMAINING | £12,175.00 | £0.00 |

| | REVENUE | CAPITAL |
|---|-------------------|-------------------|
| Denise Saliagopoulos | £12,615.00 | £5,000.00 |
| SPL2010-52 Street Improvements | | -£7,135.00 |
| SPE1213026A Job Club for the 50+ | £950.00 | |
| SPE1213006 Memorial Gardens | £900.00 | |
| SPE1213011 Spelthorne Social Club for the Blind and Partially Sighted | £800.00 | |
| SPE1213012 The November Show - The Revelaires | £200.00 | |
| SPE1213014 Leader's Bursary Fund Looked After Children | £500.00 | |
| SPE1213020 Spelthorne & Runnymede Drama Festival | £700.00 | |
| SPE1213021 Dictionaries 2012 | £626.00 | |
| SPE1213022 Reflective Vehicle Landrover Signage for SSR | £200.00 | |
| SPE1213024 Queen Diamond Jubilee Celebrations - Penton Hook Association | £499.00 | |
| SPE1213028 Staines Village Jubilee Street Party | £500.00 | |
| SPE1112348 Take a Buddy on a Walk - Coded incorrectly | £500.00 | |
| SPE1112348 Take a Buddy on a Walk - Coded incorrectly | | -£500.00 |
| SPE1213035 Grass cutting at Leacroft 2012-13 | £352.00 | |
| SPE1213036 Grass cutting at Garrwick Close 12-13 | £100.00 | |
| SPE1213037 Winter Hanging Baskets at Leacroft | £256.00 | |
| SPE1213038 Woking & Spelthorne Drama Festival - Withdrawn | | |
| SPE1213023 Manna - The Food Bank in Staines | £1,000.00 | |
| SPE1213044 The Soundhive CIC - Band Development | £800.00 | |
| SPE1213053 SBC Biodiversity Pump | £2,000.00 | |
| SPE1213059 Community Space Staines Library | | £1,920.88 |
| BALANCE REMAINING | £1,732.00 | £10,714.12 |

Spelthorne Members Expenditure - Balance Remaining Balance 2012-2013

| | OPENING BALANCE | REVENUE | CAPITAL |
|------------------------------|---|-------------------|------------------|
| Denise Turner-Stewart | | £12,615.00 | £5,000.00 |
| | SPE1213014 Leader's Bursary Fund Looked After Children | £500.00 | |
| | SPE1213015 Queen Diamond Jubilee - Spelthorne Borough Council | £539.00 | |
| | SPE1213016 New Kids Zone for Jubilee | | £1,000.00 |
| | SPE1213017 Ten Week Parenting Course | £1,000.00 | |
| | SPE1213029 The Live Train Trust | £1,400.00 | |
| | SPE1213030 Refurbishment of Lounge Furniture | £126.00 | £4,000.00 |
| | SPE1213032 Staines Charity Duck Race | £438.00 | |
| | SPE1213034 Make it Happen | £1,000.00 | |
| | SPE2010-027 Surrey Probation Trust | -£125.00 | |
| | SPE1112200 Surrey Probation Trust - Edinburgh Drive Landscaping | -£877.62 | |
| | SPE1213023 Manna - The Food Bank in Staines | £1,000.00 | |
| | SPE1213045 Knowle Christmas Lighting | £1,289.60 | |
| | SPE1213046 SBC - Targeted Support Funding | £1,000.00 | |
| | SPE1213051 Winter Hanging Baskets | £768.00 | |
| | SPE1213058 Christmas Trees for Shopping parades | £465.00 | |
| | BALANCE REMAINING | £4,092.02 | £0.00 |

Spelthorne Members Expenditure - Balance Remaining Balance 2012-2013

| | OPENING BALANCE | REVENUE | CAPITAL |
|----------------------|--|-------------------|------------------|
| Richard Walsh | | £12,615.00 | £5,000.00 |
| | SPE1213018A Shepperton Youth Club Boys Football | | £400.00 |
| | SPE1213019A Youth and Community Worker | £500.00 | |
| | SPE1213007 The Raft Race | £500.00 | |
| | SPE1213009 Shepperton Youth Club - Courtyard Redevelopment | | £3,000.00 |
| | SPE1213012 The November Show - The Revelaires | £200.00 | |
| | SPE1213014 Leader's Bursary Fund Looked After Children | £500.00 | |
| | SPE1213018 Community Games 25th July - Greeno Day Centre | £200.00 | |
| | SPE1213022 Reflective Vehicle Landrover Signage for SSR | £500.00 | |
| | SPE1213025 Shepperton in Bloom | £800.00 | |
| | SPE1213026 Laleham Darby & Joan Club | £500.00 | |
| | SPE1213043 Winter Hanging Baskets | £768.00 | |
| | SPE1213023 Manna - The Food Bank in Staines | £500.00 | |
| | SPE1213054 SCC - Shepperton Library | £169.00 | |
| | SPE1213056 Big Tree Night 2012 Shepperton | £999.00 | |
| | SPEL1213057 Wildflower Meadow in Shepperton | £200.00 | |
| Proposed | SPE1213060 Shelter for the Storm - St Nicolas Church restoration and renewal | £1,400.00 | |
| Proposed | SPE1213060 Shelter for the Storm - St Nicolas Church restoration and renewal | | £1,600.00 |
| | BALANCE REMAINING | £4,879.00 | £0.00 |



**OFFICER REPORT TO LOCAL COMMITTEE
(Spelthorne)**

**FORWARD PROGRAMME 2012/13
- SCHEDULE FOR REPORTS**

21st January 2013

KEY ISSUE:

The Forward Programme of reports for the Local Committee for 2012/13.

SUMMARY:

This report sets out the sequence of reports for the municipal year of 2012/13. The Committee is asked to consider those local items and issues that it wishes to include in the Forward Programme. Early indications would help officers to investigate, consult and prepare any additional reports.

OFFICER RECOMMENDATIONS:

The Committee is asked to:

- a) **Agree the Local Committee in Spelthorne Forward Programme 2012/13 as outlined in Annexe 1, indicating any further preferences for inclusion.**
- b) **Consider any further themes for Informal Local Committee meetings during 2012/13 and the next municipal year.**

1. INTRODUCTION AND BACKGROUND

- 1.1 Spelthorne Local Committee meets in public four times per year. Occasionally, there is a Special Local Committee in addition to the four planned meetings.
- 1.2 The Forward Programme of the Local Committee is revised at each Committee meeting. Members are requested to propose any additional items for inclusion on the Programme. Officers are then required to investigate and consult with the appropriate services, partners or other agencies on the purpose, content and timing of future reports. As these negotiations are concluded then items are added to the Programme.

2. CONCLUSION AND REASONS FOR RECOMMENDATIONS

- 2.1 Members are asked to comment on the Forward Programme so that Officers can publicise the meetings and prepare the necessary reports.

Report by: Yvette Örtel, SCC Community Partnership
and Committee Officer, Spelthorne

LEAD/CONTACT OFFICER: CPCO for Spelthorne:
Yvette Örtel (yvette.ortel@surreycc.gov.uk)
and Cheryl Poole
(cheryl.poole@surreycc.gov.uk)

TELEPHONE NUMBER: 01932 795120

BACKGROUND PAPERS: None

Surrey County Council Local Committee (SPELTHORNE) Forward Programme 2012/13

| Details of future meetings in the current municipal year | | | |
|--|--|---|--|
| Formal Local Committee Meetings (in public) | 18 th March 2013 | 6.30pm* | All Spelthorne Formal Local Committee meetings will be held in Spelthorne Borough Council Chamber, Knowle Green, Staines TW18 1XB * The Formal LC meeting commences at 7pm, immediately after the Informal Public Question Time |
| Dates for Spelthorne Local Committee 2013/14: 24 th June 2013; 30 th September 2013; 13 th January 2014; 17 th March 2014 | | | |
| Topic | Purpose | Contact Officers | Proposed date |
| Education | To receive an update from the Area Education Officer, which will include an overview of local school results | Kerry Randall | 18 March 2013 |
| Highways – HGV Bans | To follow up on discussions at the Local Committee Informal meeting on 18 th February | Highways Manager | 18 March 2013 |
| Highways Offer to Parish & Town Councils | To discuss proposals regarding the Highways Localism Initiative | Keith McKain | 18 March 2013 |
| Highways Update | Standing item for all Spelthorne Local Committees | Highways Manager | 18 March 2013 |
| Local Committee Funding: Member Allocations | Standing item for all 2012/13 Spelthorne Local Committees: To approve funding applications | Community Partnerships Team Leader (East) | 18 March 2013 |
| Surrey Fire and Rescue Service | To receive an update on the Public Safety Action Plan 2011-2013 and briefing on the new Plan | Richard Irvine | 18 March 2013 |
| SCC Services for Young People | To approve Local Prevention Framework contract tender specifications | Leigh Middleton | 18 March 2013 |

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